

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

October 6, 2020

FROM

WILLIAM L. GILBERT, Director, Arrowhead Regional Medical Center

SUBJECT

Amendment to Agreement with AMN Workforce Solutions, LLC.

RECOMMENDATION(S)

Approve **Amendment No. 2 to Contract No. 19-414** with AMN Workforce Solutions, LLC to add an hourly rate for clinical documentation improvement leadership services, with no change to the total cost of the Agreement of \$2,400,000, or to the contract period of July 1, 2019 through June 30, 2022.

(Presenter: William L. Gilbert, Director, 580-6150)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this Amendment will not result in the use of Discretionary General Funding (Net County Cost) as the amendment does not increase the cost of the agreement.

BACKGROUND INFORMATION

Approval of this Amendment No. 2 to Agreement No. 19-414 will allow for clinical documentation improvement leadership services at Arrowhead Regional Medical Center (ARMC). The amendment replaces the fee schedule in the Agreement by adding an hourly rate for clinical documentation improvement leadership services, which will allow for onsite, interim staffing of the supervisor/manager classification for Medical Coding and Clinical Documentation Improvement (CDI) personnel. CDI initiatives help increase recoupment of service costs and bring the hospital into the industry standard. The agreement for CDI/coding support helps to ensure timely and accurate coding of patient medical records.

On June 25, 2019 (Item No. 12), as a result of a competitive process, the Board approved Agreement No. 19-414 with three vendors, including Peak Health Solutions, LLC on a fee-for-service basis in a total aggregate amount of \$2,400,000 for the three-year period of July 1, 2019 through June 30, 2022, for Medical Coding and Clinical Documentation Improvement Services.

On January 7, 2020 (Item No. 14), the Board approved Amendment No. 1 to Agreement No. 19-414 with Peak Health Solutions, LLC to assign the Agreement to AMN Workforce Solutions, LLC as a result of a corporate merger, effective July 1, 2019, for continuation of medical coding and clinical documentation improvement services, with no changes to contract terms or cost. AMN Workforce Solutions, LLC accepted all of Peak's obligations, responsibilities and duties under Agreement No. 19-414.

**Amendment to Agreement with AMN Workforce Solutions, LLC.
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ARMC recommends approval of this second contract amendment to retain continuity of services until such time that permanent CDI staffing qualifications are approved and hires are made. This amendment will help to ensure that ARMC operates in a fiscally responsible and business-like manner.

PROCUREMENT

This is a competitive procurement previously approved by Purchasing based on three bids from vendors. All vendors, including AMN Workforce Solutions, LLC (previously known as Peak Health Solutions, LLC) were awarded agreements by the Board on June 25, 2019 (Item No. 12).

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Charles Phan, Deputy County Counsel, 387-5465) on September 16, 2020; ARMC Finance (Chen Wu, Budget and Finance Officer, 580-3165) on September 17, 2020; Finance (Yael Verduzco, Administrative Analyst, 387-5285) on September 21, 2020; and County Finance and Administration (Matthew Erickson, Deputy Executive Officer, 387-5423) on September 22, 2020.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: October 6, 2020



cc: ARMC - Gilbert w/agree
Contractor - C/O ARMC w/agree
File - w/agree

CCM 10/15/2020