

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 20, 2024

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Revenue Interim Use Permit with Teamsters Local 1932 for a Picnic at Cucamonga-Guasti Regional Park

RECOMMENDATION(S)

Approve Revenue Interim Use Permit (**Agreement No. 24-766**) with Teamsters Local 1932 for the exclusive use of the Cucamonga-Guasti Regional Park on September 28, 2024, to hold an annual picnic event, for a minimum total revenue in the amount of \$18,956.25.

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this Item does not require the use of Discretionary General Funding (Net County Cost). Under the Revenue Interim Use Permit (Permit), Teamsters Local 1932 (Permittee) will pay the Regional Parks Department (Department) a total of \$18,956.25, as detailed in the table below. All fees charged to the Permittee are consistent with the 2024-25 Board of Supervisors (Board) approved Fee Schedule.

Description of Fee	Amount
Contract Preparation Fee	\$200.00
Full park closure for one day	\$25,000.00
One food vendor	\$50.00
One non-food vendor	\$25.00
Discount (25%)	(\$6,318.75)
Total	\$18,956.25

The Permittee will also submit an \$8,000 deposit to be used for any possible damage incurred to County property due to the Permittee's use of the Cucamonga-Guasti Regional Park (Park). The Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals, as well as security and the required insurance for the Permittee's annual picnic (Event). Adequate appropriation and revenue are included in the Department's 2024-25 budget.

BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, including this Park in the City of Ontario, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and the Permittee allows for a full park rental on

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Saturday, September 28, 2024, for the Event from 11:00 a.m. to 4:00 p.m., with related set-up from 7:30 a.m. until 11:00 a.m., and tear-down from 4:00 p.m. to 5:00 p.m. The Department will receive a minimum of \$18,956.25, which includes a \$6,318.75 discount because the Permittee is the local union representing all County general employees. At the request of the Permittee, and to foster the professional partnership, the Department Director has recommended a discount to the fees pursuant to the County Board approved Fee Schedule 16.223(k)(2).

This recommended Permit aligns with the County and Chief Executive Officer's goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

The Permittee has been using one of the County's Regional Parks for an annual picnic since 2017, except for 2020 and 2021 during the COVID-19 pandemic. The Permittee will have exclusive use of the Park to hold this Event for the employees, members, and their families. The Event will include food, games, and activities.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on June 26, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on July 2, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on July 10, 2024.


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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman
Abstained: Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 20, 2024



cc: Regional Parks - Davis w/agree
 Contractor - c/o Regional Parks w/agree
 File - w/agree

MBA 08/21/2024