

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

December 17, 2019

FROM

JASON ANDERSON, District Attorney

SUBJECT

Grant Subaward for the 2019-20 San Bernardino County Victim/Witness Assistance Program

RECOMMENDATION(S)

1. Approve Grant Subaward **Agreement No. 19-818** (No. VW19 38 0360) with the California Office of Emergency Services (Cal OES) to accept grant funds in the amount of \$2,802,863, with a local match of \$629,458, for the San Bernardino County Victim/Witness Assistance Program for the period of October 1, 2019 to September 30, 2020.
2. Adopt **Resolution No. 2019-187**, as required by Cal OES, authorizing the District Attorney to execute all documents, including any subsequent non-substantive amendments upon review by County Counsel, in relation to the Grant Subaward Agreement.
3. Authorize the District Attorney's Chief of Victim Services and the Chief of Bureau of Administration to sign and submit quarterly invoices as required by Cal OES.
4. Direct the District Attorney to transmit all documents related to this grant, including any non-substantive amendments, to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Michael Fermin, Assistant District Attorney, 382-3662)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The receipt of grant funds, in the amount of \$2,802,863 from Cal OES, will help fund the cost of the District Attorney's (Department) Victim/Witness Assistance Program. This grant requires a local cash match of \$629,458, which supports the remaining cost of the program and is funded within the Department's existing budget allocation. Sufficient appropriation and revenue are included in the Departments 2019-20 Adopted Budget and will be included in the 2020-21 Recommended Budget.

BACKGROUND INFORMATION

In accordance with Penal Code Section 13835 et seq., the Department has administered the Victim/Witness Assistance Program (Program) for the County since 1980. The Program has received grant funding annually since its inception to provide a wide variety of social services to victims of and witnesses to crimes, including referrals to medical and mental health providers, coordination of volunteer support from the community, and assistance in applying for benefits from the Victim of Crime funds for economic losses. Department staff (Advocates) assist

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victims and witnesses in the criminal justice system by explaining the process, accompanying victims to court and providing transportation to and from court when necessary.

On September 10, 2019 (Item No. 30), the Board of Supervisors (Board) approved the Department's grant application to Cal OES requesting grant funding in the amount of \$2,802,863 with a local match of \$629,458 to fund Program costs for the period of October 1, 2019 through September 30, 2020. This grant is used to fund 1.0 Assistant Victim Services Chief position, 2.0 Supervising Victim Advocate positions, 21.0 Victim Advocate II positions, 22.0 Victim Advocate I positions, and 3.0 Office Assistant III positions. On November 14, 2019, the Department received notification by Cal OES of the approval of the application and grant award. Cal OES' current practice is to approve grant awards after the start of the grant cycle. The Department continues to provide services to victims of crime, and after the grant award is received, the Department submits claims to Cal OES for reimbursement of expenses incurred during the grant cycle.

The Cal OES Recipient Handbook, Section 1350, requires all grant recipients to obtain written authorization, in the form of a resolution or letter from the Board, that the official executing the agreement is, in fact, authorized to execute the document. Recipients must maintain this written authorization on file and make it available upon demand during audits. Historically, Cal OES has requested that each county's District Attorney be the authorized official to execute the grant agreement and any necessary subsequent non-substantive amendments.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5437) on November 22, 2019; Finance (Carl Lofton, Administrative Analyst II, 387-5404) on December 2, 2019; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on December 3, 2019.

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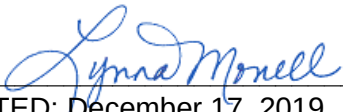
Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: December 17, 2019



cc: W/RESOLUTION
DA- Walker w/agree
Contractor- C/O DA w/agree
File- w/agree
la 12/18/2019