



Interoffice Memo

DATE: March 14, 2024

PHONE: 909-252-5142

FROM: **DR. GEORGINA YOSHIOKA**, Director
Behavioral Health

TO: **NATALIE KESSEE**, Administrative Manager
Behavioral Health

SUBJECT: **BEHAVIORAL HEALTH COMMISSION OUT OF COUNTY TRAVEL – CMHACY 44th ANNUAL CONFERENCE**

Attendees Name: Five (5) members of the Behavioral Health Commission: Allie Mink, Gil Navarro, Dr. Akin Merino, Jennifer Oglesby and Dr. Valerie Samuel

Cost Center: DIRMHC

Date(s) of Travel: May 14 – 17, 2024

Destination: Asilomar, CA

Purpose of Travel: Attend CMHACY Annual Conference

Expenses:

Private Mileage	<u>Each traveler to drive personal vehicle to Airport:</u> Allie Mink [REDACTED] (52 miles, round trip x 0.67) \$34.84 Gil Navarro [REDACTED] (42 miles, round trip x 0.67) \$28.14 Dr. Akin Merino [REDACTED] (10 miles, round trip x 0.67) \$6.70 Dr. Valerie Samuel [REDACTED] (14 miles, round trip x 0.67) \$9.38 Dr. Jennifer Oglesby [REDACTED] (14 miles, round trip x 0.67) \$9.38		\$88.44
Air Travel	\$325.96 per passenger + \$50.83 Taxes and Fees x 5 attendees <i>Flight is round trip from Ontario to San Jose (refundable)</i>	\$376.79	\$1,883.95
Car Rental	\$86.94 per day/3 days + \$103.14 Taxes and Fees <i>(Estimate)</i>	\$363.96	\$363.96
Meals	Dinner \$24.00 x 1 days = \$24.00 x 5 attendees	\$24.00	\$120.00
Lodging	\$317.19 per night x 3 days = \$951.57 + \$20.00 Confirmation Fee x 5 attendees	\$971.57	\$4,857.85
Registration Fee	\$525.00 + \$37.06 fee x 5 attendees	\$562.06	\$2,810.30
	Cost for Allie Mink \$2,042.05 Cost for Gil Navarro \$2,035.35 Cost for Dr. Akin Merino \$2,013.91 Cost for Dr. Valerie Samuel \$2,016.59 Cost for Dr. Jennifer Oglesby \$2,016.59		

BHC Out of County Travel – CMHACY 44th Annual Conference

May 14-17, 2024

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Grand Total <i>Estimate</i>	\$10,124.50
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Contact Name: Marybel Valadez

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Justification: The CMHACY 44th Annual Conference is an opportunity to allow Commissioners to connect with colleagues from multiple perspectives and backgrounds and participate in interactive conversations on topics relevant to the mental wellness of youth and families. The conference will ensure both a voice and choice for youth, advocates, parents, policymakers and providers.

GY:mv