



Contract Number
19-270 A-2

SAP Number
4100096101

Office of Homeless Services

Department Contract Representative	Tom Hernandez
Telephone Number	(909)383-3978
Contractor	The Chance Project
Contractor Representative	Ron Griffin
Telephone Number	(909) 501-0611
Contract Term	April 30, 2019 – August 31, 2021
Original Contract Amount	\$1,427,145
Amendment Amount	\$1,230,000
Total Contract Amount	\$2,657,145
Cost Center	6210002500/ HEAP - \$30,000 6210002483/ESG - \$1,200,000

IT IS HEREBY AGREED AS FOLLOWS:

The Second Amendment to the Contract ("Second Amendment") is made and entered into by and between the County of San Bernardino, hereinafter referred to as "County" and The Chance Project, hereinafter referred to as "Contractor", provides for an increase in funding, contract term extension, and expansion of services.

WHEREAS, on April 30, 2019, the Board of Supervisors (Board) approved Contract No. 19-270 ("Contract") between County and Contractor and on October 8, 2019 the Board approved the First Amendment to the Contract;

WHEREAS, Contractor will provide Moving Forward services as further specified herein, and

NOW, THEREFORE, in consideration of mutual covenants herein set forth and the mutual benefits to be derived therefrom the parties agree to amend Contract No.19-270, effective date of execution, as follows:

I. Amend Section B.2, Scope of Work, to read as follows;

The project description for services to be provided by Contractor under this Contract are identified in Exhibit 2 – SCOPE OF WORK, and Exhibit 2.1 – Scope of Work is hereby added to the existing scope of work and shall be effective on the date of amendment, October 8, 2019.

Exhibit 2.2 – MOVING FORWARD SCOPE OF WORK is hereby added to the existing scope of work and shall be effective on the date of this Second Amendment.

II. Amend Section D, Term of the Contract, as follows:

The contract term for HEAP Programs services, as identified in Exhibit 2 and Exhibit 2.1, is effective as of April 30, 2019 and expires June 30, 2021, but may be terminated earlier in accordance with the provisions of this Contract.

The contract term for Moving Forward Program services, as identified in Exhibit 2.2, is effective the date of execution of the amendment and expires August 31, 2021 or until the Moving Forward Program specific contract is executed, whichever comes first, but may be terminated earlier in accordance with the provisions of this Contract.

III. Amend Section F.1, Fiscal Provisions, to read as follows;

The maximum amount of payment under this Contract shall not exceed the total award/allocation amount reference in Exhibit 1- HEAP AWARD BY ACTIVITY and Exhibit 1.1- MOVING FORWARD PROGRAM BUDGET, which is hereby added to the existing budget and shall be effective on the date of amendment. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

IV. Attachments

Exhibits 1.1 – MOVING FORWARD PROGRAM BUDGET and 2.2 – MOVING FORWARD SCOPE OF WORK are added effective on the date of execution.

V. This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

VI. All other terms, covenants, and conditions of Contract No. 19-270 remain in full force and effect

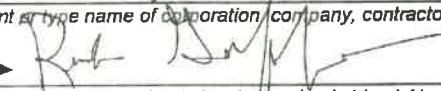
COUNTY OF SAN BERNARDINO

▶ 

Gary McBride, Chief Executive Officer

Dated: 9/2/20

The Chance Project
(Print or type name of corporation/company, contractor, etc.)

By ▶ 

(Authorized signature - sign in blue ink)

Name Ron Griffin
(Print or type name of person signing contract)

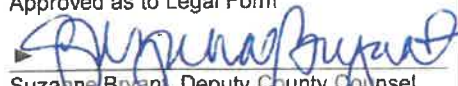
Title CEO
(Print or Type)

Dated: 8/31/20

Address 11025 Alta Mesa Road

Victorville, CA 92392

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
▶  Suzanne Bryan, Deputy County Counsel	▶ _____	▶ _____
Date <u>August 31, 2020</u>	Date _____	Date _____

MOVING FORWARD BUDGET

2020 Moving Forward Estimated Budget	
Required Activities:	Homeless Services Coordination and Mobilization, Street Outreach, Navigation Services, Rapid Re-Housing - including Rental Assistance, and Stabilization, Emergency Housing Interventions - including Diversion; Motel/Hotel; Utility; Eviction Prevention and Supportive Services
Moving Forward Description Summary:	The County of San Bernardino seeks to partner with an agency to administer the Moving Forward program (1 year pilot project; possibly renewable) which consists of engaging County homeless residents in outreach services, housing access and navigation services, and comprehensive case management. This will include funding for: Rapid Re-Housing, Diversion, Motel-Hotel assistance, and wide flexibility to provide client stabilization.
Areas to be served	County-wide including all 24 municipalities
Services must include:	Housing First Approach, Participation in the Coordinated Entry System, Participation in the Homeless Management Information System, and Participation in the Interagency Council on Homelessness Regional Steering Committees.
Personnel Costs	Must be tied to an activity.
Operating Costs	Must be tied to shelter operation costs.
Supplies	Must be specific to the type of supplies that will be purchased.
Homeless Prevention	Only to be utilized for Project Roomkey clients who need additional assistance after being placed into housing to gain stability.

Rapid Re-Housing	\$750,000.00
Rental Assistance including master leasing, enhanced shared housing and utility assistance, case management, navigation (50 people x \$950 rent + \$300 utilities x 12 months)	
Emergency Shelter	\$125,000.00
Motel/Hotel, Transportation, Case Management, Outreach (50 people x \$85 room rate x 35 nights average)	
Flexible Subsidy Spending Pool	\$30,000.00
Bus tickets, Family Reunification, Case management, staffing costs to deliver services etc.	
Street Outreach	\$105,000.00
Case Management, Outreach, Transportation, Hygiene Kits, Blankets	
Homeless Prevention	\$28,000.00
Eviction prevention and diversion	
HMIS	\$102,000.00
Office expenses, IT cost, equipment Office space, electricity, lease	
Subtotal:	\$1,140,000.00
Administration	\$90,000.00
10 Percent (Maximum) Non-service delivery staff	
Total:	\$1,230,000.00

MOVING FORWARD SCOPE OF WORK

I. Purpose and Goals

The purpose of this amendment is to expand the current provider's services to create a new one year pilot called Moving Forward. Moving Forward consists of engaging County homeless residents in outreach services, housing access and navigation services, and comprehensive case management.

The goal of the program is to create a sustainable, streamlined, expanded, and integrated/aligned homeless response system that will rapidly connect individuals and families to housing and services. Moving Forward will assist individuals and families move from short-term to long-term housing.

The County housed individuals and families in short-term housing, such as motels, in response to the COVID-19 pandemic. The purpose of the response was to house people who met the high-risk COVID-19 category to help them self-quarantine and protect them from contracting the virus. Moving Forward will transition these individuals and families into long-term housing as soon as possible, because this is an emergency situation that will help protect the public's health and safety.

Moving Forward will also help transition individuals and families from the Project Roomkey program. Project Roomkey is a state initiative to provide safe isolation capacity for the homeless in order to protect them from COVID-19.

II. Target Population

A. The Target Population of the program includes chronically homeless and high-need individuals and heads of household (as defined by local criteria). Eligibility for Moving Forward services will be verified by Contractor staff. Prioritized individuals may be either Medi-Cal and non-Medi-Cal beneficiaries. Documentation requirements will be part of agreed policies and procedures.

B. Project Roomkey population

Unsheltered persons who are non-symptomatic and present healthy that meet the following high-risk criteria:

- Persons aged 65 years and older
- Persons of any age who have an underlying health condition such as:
 - Heart disease
 - Chronic lung disease or moderate to severe asthma
 - Immunocompromised
- Underlying medical conditions that are not well controlled: diabetes, renal failure, or liver disease
- Pregnant women

III. REGIONS WHERE SERVICES WILL BE RENDERED:

Services will be Countywide and will be targeted to the following high need areas:

- Central Valley: Colton, Grand Terrace, Bloomington, Rialto, Fontana, and surrounding communities.
- High Desert: Barstow, Victorville, Hesperia, Apple Valley, Phelan, Adelanto, and surrounding communities

IV. SERVICES PROVIDED - The Contractor will:

- A. Directly transition 50 Project Roomkey program participants to permanent housing.
- B. Leverage and expand upon Pathways Network, a collaborative, evidence-based, cost-effective service delivery approach to ensure prevention, diversion or rapid rehousing services are provided and documented to at least **25 unduplicated** chronically homeless and/or high need households.
- C. Collaborate with the Knowledge and Education for Your Success (KEYS) program, a nonprofit organization that gives access to supportive services to low-income individuals and families.
- D. Develop and submit policies and procedures for the pilot project, the Contractor will work closely with Human Services (HS) and stakeholders to refine the homeless services current system in a way that maximizes community benefits. This includes developing the best estimation of tasks and deliverables needed to achieve the desired outcomes.
- E. To the extent possible, retain and recruit potential agencies, social services programs and volunteers to assist with Moving Forward program services. The San Bernardino County Office of Homeless Services maintains a listing of agencies actively participating as part of the Continuum of Care (CoC) for Contractor review and engagement.
- F. Work with HS staff, partners, consumers and stakeholders and using Homeless Management Information System data, provide feedback for the current referral functionality and Coordinated Entry System (CES) prioritization in coordination with Moving Forward:
 - Improve how Moving Forward connected individuals connect to services to resolve their homelessness;
 - Ensure compliance with local, State and Federal standards, if applicable;
 - Improve transparency regarding access to and availability of resources;
 - Improve functionality for providers; and
 - Increase operational efficiencies.
- G. Provide formative oversight based on assessment findings and ongoing community feedback. Oversight should include strategies, actions and potential costs to improve key features such as access, assessment, prioritization and referrals and recommend ways to improve governance, operations (including data management), and proposed recommendations for sustainability for Moving Forward. Additional redesign priorities include:
 - Integrating diverse entry systems including those for the general population, veterans, transition-aged youth, families, and human services clients; and,
 - Identify opportunities for technology to support system operations.
- H. Be “on-call” 24/7 to the County Program Manager and related staff for emergencies. It is anticipated that the role of the Contractor will be to support assigned staff as needed from

HS, the County of San Bernardino and the CoC. This work will include facilitated input sessions with consumers and providers.

- I. Provide Liability and other required insurances as specified in the Contract.
- J. Purchase supplies and equipment as needed; equipment will not be considered a fixed asset for the Contract. It is the Contractor's responsibility to inventory the supplies.
- K. Review all billing and assure payments of sub-contractors, if applicable.
- L. Provide training as needed for staff, community groups and volunteers, as needed and appropriate.
- M. Complete reports on activities, unduplicated individuals served and costs of operation, as requested by HS. Work with HS staff to establish benchmarks and metrics for future improvement and/or evaluation of the Moving Forward Pilot Project.

V. ADDITIONAL PROVISIONS

The Moving Forward Program Description and Chance Project response is hereby incorporated into this amendment by reference.

Contractor understands that a separate Moving Forward Program contract is being developed with additional provisions and requirements that will supersede the Moving Forward Program as detailed in this agreement.