

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 24, 2024

FROM

MELANIE OROSCO, County Librarian, Library

SUBJECT

Amendment to Contract with Children's Plus, Inc. for Books and Media Services

RECOMMENDATION(S)

Approve **Amendment No. 1 to Contract No. 24-634** with Children's Plus, Inc., for books and media services, updating the name of the organization to Libraria, with no change to the contract amount of \$3,000,000, or the term of September 1, 2024 through August 31, 2029. (Presenter: Kristin Stevens, Assistant County Librarian, 387-2220)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) since this item will only update the legal name of Children's Plus, Inc. (Children's Plus) to Libraria for Contract No. 24-634 (Contract) with Children's Plus. The original not to exceed Contract amount of \$3,000,000 is funded by Property Tax revenue. Adequate appropriation has been included in the County Library's (Library) 2024-25 budget and will be included in subsequent recommended budgets.

BACKGROUND INFORMATION

On July 9, 2024 (Item No. 24), the Board of Supervisors (Board) approved the Contract with Children's Plus to provide specialized sourcing and distribution services for children's materials in an amount not to exceed \$3,000,000 over the five-year contract term of September 1, 2024 to August 31, 2029.

Children's Plus specializes in sourcing and distributing children's library materials, offering the widest selection and availability of children's materials in specialized library binding. Children's Plus library materials offer a higher level of durability than its competitors and require replacement less frequently than other suppliers' materials. Shipping from Children's Plus has a high level of flexibility, allowing the Library to receive items at all 32 branch locations in shelf ready order, increasing the Library's efficiency and productivity. Children's Plus materials also come preprocessed with a barcode, property label, spine label, and Accelerated Reader Level labels on appropriate materials saving the County time and resources.

**Amendment to Contract with Children’s Plus, Inc. for Books and Media Services
September 24, 2024**

Children’s Plus has changed their organization name to Libraria. In order to move forward with the Contract and order items, as well as pay invoices for materials, the approved Contract must be amended to update the legal name of the vendor.

The Library recommends approval of Amendment No. 1 to the Contract to change the vendor’s name to Libraria in order to avoid disruption of its staff and customer services at its Library branch locations.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniella Hernandez, Deputy County Counsel, 387-5455) on August 22, 2024; Purchasing (Jessica Barajas, Supervising Buyer, 387-2065) on August 26, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on September 3, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on September 9, 2024.

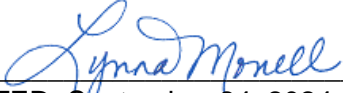
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Curt Hagman, Joe Baca, Jr.
Absent: Dawn Rowe

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 24, 2024



cc: Library - Ortiz w/agree
 Contractor - c/o Library w/agree
 File - w/agree
CCM 09/30/2024