

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

August 8, 2023

FROM

BRENDON BIGGS, Director, Department of Public Works – Special Districts

SUBJECT

Financial Assistance Application for the County Service Area 70, Improvement Zone CG (Cedar Glen) – Septic-to-Sewer System Project

RECOMMENDATION(S)

Acting as the governing body of County Service Area 70, Improvement Zone CG (Cedar Glen):

1. Authorize the submission of a financial assistance application to the State Water Resources Control Board under the Clean Water State Revolving Fund requesting an amount not-to-exceed \$3,200,000 for a Cedar Glen Septic-to-Sewer System Project.
2. Adopt **Resolution No. 2023-151**, as required by the State Water Resources Control Board, that:
 - a. Authorizes the Director of the Department of Public Works to execute and submit, for and on behalf of County Service Area 70, Improvement Zone CG (Cedar Glen), a financial assistance application for a financing agreement from the State Water Resources Control Board for planning, design, and environmental phases of the Cedar Glen Septic-to-Sewer System Project.
 - b. Designates the Director of the Department of Public Works to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes.
 - c. Authorizes the Director of the Department of Public Works to represent the County Service Area 70, Improvement Zone CG (Cedar Glen) in carrying out the responsibilities under the financing agreement, including certifying disbursement requests on behalf of the County Service Area 70, Improvement Zone CG (Cedar Glen) and compliance with applicable state and federal laws.
3. Direct the Director of the Department of Public Works to transmit the financial assistance application for the Cedar Glen Septic-to-Sewer System Project to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally Responsible and Business-Like Manner.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Department of Public Works – Special Districts (Department) is seeking financial

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assistance in an amount not-to-exceed \$3,200,000 from the State Water Resources Control Board (SWRCB) under the Clean Water State Revolving Fund (CWSRF) for the Cedar Glen Septic-to-Sewer System Project (Project).

If the application for the Cedar Glen Septic-to-Sewer System Project, is successful, the Department will return to the Board of Supervisors (Board) for acceptance of the financial assistance award in accordance with County policy and approval of the financing agreement and any related budget adjustments. This funding opportunity does not require a local match.

BACKGROUND INFORMATION

Formation of County Service Area 70, Improvement Zone CG (Cedar Glen) (District) was approved by the Board on July 12, 2005 (Item No. 143), for the purpose of providing water and road services in the Cedar Glen area.

The District's Project involves the design of a new sewer collection system installation and conversion from septic-to-sewer for approximately 334 developed parcels in Cedar Glen, a disadvantaged community. The new system will protect groundwater and groundwater sources within the District.

Approval of this item will authorize the submission of a financial assistance application to SWRCB under the CWSRF requesting an amount not-to-exceed \$3,200,000 for the Project. The requested funding would be used for the Project's planning, design, and environmental costs, along with the cost to prepare a separate application for the Project's construction funding. Should the Project's construction funding be approved in the future, then sewer collection system main lines will be installed on Cedar Glen roads to provide sewer service to the currently developed parcels, including sewer laterals to the individual dwellings/structures. The construction funding request would also include funding to abandon the individual septic tanks.

Approval of this item will also adopt a Resolution, as required by SWRCB, which authorizes the Director of the Department to take certain actions needed in relation to the grant application process and to carry out the District's responsibilities under the sought-after financing agreement.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on July 14, 2023; Finance (Tom Forster, Administrative Analyst, 387-4635) on July 18, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on July 24, 2023.

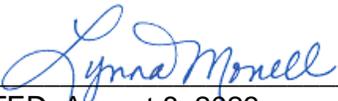
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Record of Action of the Board of Supervisors
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 8, 2023



cc: w/Resolution
BGCSA - Biggs w/application for sign
File – SDD/Board Governed County Service Area-CSA 70
(Cedar Glen) w/application
CCM 08/9/2023