

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE FOLLOWING:  
SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
BLOOMINGTON RECREATION AND PARK DISTRICT  
AND RECORD OF ACTION**

September 24, 2024

**FROM**

**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**NOEL CASTILLO, Director, Department of Public Works – Special Districts**

**SUBJECT**

Various Actions Regarding the Bloomington Recreation and Park District – Kessler Park Master Plan Phase 1 Project

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County:
  - a. Approve **Contract No. 24-949** with the Bloomington Recreation and Park District to provide funding, in the amount of \$5,780,700 for the Kessler Park Master Plan Phase 1 Project, for a contract term of September 24, 2024, through September 24, 2029.
  - b. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section, for the Kessler Park Master Plan Phase 1 Project (Four votes required).
2. Acting as the governing body of Bloomington Recreation and Park District:
  - a. Approve the Capital Improvement Program - Kessler Park Master Plan Phase 1 Project, in the amount of \$5,780,700.
  - b. Approve **Contract No. 24-949** with San Bernardino County, in the amount of \$5,780,700, for the Kessler Park Master Plan Phase 1 Project, for a contract term of September 24, 2024, through September 24, 2029.
  - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section (Four votes required).
  - d. Approve **Contract No. 24-950** with KTU&A for professional engineering design and services, in the amount of \$851,692, for the Kessler Park Master Plan Phase 1 Project, for a contract term of September 24, 2024, through September 24, 2029.

(Presenter: Noel Castillo, Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**FINANCIAL IMPACT**

**Various Actions Regarding the Bloomington Recreation and Park District - Kessler Park Master Plan Phase 1 Project  
September 24, 2024**

Approval of this item will result in the use of Discretionary General Funding (Net County Cost). Funding for the Kessler Park Master Plan Phase 1 Project (Project) will be allocated from Discretionary General Funding in the amount of \$5,780,700 and funded by General Fund Contingencies. The allocation for the Project will fund costs associated with the design of the Project plans and specifications, as provided by KTU&A, project management and the future construction portion of the Project.

Sufficient appropriation for the Project will be included in the Bloomington Recreation and Park District's (District) future recommended budgets as needed.

The following 2024-25 budget adjustments are requested:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
<b>San Bernardino County General Fund:</b>				
1161161000	55305030	Operating Transfers Out	Increase	\$5,780,700
1280001000	56006000	Appropriation Contingencies	Decrease	\$5,780,700
<b>Bloomington Recreation and Park District – Capital Improvement Program:</b>				
6250003166	40909975	Operating Transfers In	Increase	\$5,780,700
6250003166	54104010	Improvements to Land	Increase	\$5,780,700

**BACKGROUND INFORMATION**

The District maintains two community parks (Ayala Park and Kessler Park), an equestrian arena, sports fields, and a community center that offers various recreational activities for the community of Bloomington. The Department of Public Works – Special Districts (Department), through its Operations Division, directly manages, operates and maintains the District.

The District has developed a Master Plan for Kessler Park, which proposes improvements to the existing park such as additional parking, light improvements, new basketball and futsal courts, shade structures, playground with shade coverings, synthetic turf, renovate and expand restroom building in accordance with Americans with Disabilities Act guidelines for accessibility, decomposed granite perimeter equestrian trail, perimeter fencing, sidewalk improvements, miscellaneous park improvements and a new maintenance and portable office/storage buildings. As part of the initial phase of the proposed development, the Project proposes to prepare plans and specifications for the overall Master Plan. Subsequently, the District will move forward with construction in stages as funds become available.

In addition to providing funding and appropriation for the Project, this item seeks approval of a professional engineering design and services contract with KTU&A, in the amount of \$851,692, for the Project's design of construction plans and specifications.

The Project aligns with the District and the Chief Executive Officer's goals and objectives of ensuring development of a well-planned, balanced, and sustainable County by preserving and improving community park facilities that provide recreational opportunities and experiences for the community.

**PROCUREMENT**

Request for proposal (RFP) No. SPD124-SPDAD-5532 for the Project's professional design services was released through the County's Electronic Procurement Network (ePro) and sent directly to design and engineering firms on July 23, 2024. A total of five proposals were

**Various Actions Regarding the Bloomington Recreation and Park  
District - Kessler Park Master Plan Phase 1 Project  
September 24, 2024**

received in response to the RFP on August 19, 2024. All five proposals were accepted for review.

<b>Consultant</b>	<b>Location</b>
Edgeland	San Diego, CA
IDS Group, Inc.	Irvine, CA
KTU&A	San Diego, CA
Psomas	Riverside, CA
Verde Design, Inc.	Riverside, CA

The proposals were evaluated by a selection committee comprised of District and Department staff. Based on criteria listed in the RFP, the selection committee evaluated the proposals and determined that KTU&A best met the needs of the County. Therefore, the recommendation is to contract with KTU&A for the needed Project services. No protests were received.

**REVIEW BY OTHERS**

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on September 3, 2024; County Counsel (Sophie A. Curtis, Deputy County Counsel, and Julie Surber, Principal Assistant County Counsel, 387-5455) on August 30, 2024; Finance (Jessica Trillo, Administrative Analyst, 387-4222, and Amanda Trussell, Principal Administrative Analyst, 387-4773) on September 6, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on September 9, 2024.

**Various Actions Regarding the Bloomington Recreation and Park District - Kessler Park Master Plan Phase 1 Project  
September 24, 2024**

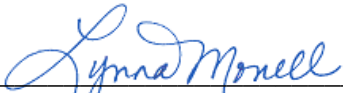
Record of Action of the Board of Supervisors  
San Bernardino County

Record of Action of the Board of Directors  
Bloomington Recreation and Park District

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY   
DATED: September 24, 2024



cc:    CAO - Trillo w/agree  
      Contractor - c/o CAO w/agree  
      BR&PD - Aldana w/agree  
      Contractor - c/o BR&PD w/agree  
      File - w/agree

CCM   09/30/2024