

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

January 28, 2025

**FROM**

**TRACY REECE, Chief Probation Officer, Probation Department**

**SUBJECT**

Fourth Annual San Bernardino County Probation Department Peer Support Program Golf Tournament

**RECOMMENDATION(S)**

1. Find that the Fourth Annual San Bernardino County Probation Department Peer Support Program Golf Tournament, to be held at Yucaipa Valley Golf Club on May 5, 2025, assists in meeting the social needs of the citizens of the County.
2. Find that the Fourth Annual San Bernardino County Probation Department Peer Support Program Golf Tournament fundraising activity will be conducted in cooperation with the San Bernardino County Probation Department Peer Support Program, a nonprofit charitable organization.
3. Authorize County officials and employees to solicit funds and provide administrative support during work hours, when necessary, and utilize County resources in support of the Fourth Annual San Bernardino County Probation Department Peer Support Golf Tournament.  
(Presenter: Tracy Reece, Chief Probation Officer, 387-5692)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). County resources used in support of the Fourth Annual San Bernardino County Probation Department (Department) Peer Support Program (Program) Golf Tournament will consist of staff time of approximately ten hours per month for six months, upon approval of the event, and up to one month following the event for administrative services and event solicitation at a cost estimated at \$5,000. Sufficient appropriation is included in the Department's 2024-25 budget.

**BACKGROUND INFORMATION**

The Department is involved in a variety of fundraising activities that not only benefit the worthy causes they support, but also provide unique opportunities to: (1) foster positive relationships between the County, law enforcement, and the community; (2) provide team building among Department personnel; and (3) provide economic benefit to surrounding businesses.

Department staff work to improve the quality of life of the offenders under their supervision and the community as a whole. The Program is a non-profit 501(c)(3) with the sole purpose of assisting staff, volunteers, and their families in times of need by providing support and financial

**Fourth Annual San Bernardino County Probation Department Peer  
Support Program Golf Tournament  
January 28, 2025**

assistance to employees and volunteers with post-traumatic injuries following critical incidents including, but not limited to, officer-involved shootings, severe injury, and death of an employee or an employee's family member. Fundraising activities performed throughout the year support the Program in its mission of assisting Department staff and their families.

The Program is comprised of Department staff who volunteer their time to go through an application and interview process to qualify to be a Peer Supporter (member). The members go through 24 hours of mental health training and complete 8 hours of continuing education annually. The Program provides peer support services, which may vary from moral support to financial resources based on the situation and needs of the staff member and/or their families. Such assistance can vary from referrals to support resources, assistance in paying for medical expenses, providing comfort in the form of gift baskets/cards, etc.

On December 7, 2021 (Item No. 34), the Board of Supervisors (Board) approved the First Annual Golf Tournament held on May 9, 2022, at Redlands Country Club.

On October 4, 2022 (Item No. 30), the Board approved the Second Annual Golf Tournament held on May 6, 2023, at Morongo Golf Club.

On December 5, 2023 (Item No. 36), the Board approved the Third Annual Golf Tournament held on May 13, 2024 at Canyon Crest Country Club. The Program will host the Fourth Annual Golf Tournament at the Yucaipa Valley Golf Club in the City of Yucaipa. As part of the fundraising efforts, the event includes a participation fee of \$175 per person or \$600 for a team of four people. The Program will host up to 144 golfers to play 18 holes with a "shotgun start" and will include a banquet dinner for awards and recognition of sponsors. A portion of the participation fee will fund the event and prizes. Any event profits will be donated to the Program.

The coordination and implementation of the Program is a significant undertaking. While the vast majority of work is done by volunteers, the minimal use of County resources is for administrative services to coordinate activities prior to the event, which is necessary to ensure its success.

Approval of the recommendations allows compliance with County Standard Practice 06-02SP, which requires County departments to request authorization for a fundraising program from the Board. The request must include the following three recommendations:

- Find that the fundraising program will assist in meeting the social needs of the citizens of the County;
- Find that the fundraising program will be conducted in cooperation with a nonprofit organization; and
- Authorize County officials and employees to solicit funds for the organization during work hours, utilize County resources to support the organization administratively, and/or utilize County resources to assist in establishing a nonprofit organization.

In accordance with Standard Practice 11-07SP, the Program will obtain event insurance and provide a certificate of insurance to the County for the 2025 Golf Tournament.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

**Fourth Annual San Bernardino County Probation Department Peer  
Support Program Golf Tournament  
January 28, 2025**

This item has been reviewed by County Counsel (Maria Insixiengmay, Deputy County Counsel, 387-5455) on December 6, 2024; Finance (Iliana Rodriguez, Administrative Analyst, 387-4205) on December 26, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-4342) on December 26, 2024.

**Fourth Annual San Bernardino County Probation Department Peer  
Support Program Golf Tournament  
January 28, 2025**

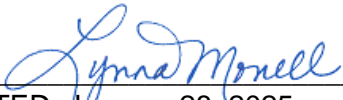
Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: January 28, 2025



cc: File - Probation

MBA 02/3/2025