



Contract Number

23-1143 A-3

SAP Number

Office of Homeless Services

Department Contract Representative Marcus Dillard
Telephone Number 909-501-0600

Contractor Inland Counties Legal Services, Inc.
Contractor Representative Tessie Solorzano
Telephone Number 888-245-4257
Contract Term 11/1/2023 through 6/30/2026
Original Contract Amount \$620,000
Amendment No. 1 Amount -\$61,434
Amendment No. 2 Amount \$310,000
Amendment No. 3 Amount \$75,000
Total Contract Amount \$943,566
Cost Center 6210071000
Grant Number (if applicable) _____

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 3 to Contract No. 23-1143

This Third Amendment to the Contract (“Third Amendment”) is made and entered into, by and between San Bernardino County, hereinafter referred to as “COUNTY” and Inland Counties Legal Services, Inc. (ICLS), hereinafter referred to as “CONTRACTOR”, provides for the alignment of resources to further enhance the goals and meet the programmatic needs of the Housing and Disability Advocacy Program (HDAP), hereinafter referred to as “Program.”

WHEREAS, the County has been allocated funds from the State of California Health and Human Services Agency, Department of Social Services, to perform legal advocacy services to eligible HDAP clients; and

WHEREAS, on October 24, 2023, the San Bernardino County Board of Supervisors (Board) approved Contract No. 23-1143 (Contract) to perform legal advocacy services to eligible HDAP clients; and

WHEREAS, the Office of Homeless Services, hereinafter referred to as “OHS”, is authorized to act on behalf of COUNTY in administering the HDAP program and this CONTRACT; and

WHEREAS, on December 17, 2024, the Board approved the First Amendment to the Contract (23-1143-A-1), which authorized the COUNTY to decrease the original contract in the amount by \$61,434 (from \$620,000 to \$558,566) based on a reduction in State of California HDAP funding; and

WHEREAS, on June 18, 2025, the Board approved the Second Amendment to the Contract (23-1143-A-2), which authorized the COUNTY to increase the amended contract in the amount of \$310,000 (from \$558,566 to \$868,566) based on additional funding needed to continue services; and

WHEREAS, since the execution of Contract No. 23-1143, the parties have identified the need to increase funding to cover the contract period, as further described below;

NOW, THEREFORE, the parties hereby agree to amend Contract No. 23-1143, effective April 7, 2026, as follows:

The CONTRACT AMOUNT is hereby amended to read as follows:

The original Contract amount of \$610,000 was amended in Amendment No. 1 by -\$61,434 for a total of \$558,566. The Contract was amended in Amendment No. 2 to increase the amount by \$310,000 resulting in a new Contract amount of \$868,566. This Amendment No. 3 increases the Contract by \$75,000 resulting in a new contract amount of \$943,566.

Amend Section F. COMPENSATION as follows:

County shall pay Contractor for services performed, products provided, or expenses incurred in accordance with Attachment D, "Fiscal Provisions." County is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or product. Unless otherwise specifically stated in Attachment D, County shall not be responsible for payment of any of Contractor's expenses related to this Agreement. Funds allocated under the original Contract and Amendment No. 1 must be fully expended by June 30, 2025. Funds added under Amendment No. 2, totaling \$310,000, must be fully expended by June 30, 2026. Funds added under Amendment No. 3, totaling \$75,000, must be fully expended by June 30, 2026.

Amend ATTACHMENT D- FISCAL PROVISIONS Section A.1 as follows:

A. METHOD, TIME, AND CONDITIONS OF PAYMENT

The maximum amount of reimbursement under this Contract shall not exceed \$943,566 and shall be subject to availability of HDAP funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

Contractor's reimbursement shall be amended to include:

Housing and Disability Advocacy Program Funding Summary (2023-2026)	
Legal Advocacy	
Funded Activity	Amended Amount
Legal Advocacy (Original + Amendment No. 1)	\$558,566
Legal Advocacy (Amendment No. 2)	\$310,000
Legal Advocacy (Amendment No.3)	\$75,000
Total	\$943,566

Funds allocated under the original Contract and Amendment No. 1 must be fully expended by June 30, 2025. Funds added under Amendment No. 2, totaling \$310,000, must be fully expended by June 30, 2026. Funds added under Amendment No. 3, totaling \$75,000, must be fully expended by June 30, 2026.

Amend ATTACHMENT E- SCOPE OF SERVICES Sections A.4 and B.1 as follows:

A. GENERAL REQUIREMENTS – 4. Ability to Serve

Contractor shall continue to provide services to the 120 open HDAP legal advocacy clients and have the ability to serve, at a minimum, ten (10) additional HDAP participants over the course of the term of the Contract. Depending on funding, it is possible that more than ten (10) participants may be referred.

Performance Milestone Requirements for FY 2025-26

Number of Individuals Served	Milestone Deadline
6	October 31, 2025
15	February 28, 2026
20	June 30, 2026
10	June 30, 2026

B. REPORTING REQUIREMENTS – 1. State Reporting Requirements

Amended to read as follows:

# of people served in Legal Advocacy Program in FY 2025-26	50 Persons
Percentage of eligible/willing persons served to obtain benefits	80%

All other terms and conditions of Contract No. 23-1143 remain in full force and effect.

COUNTERPART EXECUTION

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF, or other email transmissions), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY



Dawn Rowe, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By

Deputy

Inland Counties Legal Services, Inc.
(Print or type name of corporation, company, contractor, etc.)

By



(Authorized signature - sign in blue ink)

Name: Tessie Solorzano, Esq.
(Print or type name of person signing contract)

Title: Executive Director

(Print or Type)

Dated: _____
Address: 1040 Iowa Avenue, Suite 106,
Riverside, CA 92507

FOR COUNTY USE ONLY

<p>Approved as to Legal Form</p> <p>▶ _____ Suzanne Bryant, Deputy County Counsel</p> <p>Date _____</p>	<p>Reviewed for Contract Compliance</p> <p>▶ _____</p> <p>Date _____</p>	<p>Reviewed/Approved by Department</p> <p>▶ _____ Marcus Dillard, Chief of Homeless Services</p> <p>Date _____</p>
---	--	--



ATTACHMENT B
Levine Act –
Campaign Contribution Disclosure
(formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Inland Counties Legal Services, Inc.

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision:

___N/A___

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If no, please skip Question No. 10.

Yes If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.