

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF BIG BEAR VALLEY RECREATION AND PARK DISTRICT
AND RECORD OF ACTION**

March 1, 2022

FROM

BRENDON BIGGS, Director, Department of Public Works – Special Districts

SUBJECT

Advertise for Competitive Bids for the Big Bear Ranch Court Removal/Renovation Project

RECOMMENDATION(S)

Acting as the governing body of the Big Bear Valley Recreation and Park District:

1. Find that the Big Bear Ranch Court Removal/Renovation Project is exempt under the California Environmental Quality Act, Section 15301(l) demolition and removal of small structures and 15301(d) restoration/rehabilitation of deteriorated facilities.
2. Approve plans and specifications for the Big Bear Ranch Court Removal/Renovation Project.
3. Authorize the Director of the Department of Public Works to advertise the Big Bear Ranch Court Removal/Renovation Project for competitive bids.
4. Direct the Clerk of the Board of Directors to file and post the Notice of Exemption for the Big Bear Ranch Court Removal/Renovation Project as required under the California Environmental Quality Act.

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Big Bear Ranch Court Removal/Renovation Project (Project) will be funded through the Big Bear Valley Recreation and Park District's (BBVRPD) Capital Improvement Program (CIP) budget. Sufficient appropriation and revenue exists within the CIP's 2021-22 budget for the Project (WBSE 30.30.0107).

BACKGROUND INFORMATION

Big Bear Ranch, a facility operated by the BBVRPD, was once used for tennis camps and clinics throughout the warmer months. Over time, interest in renting the facility to run these clinics dwindled. Through diminished use and increased vandalism, the cabins became damaged/deteriorated and are no longer serving any occupants. Risk Management performed an assessment of the structures to determine the cost to repair the cabins and bring them up to ADA standards. Department of Public Works – Special Districts (Special Districts) staff subsequently concluded that the estimated repair costs far exceed the income that could be produced by the tennis camps. Consequently, Special Districts recommends demolition of the cabins. This action would discourage and abate potential problems caused by vagrancy and

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vandalism. After the cabins are removed, future plans may be developed to revitalize the area for the addition of different amenities.

Two tennis courts will be resurfaced as part of the Project to prevent further damage from weather. One court will be restructured from asphalt into a sustainable concrete surface, and both courts will be reconfigured into a total of eight pickleball courts. A growing interest in pickleball, as well as continued community support for the game, has resulted in the need for the Project.

Special Districts staff has reviewed the Project and determined that a categorical exemption exists in accordance with the California Environmental Quality Act (CEQA) Guidelines, Section 15301 subdivisions (d) (restoration or rehabilitation of deteriorated or damaged structures) and (l) (demolition and removal of individual small structures). The Class 1 exemption allows for restoration or rehabilitation of deteriorated or damaged structures and demolition and removal of individual small structures. When the Board of Directors (Board) considers the environmental finding, the filing and posting of a Notice of Exemption is recommended.

PROCUREMENT

Upon Board approval of this item, the Project's bid process will begin with issuance of an advertisement for bids in the County's Electronic Procurement Network (ePro) in accordance with Section 22037 of the California Public Contract Code. After the bid process is completed, Special Districts will return to the Board with a recommendation for award of the construction contract.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on February 3, 2022; Finance (Tom Forster, Administrative Analyst, 387-4635) on February 4, 2022; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on February 11, 2022.

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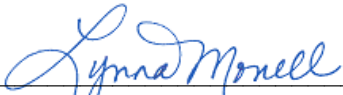
Record of Action of the Board of Directors
Big Bear Valley Recreation and Park District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY 
DATED: March 1, 2022



cc: PW/SD - Biggs w/CEQA & receipt
File - SDD/Big Bear Valley Recreation and Park District w/CD
w/CEQA & receipt

CCM 03/2/2022