

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**September 24, 2024**

**FROM**

**GEORGINA YOSHIOKA, Director, Department of Behavioral Health**

**SUBJECT**

Non-Financial Agreement with Capella University, LLC for the Student Internship Program

**RECOMMENDATION(S)**

Approve the non-financial Student Internship Program **Agreement No. 24-908** with Capella University, LLC for the provision of training and field experience to student interns, for the period of September 24, 2024, through June 30, 2029.

(Presenter: Georgina Yoshioka, Director, 252-5142)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Create, Maintain and Grow Jobs and Economic Value in the County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the Student Internship Program Agreement (Agreement) is non-financial in nature.

**BACKGROUND INFORMATION**

The Department of Behavioral Health (DBH) employs qualified professionals in multiple disciplines including medicine, nursing, psychology, marriage and family therapy, and social work. As a result, DBH can provide necessary tutelage and guidance to student interns participating in a variety of behavioral health-related educational programs. Reciprocally, the use of interns to assist the County's workforce is a valuable means of maximizing available public resources. Through student internship programs, DBH provides learning experiences that will help students develop the skills they need to prosper in their chosen profession, which aligns with the Countywide Vision2Succeed initiative.

Since 2008, DBH has operated an internship program through agreements with schools and other institutions which establish the terms and conditions under which DBH will accept student interns. These agreements enable students to earn required internship hours while working under the supervision of qualified DBH staff.

On February 27, 2024 (Item No. 21), the Board of Supervisors (Board) approved a standard student internship program agreement template (Template) for private schools and other institutions and a separate template for public schools. The recommended Agreement with Capella University, LLC (CU) contains a slight modification from the Template; however, it still conforms to County Policy 11-05. The modification is as follows: CU's recipient of written

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notices changed from the faculty member in charge of the program to its general counsel. The indemnification and insurance provisions have also been modified slightly from the Template; these modifications still conform to County Policy 11-07 and have been approved by the Department of Risk Management and County Counsel.

Since changes to the Template were made, the Board must approve this Agreement with CU.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Behavioral Health (Lisa Rivas-Ordaz, Contract Supervisor, 386-8264) on August 23, 2024; County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on August 26, 2024; Risk Management (Gregory Ustaszewski, Staff Analyst II, 386-9008) on August 26, 2024; Finance (Paul Garcia, Administrative Analyst, 386-8392) on August 29, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on September 9, 2024.

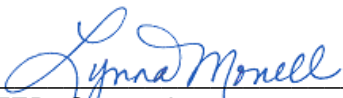
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman    Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.  
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 24, 2024



cc: Behavioral Health - Lombard w/agree  
Contractor - c/o Behavioral Health w/agree  
File - w/agree  
MBA 09/26/2024