

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**March 14, 2023**

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Board of Supervisors Discretionary Fund – District Specific Priorities Program

**RECOMMENDATION(S)**

Approve **Amendment No. 2 to Contract No. 22-983** with The Wildlands Conservancy, to update the scope to include grant administration costs and increase the contract amount by \$15,000, from \$110,000 to a not-to-exceed amount of \$125,000, with no change in the contract term of October 4, 2022, through October 3, 2023.

(Presenter: Leonard X. Hernandez, Chief Executive Officer, 387-4811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18) and November 16, 2021 (Item No. 33), the Board of Supervisors (Board) approved an allocation of \$4 million and \$7 million, respectively, to the Board Discretionary Fund - District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety, economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year's budget. This contract will be funded by the Third District's Priorities Program budget.

**BACKGROUND INFORMATION**

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life, and meet the needs of the County's residents. Projects under the District Specific Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

On September 15, 2022 (Item No. 1), the Board ratified the proclamation of a local emergency as a result of the extreme storm event that started on September 9, 2022 and impacted the

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County. On October 4, 2022 (Item No. 22), the Board approved Contract No. 22-983 with The Wildlands Conservancy (Conservancy) to provide funding for the Forest Falls/Oak Glen Mudslide Disaster Relief Grant Program. On February 7, 2023 (Item No. 17), the Board approved Amendment No. 1 to Contract No. 22-983 with the Conservancy to increase the contract amount by \$10,000, from \$100,000 to a not-to-exceed amount of \$110,000, with no change in the contract term. This contract amendment will continue to assist the County with the public purpose of providing for the public health, safety, and social needs of County residents by providing additional funding to the Conservancy for the Forest Falls/Oak Glen Mudslide Disaster Relief Grant Program and administration costs of the program, which provides grants, not-to-exceed \$2,500 per physical address, to eligible households that experienced damage due to the September 2022 mudslides in Forest Falls and Oak Glen.

Under the contract terms, the CEO, at the direction of the Supervisor of the respective district that the contract serves, may extend the term of the contract, in writing, under the following conditions:

- a. In aggregate all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program are non-competitive and must be for projects or services of \$50,000 or more. Contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on February 28, 2023; Finance (Stephanie Maldonado, Finance Analyst, 387-4348) on February 22, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, and Matthew Erickson, County Chief Financial Officer, 387-5423) on March 2, 2023.

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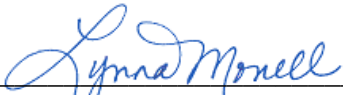
Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: March 14, 2023



cc: BOS - Hernandez-Barker w/agree  
Contractor - C/O BOS w/agree  
File - w/agree

CCM 03/16/2023