



**Contract Number**

20-1180 A-4

**SAP Number**

4400015714

## Department of Public Health

<b>Department Contract Representative</b>	Monica Rivera
<b>Telephone Number</b>	(909) 361-0211
<b>Contractor</b>	County of Riverside, Department of Public Health
<b>Contractor Representative</b>	Lea Morgan, HIV/STD Branch Chief
<b>Telephone Number</b>	(951) 358-5307
<b>Contract Term</b>	March 1, 2021 – February 28, 2026
<b>Original Contract Amount</b>	\$3,905,542
<b>Amendment Amount</b>	\$210,520
<b>Total Contract Amount</b>	\$4,116,062
<b>Cost Center</b>	9300371000
<b>Grant Number (if applicable)</b>	N/A

**IT IS HEREBY AGREED AS FOLLOWS:**

**Amendment No. 4**

It is hereby agreed to amend Contract No. 20-1180, effective November 19, 2024, as follows:

**SECTION V. FISCAL PROVISIONS**

**Paragraph A and C are amended to read as follows:**

- A. The maximum amount of payment under this Contract shall not exceed \$4,116,062, of which \$4,116,062 may be federally funded, and shall be subject to availability of funds to the County. If the funding source notifies the County that such funding is terminated or reduced, the County shall determine whether this Contract will be terminated or the County's maximum obligation reduced. The County will notify the Contractor in writing of its determination and of any change in funding amounts. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

Original Contract	\$2,245,365	March 1, 2021 through February 29, 2024
Amendment No. 1	(\$78,633) decrease	March 1, 2021 through February 29, 2024
Amendment No. 2	\$ 230,093	March 1, 2022 through February 29, 2024
Amendment No. 3	\$ 1,508,717	March 1, 2023 through February 28, 2026

It is further broken down by Program Year as follows:

Program Year	Dollar Amount
March 1, 2021 through February 28, 2022	\$722,244
March 1, 2022 through February 28, 2023	\$873,556
March 1, 2023 through February 29, 2024	\$769,914*
March 1, 2024 through February 28, 2025	\$875,174
March 1, 2025 through February 28, 2026	\$875,174
Total	\$4,116,062

\*This amount includes a decrease of \$31,111 from the previous year.

- C. Contractor shall provide monthly invoices to the County within twenty (20) calendar days or earlier following the month in which services were provided in the format designated in the Invoice (Attachment K), attached hereto and incorporated herein by this reference. Invoices submitted after the required due date will be paid at the sole discretion of the County. Progress and utilization reports must be entered into ARIES before the invoice is submitted for payment. Contractor will submit all supporting documentation for all line items and clearly identify the supporting data/information of the submitted invoice, including utilization reports printed from ARIES and logs (as required). Invoices submitted without corresponding utilization, narrative reports, and supporting documentation will not be processed and will be returned to Contractor. Failure to submit documents as required may result in the delay of payment to the Contractor. The County reserves the right to revise invoice formats to meet updated program requirements. Refer to RWP Policy #2: Monthly Invoice/Reporting Packet for most recent requirements. Invoices shall be submitted to:

Ryan White Program Office  
 Department of Public Health  
 451 E. Vanderbilt Way, 2<sup>nd</sup> Floor  
 San Bernardino, CA 92408  
 Main Line: (909) 387-6492  
 FAX: (909) 387-6493

## **X. GENERAL PROVISIONS**

**Paragraph A is amended to read as follows:**

- A. When notices are required to be given pursuant to this Contract, the notices shall be in writing and mailed to the following respective addresses listed below.

Contractor: County of Riverside, Department of Public Health  
 P.O. Box 7600  
 Riverside, CA 92513-7600

County: (Program Information)  
 San Bernardino County  
 Department of Public Health  
 Attn: Ryan White Program Office  
 451 E. Vanderbilt Way, 2<sup>nd</sup> Floor  
 San Bernardino, CA 92408

County: (Contract Information)  
San Bernardino County  
Department of Public Health  
Attn: Contracts and Grants Unit  
451 E. Vanderbilt Way, 3<sup>rd</sup> Floor, Suite 325  
San Bernardino, CA 92408

**ATTACHMENTS**

- ATTACHMENT A – Remove and replace SCOPE OF WORK for Program Year 2024-25 (Revised August 2024)
- ATTACHMENT B – Remove and replace SCOPE OF WORK MAI for Program Year 2024-25 (Revised August 2024)
- ATTACHMENT J – Remove and replace PROGRAM BUDGET AND ALLOCATION for Program Year 2024-25 (Revised August 2024)

**All other terms and conditions of Contract No. 20-1180 remain in full force and effect.**

This agreement may be executed in any number of parts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of the Contract (whether by facsimile, PDF, or other email transmission), which signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

SAN BERNARDINO COUNTY

►

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

County of Riverside, Department of Public Health  
(Print or type name of corporation, company, contractor, etc.)

By ► \_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name \_\_\_\_\_  
(Print or type name of person signing contract)

Title \_\_\_\_\_  
(Print or Type)

Dated: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**FOR COUNTY USE ONLY**

Approved as to Legal Form

► \_\_\_\_\_  
Adam Ebright, County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

► \_\_\_\_\_

Date \_\_\_\_\_

Reviewed/Approved by Department

► \_\_\_\_\_  
Joshua Dugas, Public Health Director

Date \_\_\_\_\_