



Interoffice Memo

DATE: July 15, 2024

PHONE: 909-252-5142

FROM: DR. GEORGINA YOSHIOKA
Director, Behavioral Health

TO: NATALIE KESSEE
Administrative Manager, Behavioral Health

SUBJECT: BEHAVIORAL HEALTH COMMISSION OUT OF COUNTY TRAVEL – 2024 STUDENT MENTAL WELLNESS CONFERENCE (SMWC)

Attendees Name: Two members of the Behavioral Health Commission: Veatrice Jews and Allie Mink

Cost Center: DIRMHC

Dates of Travel: October 9-11, 2024

Destination: Anaheim Convention Center, Anaheim, CA

Purpose of Travel: Attend 2024 Student Mental Wellness Conference (SMWC)

Expenses:

Private Mileage	Each traveler to drive personal vehicle to the hotel: Allie Mink [REDACTED] (122 miles round trip x 0.67) \$81.74 Veatrice Jews [REDACTED] (112 miles round trip x 0.67) \$75.04	\$156.78
Registration	\$783.22 (includes \$34.22 fee) x 2 attendees \$1,566.44	\$1,566.44
Meals	Breakfast \$11.00 x 3 days = \$33.00 x 2 attendees \$66.00 Lunch \$15.00 x 3 days = \$45.00 x 2 attendees \$90.00 Dinner \$24.00 x 3 days = \$72.00 x 2 attendees \$144.00	\$300.00
Lodging	\$724.16 (includes 2-day self-parking fee of \$56.20 and taxes of \$99.96)/night for 2 nights x 2 attendees \$724.16	\$1,448.32
Contingency Fee		\$229.00
	Cost for Allie Mink \$1,853.62 Cost for Veatrice Jews \$1,846.92	
	Grand Total	\$3,700.54
	<i>Estimate</i>	

BHC – 2024 STUDENT MENTAL WELLNESS CONFERENCE (SMWC)

July 11, 2024

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Contact Name: Marybel Valadez

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Justification: The Student Mental Wellness Conference (SMWC) provides evidence-based trainings and peer-to-peer conversations to equip the commissioners to manage their own mental wellness while being champions for the students' well-being by connecting with other passionate leaders, educators, and clinicians.

The SMWC will focus on improving mental health in schools and beyond by empowering and equipping school leaders, counselors, educators, and changemakers through session tracks designed specifically for those groups.

GY:jg