

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

May 24, 2022

**FROM**

**ANGELA GODWIN, Agriculture Commissioner/Sealer, Agriculture/Weights & Measures  
DON DAY, Director, Project and Facilities Management Department**

**SUBJECT**

Budget Adjustment for Capital Improvement Program Project for Installation of Parking Cover

**RECOMMENDATION(S)**

1. Approve Capital Improvement Program Project No. 22-141 for Agriculture/Weights & Measures Installation of Parking Cover (WBSE 10.10.1305) in the amount of \$268,733 located at 777 E. Rialto Ave. in San Bernardino.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary adjustments, as indicated in the Financial Impact Section (Four votes required).  
(Presenter: Angela Godwin, Agriculture Commissioner/Sealer, 387-2117)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Department of Agriculture/Weights & Measures (AWM) will fund the Capital Improvement Program (CIP) project budget for the installation of a parking cover in the amount of \$268,733 from salary savings resulting from staffing vacancies. This item authorizes the Auditor-Controller/Treasurer/Tax Collector to post adjustments to AWM's 2021-22 budget:

<b>Fund Center</b>	<b>Commitment Item/GL Account</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>	<b>WBSE</b>
6110001000	51001010	Regular Salary	Decrease	\$268,733	
6110001000	55305030	Operating Transfers Out	Increase	\$268,733	
7700003100	40909975	Operating Transfers In	Increase	\$268,733	10.10.1305
7700003100	54304030	Improvements to Structure	Increase	\$268,733	10.10.1305

**BACKGROUND INFORMATION**

The AWM parking area for the department's work trucks is in need of the installation of a parking cover. The work trucks have sensitive calibration units installed on them that are used to

**Budget Adjustment for Capital Improvement Program Project for  
Installation of Parking Cover  
May 24, 2022**

perform accuracy inspections of gasoline and diesel dispensers at service stations. The calibration units are being damaged by sun exposure. The calibration units will have a longer service time and fewer repairs needed when they are parked under the parking cover.

The Project and Facilities Management Department will be overseeing the project and installation of the metal parking cover. The parking cover will be a free-standing metal structure that is being installed adjacent to an existing AWM building at 777 E. Rialto Ave. located in San Bernardino. The installation of the metal parking cover will include the installation of the proper foundation and metal bollards. Additionally, light fixtures will also be installed inside the metal parking cover as a part of the project. The Project and Facilities Management Department expects installation of the parking cover will be completed within 412 days from initiation of the project.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on April 27, 2022; Auditor-Controller/Treasurer/Tax (Vanessa Doyle, Chief Deputy, 387-5669) on May 6, 2022; Project & Facilities Management Department (Don Day, Director, 387-5000) on May 9, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 9, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 9, 2022.

**Budget Adjustment for Capital Improvement Program Project for  
Installation of Parking Cover  
May 24, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: May 24, 2022



cc:     File - Agriculture Weights & Measures  
CCM   05/25/2022