



Interoffice Memo

DATE: June 12, 2024

PHONE: 909-252-5142

FROM: DR. GEORGINA YOSHIOKA
Director, Behavioral Health

TO: NATALIE KESSEE
Administrative Manager, Behavioral Health

SUBJECT: BEHAVIORAL HEALTH COMMISSION OUT OF COUNTY TRAVEL – 2024 SOUTHERN REGION STUDENT WELLNESS CONFERENCE

Attendees Name: Five members of the Behavioral Health Commission: Dr. Valerie Samuel, Allie Mink, Pastor Mark Graham, Dr. Akin Merino, and Dr. Monica Caffey

Cost Center: DIRMHC

Dates of Travel: July 8-10, 2024

Destination: Disneyland Hotel, Anaheim, CA

Purpose of Travel: Attend 2024 Southern Region Student Wellness Conference (SRSWC)

Expenses: Breakfast is provided on days two and three with lunch provided day two

Private Mileage	Each traveler to drive personal vehicle to the hotel: Allie Mink [REDACTED] (112 miles round trip x 0.67) \$75.04 Dr. Monica Caffey [REDACTED] (62 miles round trip x 0.67) \$41.54 Dr. Akin Merino [REDACTED] (80 miles round trip x 0.67) \$53.60 Dr. Valerie Samuel [REDACTED] (80 miles round trip x 0.67) \$53.60 Pastor Mark Graham [REDACTED] (170 miles round trip x 0.67) \$113.90	\$338.00
Meals	Breakfast \$11.00 x 1 day = \$11.00 x 5 attendees \$55.00 Lunch \$15.00 x 1 day = \$15.00 x 5 attendees \$75.00 Dinner \$24.00 x 2 days = \$48.00 x 5 attendees \$240.00	\$370.00
Lodging	\$420.00 per night (includes 15% room tax and 2% ATID assessment fee) per night 2 nights x 5 attendees \$840.00	\$4,200.00
Overnight Self-Parking	\$35.00 per night – 2 nights x 5 attendees \$70.00	\$350.00
Contingency	Unforeseen Expenses \$242.00	\$242.00
	Cost for Allie Mink \$1,107.44 Cost for Dr. Monica Caffey \$1,073.94 Cost for Dr. Akin Merino \$1,086.00 Cost for Dr. Valerie Samuel \$1,086.00 Cost for Pastor Mark Graham \$1,146.30	

2024 SOUTHERN REGION STUDENT WELLNESS CONFERENCE

JUNE 12, 2024

PAGE 2 of 2

Grand Total <i>Estimate</i>	\$5,500.00
---------------------------------------	-------------------

Contact Name: Marybel Valadez

Phone: 909-252-5142

Justification: The Southern Region Student Wellness Conference (SRSWC) is an engaging multi-date event designed to empower educational partners such as mental health professionals, administrators, educators, school counselors, school safety staff, healthcare providers and the community to address the needs of the whole child.

The SRSWC features nationally recognized speakers and premier breakout sessions supporting historic California investments in community schools, behavioral health, and workforce capacity. The conference focuses on the interconnectivity between students, families, communities, and schools in the pursuit of health and wellness.

GY:jg