



**Contract Number**

13-336 A-4

**SAP Number**

**County of San Bernardino**

<b>Department Contract Representative</b>	Ariel Gill
<b>Telephone Number</b>	(909) 777-0722
<b>Contractor</b>	Medline Industries, Inc.
<b>Contractor Representative</b>	Rob Zabel
<b>Telephone Number</b>	(949) 842-4915
<b>Contract Term</b>	July 1, 2013 – August 31, 2021
<b>Original Contract Amount</b>	\$3,413,645
<b>Amendment Amount</b>	\$500,000
<b>Total Contract Amount</b>	\$3,913,645
<b>Cost Center</b>	

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 4**

Amend Agreement No 13-336 effective September 1, 2020 as follows:

Section XXIII: Term of agreement as follows:

This Agreement shall be effective beginning July 1, 2013 and end on August 31, 2021. This Agreement is subject to termination by either party at any time for any reason upon sixty (60) days advance written notice (by certified mail) to the other party. The Director of Purchasing is authorized to initiate termination on behalf of the County.

The following is added to Section II Obligations of Contractor – Professional Hospital Supply (PHS):

**Summary of Responsibilities**

**A. Offsite Clinics**

Medline is responsible for managing supplies at four Arrowhead Regional Medical Center Offsite Clinics, including dedicated full-time employees to perform inventory management responsibilities three days per week (excluding holidays and weekends), including travel between McKee, Westside, Fontana, and Redlands Clinics.

**Scope of Work:**

1. Removal and documentation of recalled products
  - Accomplished within 24 hours of notification
  - Inventory counts by par location
  - Restock location with substitution product as needed (hospital approval required)
2. Product vs. packing-slip verification process
  - Product ordered vs. shipped quantity verified
  - Product integrity and quality verified
3. Quality control
  - Rotation of inventory (expiration date driven)
  - Quarterly review of all par locations for service and quality assurance
  - Par optimization
  - Par adjustment
4. 48-hour turnaround time on stock location change requests
  - Par quantity adjustment and Item number changes
  - Location reorganization
5. A minimum of one additional Medline employee will be cross-trained to assist in any shortage of staff or emergency situation.
  - Employees will backfill shortage as needed
  - Additional support will cover any vacation or sick time

**Payment/Fees:**

The fee for this service will be invoiced at a flat rate of \$8,904 per month for providing offsite services at Fontana, McKee, Westside, and Redlands Family Health Centers

**B. Alternative Care Sites**

Medline will assist with the setup for the Cart Build and Supply Flow for up to four Alternative Care Site (ACS) locations, including assembly of wire racks provided by ARMC, placing product on the shelves by category, applying labels to bins to indicate shelf location, and performing inventory and replenishment two days per week for all carts. The list provided by ARMC will determine the items and quantities for the supply template and par levels. Stat orders will be procured by ARMC.

**Current ACS Locations:**

ACS location 1: 400 N. Pepper Ave. Colton, CA 92324 ARMC Parking Lot 14

ACS Location 2 – Victorville Fairgrounds

ACS Location 3 – Sites within ARMC

**Scope of Work:**

1. Build out supply carts for point-of-use areas
  - All cart builds to take place at the Woodpine Facility
2. Create process flow for inventory and replenishment
3. Manage inventory and replenishment of carts
  - Up to two Medline Product Specialists
4. Perform quality control to carts at ACS locations
5. Create replenishment orders and send to Medline for processing
  - Supply management duration will be a minimum of 90 days
  - ARMC will provide two weeks' notice to end the assignment

**Payment/Fees:**

The fee for performing the aforementioned tasks and responsibilities is \$43.75 per hour per Project Specialist, to be invoiced monthly. All hours worked beyond eight hours per day will be invoiced at 1.5 times the standard rate. A detailed spreadsheet with all hours worked will be provided on a weekly basis.

**Onsite Supply Management**

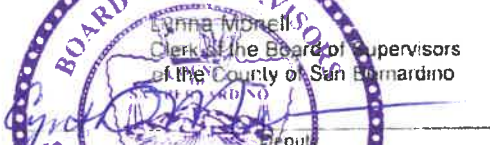
The fee for this service will be invoiced at a flat rate of \$7,383, which will be submitted monthly for the first location and \$3,691 for each additional site thereafter. Invoices will be submitted on a monthly basis.

COUNTY OF SAN BERNARDINO

  
 Curt Hagman, Chairman, Board of Supervisors

Dated: AUG 25 2020

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By   
 Emma Morelli  
 Clerk of the Board of Supervisors  
 of the County of San Bernardino



Medline Industries, Inc  
 (Print or type name of corporation, company, contractor, etc.)

By   
 (Authorized signature - sign in blue ink)

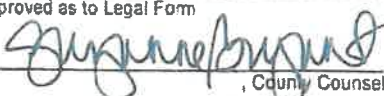
Name Marc Phillips  
 (Print or type name of person signing contract)

Title Senior Vice President, Corporate Sales  
 (Print or Type)

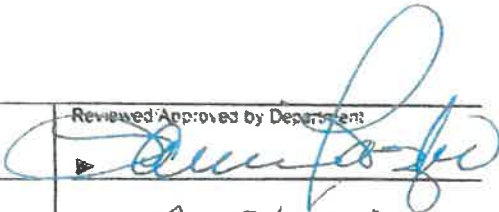
Dated: 8.20.2020

Address Three Lakes Drive  
Northfield, IL 60093

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
  
 Suzanne Brugard, County Counsel  
 Date AUG. 21, 2020

Reviewed for Contract Compliance  
 \_\_\_\_\_  
 Date \_\_\_\_\_

Reviewed/Approved by Department  
  
 Date 8-21-20