

## Application Information

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Application No: 26-006112

Application Type:	Vertical Prosecution	Agency (City or County):	<a href="#">San Bernardino County</a>	Department (Police Dept, DA Office, etc):	<a href="#">San Bernardino County District Attorney's Office</a>
Authorized Representative:	<a href="#">Jason Anderson</a>	Additional Contact Email:		DUNS/SAM Number:	E81BMEGBU6R3
DUNS/SAM Expiration Date:	2/27/2025	DUNS/SAM Registered Address:	303 W. 3rd Street	DUNS/SAM City:	San Bernardino
DUNS/SAM ZIP+4:	92415-0502				

## Application Summary

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Grants Made Easy Application Titles and Descriptions are pre-populated. For General Grants, provide the Application Title and Application Description.

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Application Title:

Alcohol and Drug Impaired Driver Vertical Prosecution Program

Application Description:

The County District Attorney's Office (or City Attorney's Office) will assign a specialized team to prosecute alcohol and drug impaired driving cases. The DUI prosecution team will handle cases throughout each step of the criminal process. Prosecution team members will work to increase the capabilities of the team and the office by obtaining and delivering specialized training. Team members will share information with peers and law enforcement personnel throughout the county and across the state. The office will accomplish these objectives as a means to prevent impaired driving and reduce alcohol and drug-involved traffic fatalities and injuries.

## Problem Statement

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Describe the problem(s) to be addressed utilizing current data, do not include state or national information.

1. Describe the city, county, or jurisdiction this grant will impact.

## Problem Statement:

San Bernardino County is located in Southern California, east of Los Angeles and Kern Counties and North of Riverside County. San Bernardino County stretches from those inland county borders to the boarder with both the states of Nevada and Arizona. Measuring 20,105 square miles, San Bernardino County has the distinction of being largest geographical county in the contiguous United States. [1] Within those 20,105 square miles is approximately 10,000 miles of roadways including 6 Federal Interstates Highways, 2 Federal U.S. Highways, and 18 State Highways. [2]

Although vast, our population of 2,187,665 people is mostly concentrated in the southwestern region of the county. Home to 24 incorporated cities and 56 unincorporated communities [3], only 22% of our land is dedicated to housing, industrial, utilities, agriculture, transportation, and parks leaving the remainder open desert and land. [4]

Major Interstates traverse our county through the open desert as well as through our cities; Intestate 10 travels through San Bernardino County all the way to Florida; Interstate 15 stretches from the Mexican border to the Canadian border passing traversing San Bernardino County from its border with Riverside County all the way to the Nevada State border; and I-40 stretches throughout the entirety of Mojave desert crossing the nation to North Carolina. These highways make San Bernardino County a vital transportation corridor for residents, tourists, and commerce. That also means that these roads are traversed by many more people and vehicles than just the local population. Our highways are shared by small commuter cars to the largest tractor-trailer allowed to haul goods across the interstate system and every vehicle in between. However, it is that population of 2,187,665 people who are mostly affected by the collisions in the county.

The largest county in the nation, San Bernardino County is comprised of vast deserts, large stretches of highly traversed highway, and some of the hardest working families in the state. The roads are heavily traveled by families, workers, travelers, and commerce. The danger on the roads is high and the need for traffic safety is great.

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[1] <https://indicators.sbcounty.gov/county-profile/>

[2] <https://selectsbcounty.com/highways-distribution>

[3] <https://selectsbcounty.com/county-snapshot>

[4] <https://indicators.sbcounty.gov/county-profile/>

2. Describe the problem(s) to be addressed, supported by current and relevant crash data. (most recent calendar year data/stats)

## Problem Statement:

Due to its size and the vast nature of the highway systems that connect the physically largest county in the nation, it should come as no surprise that San Bernardino County is home to the number one deadliest roadway in the state of California.[1] Interstate 15 (I-15) between Exits 138 and 129, also known as the Cajon Pass to locals, is the deadliest stretch of highway in California. Released in 2024, data indicates that the fatalities in the Cajon Pass rose from 33 in 2018 to 45 in 2022. That's almost one fatality per week on a 4.5 mile stretch of Interstate. Although the Cajon Pass is known by most of southern California as a connector to Las Vegas, for locals it is a commuting highway that connects the County's High Desert Area to the rest of the Inland Empire, Orange County, and Los Angeles County. The Cajon Pass is the connection to jobs, entertainment, and family. Not only do we have the most dangerous Highway in the State, but we also have some of the most dangerous Cities in the Nation to drive in. In October 2024, Consumer Affairs released a report discussing the most dangerous drivers in the Nation by City. The cities of Victorville and San Bernardino were among the top 5 most dangerous in the Nation.[2] The city of Victorville ranked second most dangerous, with 3.0 alcohol-related fatalities per 100,000 and 11.2 fatalities per 100,000 involving speed in 2022. The city of San Bernardino ranked fourth with 7.7 alcohol-related fatalities per 100,000 and 11.3 speed related fatalities per 100,000. Focusing on driving under the influence related collisions, San Bernardino County had 1,297 DUI related collisions in 2022 which was 12.3% of all crashes within the county.[3] There was a slight decrease in 2023 to 1,246 DUI related collisions, making up 12.0% of all collisions within the county.[4] Of those collisions in 2022, there were 110 DUI collision related fatalities making up 24% of all collision related fatalities in the County.[5] This fell only slightly below the California State percentage of where DUI related fatalities made up 28.1% of all collision related fatalities. The highest percentage of drivers in DUI related collisions in San Bernardino County are between the ages of 20-29 years old followed by 30-39 years old.[6] With 27% of the County's population being between the ages 25-40 years old, it is the largest portion of the county's population that is involved in these collisions. Of these DUI related collisions, there were 76 fatalities in 2023 and 348 fatalities and serious injuries.[7] Our community is plagued with the task of commuting the longest distance in the state on the deadliest highway in the state and within the most dangerous cities to drive in the nation. Although intoxication related collisions and fatalities are reducing they are reducing with the state and national averages, yet still maintaining the rankings as the most dangerous highway and cities to drive in. The communities within the county need help combatting these issues.

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[1] <https://www.moneygeek.com/living/driving/most-deadly-roads-california/> ;  
<https://ktla.com/ew/local-news/californias-deadliest-road-is-likely-one-you-drive-on-every-day/> ;  
<https://www.fozla.com/news/deadliest-highways-california> ;

[2] <https://www.vvng.com/victorville-and-san-bernardino-drivers-rank-among-worst-in-u-s>

[3] <https://tims.berkeley.edu/tools/dui>

[4] *Id.*

[5] *Id.*

[6] *Id.*

[7] *Id.*

3. Define the target population the grant intends to serve and how they are affected by the problem(s).

## Problem Statement:

When you look at the county as a whole, our population density is 109 persons per square mile. But, noting that our residents populate that southwestern region of the county that number changes to a much more 3,236 persons per square mile.<sup>[1]</sup> Based on County data from 2022, 27% of the population is between the ages of 25-40 years old, 23% of the population is between 45-64 years old, and 11% is between the ages of 18-24 years old.<sup>[2]</sup> The average household size is 3.2 persons with 39% of households in the county having children under in the age of 18 in the house and 23% of families with children under 18 being single parent households.<sup>[3]</sup> Although 87% of our population graduated from high school in 2021/2022, only 23% of our population over 25 years old has a bachelor's degree or higher.<sup>[4]</sup> Of the population, 1,023,600 people in November 2022 were employed in the labor force, 42,400 were unemployed and there was a 4.1% unemployment rate.<sup>[5]</sup> The median house-hold income was \$74,846 and only 52% of buyer could afford an entry-level home priced at 85% of the median.<sup>[6]</sup> The communities in this county are blue collar workers supporting their families while striving to make the American dream. Commuting on these highways is a daily necessity for the residents of San Bernardino County. According to the 2021 U.S. Census San Bernardino County Residents the highest average commute time in the region with 32.2 minutes (Riverside County averaged 32.1 and Los Angeles averaged 29.2 minutes) which was above the state average of 27.6 minutes.<sup>[7]</sup> San Bernardino also had the lowest percentage of workers working from home at 13.6%. Finally, San Bernardino residents commute daily to their jobs with more than 466,000 residents commuting outside of San Bernardino County for work and only about 357,000 people commuting into San Bernardino County to work.<sup>[8]</sup> The people of San Bernardino County are struggling to survive in a California economy that is outpacing what their households can afford. Most of the community is forced to go into the workforce out of high school for lack of access and lack of financial availability to reach beyond while still supporting their families. Commuting on the most dangerous highways and within the most dangerous cities and on major transportation corridors is their only option. When a family in San Bernardino County is affected by a loss from a DUI related collision, whether it is property, or worse – a life, they lose access to their lifeline: whether it be their vehicle that was totaled and their only source of transportation, or a parent who was the only source of income. Insurance from the defendants in these cases, if the defendant has insurance, may not be enough or is stalled by the criminal justice process and the families are left, not only with injuries and family losses, but with loss of income or a means to make a living. To understand our community and the impact that driving under the influence has on it, please see attached documents.

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[1] <https://indicators.sbcounty.gov/county-profile/>

[2] *Id.*

[3] *Id.*

[4] *Id.*

[5] *Id.*

[6] *Id.*

[7] <https://indicators.sbcounty.gov/transportation/mobility/>

[8] *Id.*

Traffic Data Summary:

Complete the table below using SWITRS data and update the 20XX years in the table.

	2022				2023				2024*			
Crashes	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol-Involved	97	1,186	111	1,809	75	1,168	82	1,790	30	773	32	1,115

\*2024's data is only for Q1-Q3 and does not include data for Q4.

Using the DMV DUI Management Information System (MIS) report, complete the table below.

	2018		2019		2020*	
	Felony	Misdemeanor	Felony	Misdemeanor	Felony	Misdemeanor
Countywide DUI Arrests	332	7,250	345	6,810	303	5,320

\* This data is the same as last fiscal year because it had not been updated on the DMV's website  
Using local data, complete the table below. If your data system cannot differentiate DUI cases by alcohol, drug, and combo, report all cases on the alcohol row and include an explanation below the table.

	FFY-2022						FFY-2023						FFY-2024***					
Cases	Reviewed		Filed		Guilty		Reviewed		Filed		Guilty		Reviewed		Filed		Guilty	
DUI	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis	Fel	Mis
Alcohol	167	3074	158	3008	224**	2472**	320	5912	301	5785	292**	2707**	281	5043	268	4992	252	2556
Drug	12	253	10	227	23	194	20	429	20	406	11	150	12	270	8	262	21	124
Combo	6	116	6	111	4	35	13	245	13	232	5	40	7	151	7	150	7	30

\*\* Denotes the number of charges, not defendants. The number of cases reported is slightly over actual due to some defendants being counted twice due to method of tabulation. The source data is available upon request.  
\*\*\* These numbers do not include reviewed/filed/guilty PC191.5 or Watson Murder cases as our data collecting system is not able to differentiate whether the impairment in those cases is based on alcohol, drug, or combination. Source data is available upon request.

Proposed Solution

#### Equity:

San Bernardino County is the largest county in the nation with a diverse population. The residents come from a diverse racial and socio-economic backgrounds who often make up both our victims and our defendants. Given the size of the county, many times victims and defendants come from outside of the county, as they have been traveling through or simply visiting the county. Having the Office of Traffic Safety Grant activities centered in one location, we treat all victims equally with the dignity and respect, across the spectrum of communities located within the county. Likewise, we treat defendants equally, according to the law and the facts of their individual case.

Our DAs and investigators travel, and our Victim Advocates are strategically placed in order to cover the large geographical area that the county encompasses ensuring that resources and access to justice to the rural communities of the county who reside a long distance from victim service centers or courthouses ensuring all communities within the county receive the same access to services and justice no matter what their personal situation is.

#### Strategies:

As a prosecuting agency, the San Bernardino County District Attorney's Office will work towards the goals of eliminating traffic fatalities and injuries on California roadways through specialized and equitable prosecution of driving under the influence cases by vertically assigned prosecutors, collaboration with local law enforcement agencies on education and enforcement measures, as well community outreach, awareness and education. Through the help of our Victim Services, we will ensure that all members of the community have access to victim services and the justice system and the services necessary to rebuild and repair.

The Office of Traffic Safety has previously awarded a grant to the District Attorneys office for the use of two prosecutors as well as a dedicated investigator. These two prosecutors have become specialized in the prosecution of driving under the influence cases with the most serious of consequences. Handling a caseload of mostly *Watson* murders and gross vehicular manslaughter with intoxication, these prosecutors have prosecuted the most serious of DUI offenses, have assisted in training other prosecutors in handling DUI related cases, and trained law enforcement throughout the county. With the assistance of their dedicated investigator the prosecutors have secured 20 intoxication related convictions totaling 92 years 8 months + 45 years to Life in State Prison, approximately 3.5 years county jail (1,288 days), 10 years suspended, and 23 years of probation. However, the need is greater than two attorneys and an investigator can handle and many of the intoxication related fatality cases must go to non-specialized prosecutors.

To address the needs in the San Bernardino County communities the specialized prosecutors will continue to liaise with the traffic teams around the county building better cases and relations. The prosecutors and investigator, in continuing to build their relations with local law enforcement, respond to major intoxication related traffic collisions to build stronger cases. The team of prosecutors and investigator will continue to collaborate with the local agencies and take part in DUI Checkpoints, Saturations, local school education, and Mothers Against Drunk Driving Events. The collaboration with law enforcement on events and operations within the community brings awareness to the issues of driving under the influence, provides education and enforcement to the communities that help to reduce intoxicated driving.

The team of prosecutors and the investigator will build relations with outside agencies as well. The relations with outside agencies will expand the knowledge of the team, helping the team to better address the needs of their community. The team will also attend CTSRP, NHTSA, and other relevant trainings to further their expertise, knowledge, and skill allowing them to better support the communities they serve.

The San Bernardino County District Attorney's Office, being committed to confronting vehicular homicides continues to maintain a Vehicular Homicide Unit within their Bureau of Investigation. The investigators in that unit, collectively, have expertise in imaging and analyzing data from Event Data Recorders (EDRs) as well as vehicle infotainment systems. The office also possesses and maintains the necessary equipment in order to retrieve the crucial data from the EDRs and infotainment systems. This allows the Office to assist agencies countywide with data retrieval which aids in the investigation and prosecution of driving under the influence cases as

well as those involving homicides. Currently, we are able to download the majority of the registered vehicles on the roadway with modules produced between 2003 and 2025, but the technology is constantly changing. In order to access newer technology and expand the number of vehicles we are able to download, upgrades and additional stand-alone kits are required. This would allow the San Bernardino County District Attorney's office to continue to be a hub to assist all other agencies within our county and potentially outside our county as well.

In order to better address the driving under the influence activity and the number of vehicular deaths that occur on our roadways and in our communities each year, the San Bernardino County District Attorney's Office proposes a team of 3 full time prosecutors. While the past year saw significant growth in our prosecutions and community outreach, there was little time for training. A third prosecutor would significantly improve the results of the unit, as well as allowing the attorneys to reach more of the OTS Goals of education, of themselves and throughout the community. The community events allow the victims effected by intoxication related collisions and the community at large that they are supported and that the San Bernadino County District Attorney's Office is working toward the goal of reducing intoxication related fatalities. In a community so large and spread so far two prosecutors can only do so much while ensuring the quality of their case loads and prosecutions. The addition of a third prosecutor would allow the team to meet more of their goals while relieving the strain of the workload. Even further, none of these cases would be possible without the Office's Victim Witness Advocates. We propose the addition of a Victim Witness Advocate to the team.

The primary program goal of the San Bernardino County District Attorney's Bureau of Victim Services is to provide mandatory services expeditiously to crime victims and their families to minimize the negative impact the crime has upon those involved. There is a disparity in the law between vehicular crimes and other serious crimes – no other serious crime involving a death is sentenced by a misdemeanor, or PC 4019 credits (half time), only vehicular crimes. Even further in a community of working-class families, that commute more than neighboring communities and Vehicular crimes are particularly difficult as the seriousness of the injury and/or death is not just an emotional loss, it is the loss of the head of household, the only source of income, and in almost a quarter of the population, the only parent in the household. The San Bernardino District Attorney Victim Advocates assist the victims and their families through the time of crisis. The Advocates assist our families pursue restitution, which might include losses incurred for funeral expenses, medical bills, lost wages, and emotional distress. The Advocates assist families apply for benefits through California Victim Compensation Board (Cal VCB). This program is crucial to families in our community because it provides funds often before traditional restitution. The Victim Advocates provide support through the legal process as well.

The Victim Advocates provide Advocacy in the courtroom and through testimony. They prepare the family for what to expect in the courtroom, ensuring that the victims and families understand the rights that they have. If a victim's family member is called to testify, the advocate can help the prepare and go over ways to stay composed during testimony. The Advocate assists with Victim Impact Statements when it is time for sentencing and helps the family craft a statement that conveys the emotional, psychological, and financial impact of the victim's death. The Advocate further provides support during that sentencing ensuring the impact statements and the victims voices are heard.

The vehicular homicide prosecutors rely heavily on the Victim Advocates in each of their intoxication related fatality cases. These cases are emotionally charged, and the families are at a mental and emotional loss. The Advocate teams up with the vertically assigned attorney to further the goal of helping victims and ensuring justice. Yet, while both the prosecutor and advocate focus on that goal the Advocate frees the prosecutor to focus on the legal aspects of the case by providing the necessary, often weekly support to the victims. The addition of an Advocate to the OTS Grant would ensure a specialized advocate who is familiar with the particularities of vehicular crimes.

The San Bernardino County District Attorney's Office will continue to work towards the goals of eliminating traffic fatalities and injuries on California roadways through specialized and equitable prosecution of driving under the influence cases by vertically assigned prosecutors and a dedicated investigator. With the proposed expansion of the team of an additional prosecutor and much needed dedicated Victim Advocate we hope to expand our goals and our reach to ensure

that all members of the community have access to victim services and the justice system and the services necessary to rebuild, repair, and end intoxicated driving.

#### Agency Qualifications:

Current staffing for the Office of Traffic Safety Grant consists of two experienced prosecutors. The senior member of the team has been in the unit for over 3 years and has been an attorney for 10 years. Offenses she has prosecuted in trial include gross vehicular manslaughter, hit and run causing death, driving under the influence causing injury with great bodily injury, robbery, rape, burglary, narcotics trafficking, arson, assault with a deadly weapon, as well as driving under the influence cases. She is a P.O.S.T. certified instructor and teaches at both the basic academy and Advanced Officer Training. The second member of the team is a Deputy District Attorney who has been an attorney for almost 11 years. He has worked as a civil attorney defending personal injury cases including claims arising from vehicle collisions. He has significant criminal law experience involving cases which involved attempted murder, drugs, theft, domestic violence, vandalism, resisting arrest, driving under the influence, manslaughter, assault with a deadly weapon and murder. Additional attorney staff would allow additional cases to be prosecuted by specialized staff. Support staff also include an administrative supervisor who is involved in the grant as well as a dedicated grant investigator. This investigator was a police officer for 25 years, spending 6 of those years as a traffic/motor officer which included MAIT duties. He has attended basic, intermediate, and advanced collision courses, ARIDE, SFST courses and is a POST certified instructor. As an instructor he taught a Sheriff's Emergency Vehicle Operations Center (EVOC), he is The Office of Traffic Safety Grant Unit has also been provided the use of a dedicated paralegal who is shared with a General Homicide Deputy District Attorney. The office will continue to send the assigned prosecutors and investigator to ongoing trainings to keep them informed with the most current practice and developments in the prosecution of driving under the influence cases.

## Community Collaboration and Engagement

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Provide a description of the community collaboration and engagement activities that will be conducted and/or participated in by your department and addresses traffic safety. Community collaboration and engagement allows for the appropriate department personnel to engage in conversations to both share information and receive input from the community members regarding traffic safety.

#### Community Collaboration and Engagement:

The members of the Office of Traffic Safety Grant will engage with the community at public events throughout the county. They will make themselves available to field questions from attendees at such events. Also, our prosecutors will continue to take part in Every 15 minutes events put on by the local police agencies to interact with and teach young people the dangers of driving under the influence. It is anticipated that our prosecutors will create partnerships with local schools and youth programs to conduct presentations to students to educate them of the dangers of driving under the influence and to encourage safe options.

# Goals

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Description
Reduce the number of persons killed in traffic crashes.
Reduce the number of persons injured in traffic crashes.
Improve the prosecution knowledge and expertise of DUI Alcohol, DUI Drug and DUI Alcohol/Drug Combination cases.
Increase the number of DUI Alcohol, DUI Drug and DUI Alcohol/Drug Combination cases filed and prosecuted.
Custom Description

# Objectives

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Included	Target Number	Description
Yes		Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at <a href="mailto:pio@ots.ca.gov">pio@ots.ca.gov</a> , and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release.
Yes		Attend the TSRP informational webinar to identify how TSRP can assist with training needs.
Yes		Create or expand a Vertical Prosecution Program with the City Attorney or District Attorney's Office by November 30. The program will facilitate the prosecution of all DUI drug cases, all DUI alcohol and drug combination cases, and if applicable, all felony DUI alcohol cases with death or injury.
Yes		Designate prosecutor position(s) and investigator position(s) to the DUI caseload to prosecute DUI Alcohol, DUI Drug and DUI Alcohol/Drug Combo cases. The individual(s) will be dedicated solely to this assignment allowing them to gain expertise in the investigation and prosecution of DUI Alcohol, DUI Drug, and DUI Alcohol/Drug Combo cases. While employed by the City Attorney's or District Attorney's Office, the individual(s) in the grant-funded DUI Vertical Prosecutor position(s) should remain the same throughout the term of the grant.
Yes		Develop and implement a system for gathering, tracking, and reporting all DUI case reviews, filings, and outcomes in the county/city by December 31, differentiating between: 1) DUI Alcohol-only; 2) DUI Drug-only; and 3) DUI Combination
Yes		Report on all DUI case reviews, filings and outcomes in the county or city throughout the grant, differentiating between: 1) DUI Alcohol-only; 2) DUI Drug-only; and 3) DUI Combination Alcohol and Drug cases.
Yes		Partner with the California Traffic Safety Resource Prosecutor Training Network to provide comprehensive training in the prosecution of DUI Alcohol and DUI Drug cases with an effort to reach prosecutors and investigators.
Yes		Send the funded prosecutor(s) to trainings/meetings sponsored by OTS and/or the California Traffic Safety Resource Prosecutor Training Network.
Yes		Coordinate and host four in person regional roundtable law enforcement meetings (one each quarter, with telephone or internet conference capabilities for the CA OTS Staff) to provide information on the DUI Vertical Prosecution Program, interact with law enforcement to identify means to improve DUI investigation and prosecution, and assess technical assistance needs for training on DUI investigation and court testimony. OTS staff, local law enforcement, CHP and probation staff should be included in the roundtable. Agenda and minutes should be produced and distributed. All four meetings for the year should be scheduled in the first quarter of the grant.
Yes		Coordinate with local law enforcement agencies on the development of an on-call response protocol for the investigation of fatal and major injury DUI vehicle crashes, and to report on response activities
Yes		Participate in at least one DUI saturation ride-along. Note: The funded vertical prosecutor(s) and investigator should participate within the first quarter of the grant.
Yes		Respond to at least one fatal DUI crash investigation scene. Note: The funded vertical prosecutor(s) and investigator(s) should achieve this objective within the first quarter of the grant.
Yes		Identify grant funded, straight time personnel. Include any vacancies or staff changes that have occurred. For any vacancies, include the status of filling the vacancy.
Yes		District Attorney's Office / City Attorney's Office to partner with local school and/or youth organizations to provide educational programming about the dangers and consequences of driving under the influence of alcohol and/or drugs.
Yes		Send prosecutors/DA Investigators to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.
Yes		Send prosecutors/DA Investigators to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.
Yes		Send prosecutors/DA Investigators to the Drug Recognition Expert (DRE) training.
Yes		Send prosecutors/DA Investigators to the DRE Recertification training.
Yes		Attend and observe at least one DUI checkpoint. Note: The funded vertical prosecutor(s) and investigator should participate within the first quarter of the grant.

Included	Target Number	Custom Description
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## Method of Procedure

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### Phase 1 - Program Preparation:

- Recruit and hire all staff for the grant.
- Procure all materials necessary to implement the grant.
- Identify dates and schedule the four in person Roundtable Meetings (one each quarter with telephone or video conference capabilities). Notify the OTS coordinator of the dates. Meetings are meant to provide information on the DUI Vertical Prosecution Program, interact with law enforcement to identify means to improve DUI investigation and prosecution, and assess technical assistance needs for training on DUI investigation and court testimony. OTS staff, TSRP staff, local law enforcement, CHP, and probation staff should be included in the roundtable. Agenda and minutes should be produced and distributed. All four meetings for the year should be scheduled in the first quarter of the grant.
- Develop protocols to be used to measure the success of the DUI Prosecution Program.
- Conduct training for all program staff outlining the goals and objectives of the grant.
- Refer cases for prosecution to the grant-funded Deputy District/City Attorney(s).
- Transfer all pending DUI cases which qualify under this program so that vertical prosecution may begin.
- Develop a training protocol for law enforcement agencies within the county, and start a process of coordinating all reporting, investigation, and referral of cases that qualify under the grant.

### Media Requirements

- Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate reasons to your OTS grant coordinator and OTS PIO.

### Phase 1 - Program Preparation Addendum:

### Phase 2 - Program Operations:

- Prosecution will be on-going. The Deputy District/City Attorney(s) will review DUI cases from all law enforcement agencies in the county/city.
- Training for law enforcement personnel, District Attorney Investigators, and other Deputy District/City Attorneys will begin and continue throughout the program.
- Prosecutor(s) will:

a) Work to secure convictions (as justice requires) and appropriate sentences that reflect the public safety risk posed by the offender.

b) Mentor trial attorneys on how to successfully try high-risk DUI offenders.

c) Host Quarterly Roundtable meetings with local law enforcement personnel, CHP, TSRP, and OTS staff.

d) Work with the TSRP to obtain and deliver high quality DUI prosecution training programs to non-grant-funded prosecutors.

e) Work with the TSRP to obtain and deliver high quality DUI investigation, report writing, and courtroom testimony training programs to law enforcement personnel (police officers, deputies, District Attorney Investigators, and crime lab scientists).

f) Attend training programs that cover evaluation and preparation of DUI drug cases, marijuana, prescription drugs, drug trends, people's experts, defense challenges, cross-examination of experts, SFST evidence, jury considerations and toxicology evidence, and incorporate this information into DUI trainings for attorneys and law enforcement personnel.

## Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator with the embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines](#) and [OTS Grants Media Approval Process FAQs](#) on the OTS website.
- Contact the OTS PIO or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

Phase 2 - Program Operations Addendum:

Phase 3 - Data Collection:

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
  - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
  - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
  - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
  - Collect, analyze and report statistical data relating to the grant goals and objectives.

Phase 3 - Data Collection Addendum:

## Budget

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### Personnel Costs

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**Hourly Rates** - When requesting hours for personnel, enter them as straight time or overtime (for Enforcement Overtime, please use section below) and include the amount of hours that they will spend on grant operations. Example: Personnel getting paid 100% by the grant working a full year at \$41.00 per hour would be entered as Straight time, 2080 Units, \$41.00 Unit cost or Rate, and 100% Percent Paid by Grant. This gives a total of \$85,280.00 for the year.

**Benefits** – If requesting benefits for personnel, enter all benefits as a separate line item for each. Start the Item Name with the word 'Benefits', enter the corresponding straight time or overtime total amount in the Unit Cost or Rate, and enter the Benefits Rate to have the system calculate Benefit Costs.  $(\text{Unit Cost}) \times (\text{Benefits Rate}) = \text{Benefit Costs}$ . To properly relate benefits to the correct personnel line item use the Display Order field, for example use 100.0 for Display Order for the personnel line item and 100.1 for Display Order for the associated Benefits.

Display Order	Cost Category	Item Name	Position Type	Benefit Rate	Unit Cost or Rate	Units	Percent Paid by Grant	Calculated Cost to Grant
100.0	A. Personnel Costs	Prosecutor	Straight time		\$91.52	6,240	100.00%	\$571,084.80
100.1	A. Personnel Costs	Benefits - Prosecutor	Straight time	44.56%	\$571,084.80	1	100.00%	\$254,475.39
100.2	A. Personnel Costs	Investigator	Straight time		\$71.60	2,080	100.00%	\$148,928.00
100.3	A. Personnel Costs	Benefits - Investigator	Straight time	58.35%	\$148,928.00	1	100.00%	\$86,899.49
100.4	A. Personnel Costs	Victim Advocate	Straight time		\$31.79	2,080	100.00%	\$66,123.20
100.5	A. Personnel Costs	Benefits - Victim Advocate	Straight time	50.58%	\$66,123.20	1	100.00%	\$33,445.11

Display Order	Cost Category	Enforcement Activity	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
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Personnel Costs: \$1,160,955.99

## Travel Expenses

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
200.0	B. Travel Expenses	In State Travel	\$1,335.00	12	\$16,020.00

Travel Expenses: \$16,020.00

## Contractual Services

**Do not include brand names or names of specific organizations.**

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
300.0	C. Contractual Services	DUI Drug Testing and Confirmation by Mass Spectrometry	\$200.00	2,200	\$440,000.00

Contractual Services: \$440,000.00

Equipment (must have Unit Cost of at least \$10,000 including tax and shipping)

**Do not include brand names or names of specific organizations.**

Please include an equipment quote in the Upload Documents Tab.

NOTE : When creating a new "Equipment" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
Equipment: \$0.00					

Other Direct Costs (must have Unit Cost of less than \$10,000, including tax and shipping)

**Do not include brand names or names of specific organizations.**

NOTE : When creating a new "Other Direct Cost" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
Other Direct Costs: \$0.00					

## Indirect Costs

NOTE - Entry for Indirect Cost is different than prior years. Please read instructions carefully.

Item Name should indicate the % and the types of costs subject to the Indirect Cost Rate e.g. 15% of Salaries and Benefits. Enter one Unit Cost equal to the estimated Indirect Costs.

**Indirect Cost Rate must be supported by a federally approved indirect cost rate letter and uploaded to the application.**

Display Order	Cost Category	Item Name	Units	Unit Cost or Rate	Calculated Cost to Grant
Indirect Costs: \$0.00					

Total Requested Funding: \$1,616,975.99

## Narrative Review

## Review and update Narrative for Budget Items

Cost Category	Item	Narrative	Custom Narrative
A. Personnel Costs	Prosecutor	Hours for prosecutor dedicated to vertically prosecute all felony cases involving driving under the influence of alcohol and/or drugs. Hours may include wages or authorized absences, such as annual leave and sick leave, provided they are accrued during the grant term. The prosecutors will attend training provided by the Traffic Safety Resource Prosecutor Program and deliver training to law enforcement, investigators and other attorneys within the District Attorney's Office	Hours for prosecutor dedicated to vertically prosecute all felony cases involving driving under the influence of alcohol and/or drugs. Hours may include wages or authorized absences, such as annual leave and sick leave, provided they are accrued during the grant term. The prosecutors will attend training provided by the Traffic Safety Resource Prosecutor Program and deliver training to law enforcement, investigators and other attorneys within the District Attorney's Office.
A. Personnel Costs	Benefits - Prosecutor		Benefits - Prosecutor - TOTAL BENEFIT RATE - 44.56% Health Insurance - 3.35% Life Insurance - 1.02% Medicare - 1.42% Retirement - 33.84% State Disability/SDI - 0.87% Vision Insurance - 0.04% Workers Compensation Insurance - 3.63% 457b Match - 0.39%
A. Personnel Costs	Investigator		Investigator - Hours used to consult and offer assistance on all DUID related issues, including, but not limited to, reviewing police reports; responding to the scene of a traffic fatality; offering strategies in prosecutions and case presentations; and being available to testify as an expert in court.
A. Personnel Costs	Benefits - Investigator		Benefits - Investigator - TOTAL BENEFIT RATE 58.35% Members Retirement - 47.6% Long Term Disability - 0.35% Vision Care - 0.08% Short Term Disability - 0.03% FICA Medicare Tax - 1.45% Workers Compensation Insurance - 8.3% Life Insurance - 0.21% Indemnification/Cafeteria Plan - 0.33%
A. Personnel Costs	Victim Advocate		Victim Advocate - Hours used to provide direct victim services, including, but not limited to, assisting the victim or family to pursue restitution, preparing the family for what to expect in the courtroom, assisting with victim impact statements, provide support during sentencing.

A. Personnel Costs	Benefits - Victim Advocate	Benefits - Victim Advocate - TOTAL BENEFIT RATE 50.58% Members Retirement - 28.75% Survivors Benefits - 0.14% Employee Group Insurance - 17.04% Vision Insurance - 0.11% Short Term Disability - 1.23% Medicare Tax - 1.39% Workers Compensation Insurance - 0.60% Employee Life Insurance - 0.72% Indemnification allowance - 0.20% 401(k) match - 0.40%
B. Travel Expenses	In State Travel	In State Travel expenses to attend OTS meetings and trainings. Expenses including, but not limited to, mileage; hotel; and meals.
C. Contractual Services	DUI Drug Testing and Confirmation by Mass Spectrometry	DUI Drug Testing and Confirmation by Mass Spectrometry - To draw and collect blood samples from suspected DUI drivers on scene as evidence in support of DUI convictions in a court of law.

## Upload Documents (Optional)

Please try to include all information in the application itself, but if necessary, upload additional documents here

Document Name	Update Date/Time
How DUIs Impact the Communities in San Bernardino County.docx	1/16/2025 2:03 PM

# Evaluation, Support, and Submittal

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## Evaluation, Support, and Submittal

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### Method of Evaluation:

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

### Administrative Support:

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

### Total Requested Funding:

\$1,616,975.99