

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 24, 2022

FROM

JASON ANDERSON, District Attorney

SUBJECT

Fiscal Year 2021-22 Appropriation Adjustment for Unbudgeted Vehicle

RECOMMENDATION(S)

1. Approve the purchase of a secure vehicle from San Bernardino County Fleet Management in the amount of \$33,000 to transport inmates or uncooperative witnesses to the Superior Court for court proceedings.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the appropriation adjustments to the District Attorney's 2021-22 budget as identified in the Financial Impact section (Four votes required).

(Presenter: Michael Fermin, Assistant District Attorney, 382-3662)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The District Attorney (Department) will use salary savings in the amount of \$33,000 from its 2021-22 budget to fund the purchase of a Ford Explorer, VIN No. 1FMSK8BB4NGA79361, from San Bernardino County (County) Fleet Management.

Approval of Recommendation No. 2, authorizes the Auditor-Controller/Treasurer/Tax Collector to make the following budget adjustments necessary to purchase the vehicle:

Fund Center	Commitment Item	Description	Action	Amount
4500001000	51001010	Salaries	Decrease	\$33,000
4500001000	54504050	Vehicles	Increase	\$33,000

BACKGROUND INFORMATION

The Department requests approval to purchase a Ford Explorer from County Fleet Management to transport inmates or uncooperative witnesses to criminal proceedings at the Superior Court. The Department's Bureau of Investigation currently does not have a secure vehicle for transports. When there are rush requests for additional witnesses on cases, the Department must be able to quickly make arrangements for transportation. A readily available and secure vehicle will allow the Bureau of Investigation to efficiently handle the transport.

**Fiscal Year 2021-22 Appropriation Adjustment for Unbudgeted Vehicle
May 24, 2022**

PROCUREMENT

The vehicle was already purchased by Fleet Management as part of their annual vehicle purchase process and in accordance with the County's procurement procedures. County Policy 11-04 requires that unbudgeted fixed assets with a unit value of \$10,000 or more be approved by the Board of Supervisors.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on May 3, 2022; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on May 3, 2022; Finance (Kathleen Gonzalez, Finance Analyst, 387-5412) on May 5, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 10, 2022.

**Fiscal Year 2021-22 Appropriation Adjustment for Unbudgeted Vehicle
May 24, 2022**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: May 24, 2022



cc: File- District Attorney
LA 06/1/2022