

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

19-801 A-1

**SAP Number**

4400013057 A-1

**Real Estate Services Department  
Facilities Management**

<b>Department Contract Representative</b>	Richard Ayala
<b>Telephone Number</b>	(909) 387-5111
<b>Contractor</b>	Guadalupe Medina dba Santa Fe Building Maintenance
<b>Contractor Representative</b>	Irineo Nuno
<b>Telephone Number</b>	(909) 606-2756
<b>Contract Term</b>	1/15/20 – 1/14/23
<b>Original Contract Amount</b>	\$ 1,011,120
<b>Amendment Amount</b>	\$ 40,000
<b>Total Contract Amount</b>	\$ 1,051,120
<b>Cost Center</b>	7303001000

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1  
CONTRACT NO. 19-801  
CUSTODIAL SERVICES CONTRACT  
SANTA FE BUILDING MAINTENANCE**

The following is an amendment to Contract No. 19-801 between Guadalupe Medina dba Santa Fe Building Maintenance (hereinafter "Contractor") and the County of San Bernardino (hereinafter "County") for custodial services on the premises located at:

- Rancho Courthouse – 8303 Haven Ave., Rancho Cucamonga
- County Building – 8575 Haven Ave., Rancho Cucamonga
- Department of Agriculture – 1640 Grove Ave., Ste. C-4, Ontario

**1. REPLACE Section 1 with the following:**

The complete Contract includes all of the Contract Documents, to wit:

- A. CONTRACTOR'S proposal dated September 26, 2019 (referenced but not attached)
- B. Scope of Work (Attachment "A")
- C. Cost Per Site for normal and temporary services (Attachment "B")

And they are included in their entirety as a part of this Contract by reference thereto.

**2. ADD Section B.11 CONTRACTOR RESPONSIBILITIES** as follows:

Provide COVID-19 State of Emergency services as more fully set forth in Attachment A, Section I.K. Upon request by the County, provide a written estimate for the cost of any COVID-19 related work to be performed. Said estimate shall include the cost for all labor, supplies, material, taxes, insurance and any other costs required to perform the work. Such services shall be provided only upon written authorization by the County as more fully set forth in Section 7.A.

**3. ADD Section B.12 CONTRACTOR RESPONSIBILITIES** as follows:

During the COVID-19 State of Emergency, CONTRACTOR shall follow all state and local laws and policies re use of face coverings and personal protective equipment (PPE). In the event of a known discovery of COVID-19 exposure, CONTRACTOR and its employees must use PPE when rendering services.

**4. REPLACE Section F.1 FISCAL PROVISIONS**, with the following: COUNTY will compensate CONTRACTOR for its services under this Contract the total amount of \$27,940 dollars per month for routine custodial services, \$30 per month for mat service (County Building), and \$350 per quarter for power washing (Courthouse). **In addition, during the declared State of Emergency, County will compensate CONTRACTOR for additional COVID-19 related services, if such services are requested by the County in writing (not to exceed \$40,000). CONTRACTOR acknowledges the COVID-19 related services shall be on an on-call basis and there is no guarantee of a minimum amount of work that will be assigned to CONTRACTOR.** CONTRACTOR will only be compensated for COVID-19 related work performed following receipt of written or email authorization from the real Estate Services department-Facilities Management Division, approving the work and the estimate provided by Contractor. CONTRACTOR shall include the written or email authorization with any email provided by contractor. The maximum amount of payment under this CONTRACTOR shall not exceed \$1,051,120 dollars.

**5. ADD Section L CONTRACT EXECUTION** as follows:

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request

**6. ADD to Attachment A (Scope of Work)** as follows:

Section I.K. COVID-19 State of Emergency Services

- 1. CONTRACTOR shall provide custodial services as needed on an on-call basis upon written request by County, for additional daily requirement including wipe down of all touch surfaces, handles, and countertops.
- 2. CONTRACTOR shall provide additional services to sanitize work areas upon written request by County.
- 3. During the COVID-19 State of Emergency, CONTRACTOR shall follow all state and local laws and policies re use of face coverings and personal protective equipment (PPE). In the event of a known discovery of COVID-19 exposure, CONTRACTOR and its employees must use

PPE when rendering services.

7. REPLACE ATTACHMENT B, COST PER SITE, included in this Amendment.

8. All other terms and conditions of this Contract shall remain the same.

IN WITNESS WHEREOF, the County of San Bernardino and the CONTRACTOR have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

COUNTY OF SAN BERNARDINO

GUADALUPE MEDINA dba SANTA FE BUILDING MAINTENANCE

\_\_\_\_\_  
▶

By ▶   
(Authorized signature - sign in blue ink)

Gary McBride, Chief Executive Officer, County Administrative Office

Name Irineo Nune  
(Print or type name of person signing contract)

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD.

Lynna Monell  
Clerk of the Board of Supervisors  
Of the County of San Bernardino

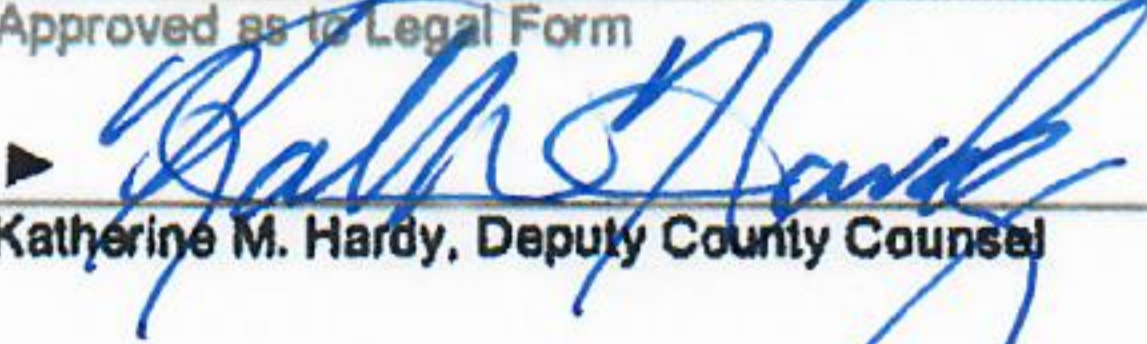
Title Manager  
(Print or Type)

By \_\_\_\_\_

Dated: 05/05/2020

Address 10644 Fullerton Drive  
Chino Hills CA 91709

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
▶   
Katherine M. Hardy, Deputy County Counsel  
Date 5-5-20

Reviewed for Contract Compliance  
▶ \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department  
▶   
Bill Ogg, Deputy Director, Real Estate Services  
Department - Facilities Management Division  
Date 5-5-2020

**ATTACHMENT B  
COST PER SITE**

**Lot #1 Routine Service**

<b>LOCATION</b>	<b>ADDRESS</b>	<b>Monthly Total</b>	<b>Contract Total</b>
Rancho Courthouse	8303 Haven Ave. Rancho Cucamonga	\$24,400	\$ 878,400
Sheriff Locker Rooms	8303 Haven Ave. Rancho Cucamonga	\$600	\$21,600
County Building	8675 Haven Ave. Rancho Cucamonga	\$2,461	\$88,596
Department of Agriculture	1640 Grove Ave. Ste. C-4 Ontario	\$479	\$17,244
<b>Grand Total</b>		<b>\$ 27,940</b>	<b>\$1,005,840</b>

**LOT #1 SPECIAL REQUIREMENTS**

<b>SERVICE</b>	<b>FREQUENCY</b>	<b>AREAS</b>	<b>COST</b>	<b>ANNUAL TOTAL</b>	<b>3-YEAR TOTAL</b>
mat service (County Building)	weekly	interior and exterior	\$ 30 / mo	\$ 360	\$1,080
power washing (Courthouse)	quarterly	exterior covered entrances	\$ 350 / qtr	\$ 1,400	\$ 4,200
<b>Not to exceed amount for COVID-19</b>			\$40,000	-	\$40,000
<b>Special Requirements Total</b>			-	\$ 1,760	\$ 45,280

**Note: Additional services requested in writing and related to the COVID-19 State of Emergency may be terminated prior to expiration of the contract term and there is no guarantee of a minimum amount of work that will be assigned to the Contractor.**