

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 13, 2023**

**FROM**

**JESSE ARMENDAREZ, Second District Supervisor, Board of Supervisors**

**SUBJECT**

Employment Contract for Support Services to the Second Supervisorial District

**RECOMMENDATION(S)**

1. Terminate Employment Contract No. 21-896 with Amanda Fakhoury effective June 23, 2023 (Four votes required).
2. Approve **Employment Contract No. 23-510** with Amanda Fakhoury to provide support services to the Second District as a Communications Officer, effective June 24, 2023, for an estimated annual cost of \$118,070 (Salary - \$74,506, Benefits - \$43,564).  
(Presenter: Jesse Armendarez, Second District Supervisor, 387-4833)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Second District's 2022-23 budget to fund the costs related to this employment contract and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter.

On December 7, 2021 (Item No. 6), the Board approved Employment Contract No. 21-896 with Amanda Fakhoury to provide support services as Communications Advisor I for the Fifth District. On May 24, 2022 (Item No. 5), the Board approved Amendment No. 1 to the contract adding a portable communications device allowance. Recommendation No. 1 will terminate the existing Employment Contract No. 21-896 effective June 23, 2023, and requires four votes per Section 210 of the County Charter and the termination provisions within this contract.

Recommendation No. 2 will initiate a new employment contract to engage Ms. Fakhoury as a Communications Officer for the Second District, effective June 24, 2023.

Either party may terminate the contract at any time without cause with a 14-day prior written notice to the other party. The contracts may be terminated for just cause immediately by the County.

**Employment Contract for Support Services to the Second  
Supervisory District  
June 13, 2023**

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on June 1, 2023; Human Resources (Amy Coughlin, Assistant Director, 387-6051) on June 5, 2023; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378) on May 31, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5426) on June 7, 2023.

**Employment Contract for Support Services to the Second  
Supervisory District  
June 13, 2023**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 13, 2023



cc: CAO - Maldonado w/ agree  
Contractor c/o CAO w/ agree  
File - w/ agree

JM 06/15/2023