

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF BIG BEAR VALLEY RECREATION AND PARK DISTRICT
AND RECORD OF ACTION**

June 9, 2026

FROM

NOEL CASTILLO, Director, Department of Public Works – Special Districts

SUBJECT

Acceptance of Donation from Bear Valley Paving to Ranch Park

RECOMMENDATION(S)

Acting as the governing body of the Big Bear Valley Recreation and Park District:

1. Approve the acceptance of an in-kind donation, valued at \$34,087, from Bear Valley Paving for Ranch Park, consisting of labor, materials, and equipment to install electrical service and repair and extend sewer lines necessary to connect modular units to existing utility systems.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments as detailed in the Financial Impact section for the donation (Four votes required).

(Presenter: Noel Castillo, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote and Fulfill the Countywide Vision.

Operate in a Fiscally Responsible and Business-Like Manner.

Foster Sustainable Development Through Strategic Partnerships.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The in-kind donation from Bear Valley Paving (BVP), valued at \$34,087, consists of labor, materials, and equipment to install electrical service and repair and extend sewer lines necessary to connect modular units to existing utility systems.

The following 2025-26 budget adjustments are requested for this item:

Fund Center	Commitment Item	Description	Action	Amount
6200002580	54304030	Structures and Improvements to Structures	Increase	\$34,087
6200002580	40809970	Other	Increase	\$34,087

Sufficient appropriation will be included in future recommended budgets as needed.

BACKGROUND INFORMATION

The Big Bear Valley Recreation and Park District (BBVRPD) manages and operates Ranch Park, an important recreational facility for the community. To expand program capacity and support childcare services, two modular buildings have been placed on the site.

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BVP, a local corporation, has been a long-time supporter of BBVRPD. BVP has performed numerous paid projects for BBVRPD parks and the Big Bear Alpine Zoo over the years and offered to provide the essential infrastructure needed to make these buildings operational as a way to give back to the community and support the continued operation of the Ranch Park facilities. The donation includes in-kind services consisting of installation of full electrical service and repairing and extending sewer lines to connect the two modular units to existing systems.

In accordance with County Policy 06-01 and Standard Practice 06-01SP, Board approval is required for the acceptance of gifts or donations exceeding \$10,000. Approval of Recommendation No. 1 will formally accept the in-kind donation from BVP, valued at \$34,087, to Ranch Park.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on May 14, 2026; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on May 18, 2026; and County Finance and Administration (Matthew Dalton, Administrative Analyst, 387-5005) on May 22, 2026.

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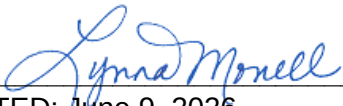
Record of Action of the Board of Directors
Big Bear Valley Recreation and Park District

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, SECRETARY

BY 
DATED: June 9, 2026



cc: File - Donation

MBA 06/25/2026