

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

October 8, 2019

**FROM**

**ROBERTA WILLHITE, Agricultural Commissioner/Sealer, Department of Agriculture/Weights & Measures**

**SUBJECT**

Revenue Agreement with the California Department of Food and Agriculture for Inspection Services related to the High-Risk Pest Exclusion Program.

**RECOMMENDATION(S)**

Approve State Revenue Agreement No. 19-0058 (**County Agreement No. 19-676**) with the California Department of Food and Agriculture, Plant Health and Pest Prevention Services/Pest Exclusion Division for the Department of Agriculture/Weights & Measures to continue to perform high-risk pest exclusion activities on behalf of the State from July 1, 2019 through June 30, 2020, for a total amount not to exceed \$138,277.14.

(Presenter: Roberta Willhite, Agricultural Commissioner/Sealer, 909-387-2177)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This item will not result in the use of additional Discretionary General Funding (Net County Cost). The revenue agreement specifies a term from July 1, 2019 through June 30, 2020, for a maximum reimbursement of \$138,277.14. Appropriation and revenue that is included in the Department of Agriculture / Weights & Measures (AWM) 2019-20 budget is less than the amount specified in the revenue agreement. Approval of budget adjustments to AWM's 2019-20 budget is not requested at this time, but may be included on a future quarterly countywide budget report presented to the Board of Supervisors for approval. Services per the revenue agreement will be provided by existing AWM staff.

**BACKGROUND INFORMATION**

This revenue agreement with the California Department of Food and Agriculture, Plant Health and Pest Prevention Services/Pest Exclusion Division (CDFA, PHPPS/Pest Exclusion) will reimburse AWM for performing pest inspection and enforcement services for the State related to the High-Risk Pest Exclusion Program for a maximum reimbursement of \$138,277.14 from July 1, 2019, through June 30, 2020.

This revenue agreement aligns with the County and Chief Executive Officer Goals and Objectives to Pursue County Goals and Objectives by Working with Other Agencies with respect to performing inspections for the High-Risk Pest Exclusion Program on behalf of CDFA, PHPPS/Pest Exclusion and receiving reimbursement for the work performed.

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AWM will continue to inspect high-risk plant shipments entering the County of San Bernardino. High-risk pest exclusion and inspection activities are a mandated function outlined by CDFA. High-risk inspections include: air cargo or truck shipments carrying quarantined plant material; shipments of propagative plant material, fruits and vegetables; nursery stock shipments arriving from Hawaii, Florida and other Southern States. Detecting harmful pests and diseases before they become established in the county helps prevent an economic crisis in the agricultural/nursery industry. CDFA provides supplemental funding to counties for this mandated program. The funding received from CDFA is based on actual inspection time and overhead costs.

The Board first approved the initial revenue agreement with CDFA, PHPPS/Pest Exclusion on February 2, 1999 (Item no. 18), to provide inspection and enforcement services at locations throughout San Bernardino County and a revenue agreement has since been renewed on a continual annual basis.

On June 26, 2019, AWM received the State revenue agreement in the amount of \$138,277.14, for the period of July 1, 2019 through June 30, 2020. This item is being presented to the Board at this time as this is the first date available for presentation following the required operational, fiscal and legal reviews. Approval at this time will have no impact on work performed for the High-Risk Pest Exclusion Program since July 1, 2019 as it will be reimbursed under this agreement.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on September 17, 2019; Finance (Elias Duenas, Administrative Analyst, 387-4052) on September 18, 2019; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on September 20, 2019.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Janice Rutherford  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 8, 2019



cc: A/W&M- Willhite w/agree for sign  
Contractor- C/O A/W&M w/agree  
File- w/agree  
la 10/9/2019