

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF THE BLOOMINGTON RECREATION AND PARK DISTRICT  
AND RECORD OF ACTION**

June 8, 2021

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

2021-22 Budget for Bloomington Recreation and Park District

**RECOMMENDATION(S)**

Acting as the governing body of the Bloomington Recreation and Park District:

1. Conduct a public hearing on the Bloomington Recreation and Park District's 2021-22 Recommended Budget.
2. Adopt **Resolution No. 2021-98** to approve and adopt:
  - a. The Bloomington Recreation and Park District's 2021-22 Budget, including appropriation, operating transfers out, contribution to reserves, available reserves and budgeted staffing, and authorization for final fund balance adjustments as described in Attachment A, if applicable;
  - b. Recommended changes to the budget as included in Attachment B;
  - c. Any changes to the Recommended Budget that the Board of Directors (Board) may direct.
    - i. In the event that the Board makes any additions or deletions to the Budget after the public hearing and the items were not proposed in writing and filed with the Secretary of the Board before the close of the public hearing, a 4/5 vote of the Board is required.

(Presenter: Brendon Biggs, Director, Department of Public Works, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost).

The 2021-22 Recommended Budget for the Bloomington Recreation and Park District (District), as presented in the Recommended Budget Book, includes total requirements of \$525,997, available reserves for future use of \$472,581, and budgeted staffing of 4 positions.

**BACKGROUND INFORMATION**

The Bloomington Recreation and Park District was established by the County of San Bernardino Board of Supervisors on July 19, 1972. The District maintains two community parks, an equestrian arena, sports fields, and a community center that offer a variety of recreational activities for the community of Bloomington.

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The table on the following page displays a summary of the District's 2021-22 Recommended Budget.

**2021-22 Recommended Budget Summary**

<b>Budget Unit</b>	<b>2020-21 Modified Budget</b>	<b>2021-22 Recommended Budget</b>	<b>Increase (Decrease) In Budget</b>
<b>Requirements:</b>			
Operations	\$1,576,840	\$507,997	(\$1,068,843)
Capital Improvement Program	\$3,080,869	\$18,000	(\$3,062,869)
<b>Total Requirements</b>	<b>\$4,657,709</b>	<b>\$525,997</b>	<b>(\$4,131,712)</b>
<b>Budgeted Staffing</b>	<b>3</b>	<b>4</b>	<b>1</b>

Requirements are decreasing by \$4.1 million as this amount was budgeted in 2020-21 to reimburse the County's Community Development and Housing Department for incurred costs of the Ayala Park Relocation. Budgeted staffing is increasing by one position for the addition of an Office Assistant II to operate the community center at the new Ayala Park.

This item also includes a recommended change to the District's 2021-22 budget that increases requirements by \$93,000 primarily for the addition of a Park Maintenance Worker I. This position is needed because the relocation of Ayala Park results in more facilities to maintain. This recommended change to the budget, as included in Attachment B, is not reflected in the above table.

**Recommendations**

**Recommendation 1** calls for the public hearing for the District's 2021-22 Recommended Budget, as required by Government Code Sections 29080 and 29081. Prior to adopting the District's 2021-22 budget, a notice was published on May 25, 2021, May 26, 2021 and May 28, 2021 setting forth the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available in the Secretary of the Board's office on May 24, 2021 for the public, and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the public may appear at the hearing and be heard regarding any item in the Recommended Budget or for the inclusion of additional items. All proposals for revisions should be submitted in writing to the Secretary of the Board before the close of the public hearing.

The budget hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any requests for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Secretary of the Board before the close of the public hearing or unless approved by the Board of Directors by a four-fifths vote.

**Recommendation 2** approves and adopts the District's 2021-22 budget.

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**Attachments**

**Attachment A**, which is incorporated as part of this item, lists the 2021-22 Recommended Budget for appropriation, operating transfers out, contributions to reserves, available reserves, and budgeted staffing.

**Attachment B**, lists the recommended changes not included in the Recommended Budget Book. Upon approval, these recommended changes will be incorporated into the 2021-22 Adopted Budget.

The Recommended Budget, including Attachments A and B, satisfies the requirements set forth in Government Code Section 29089.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on May 19, 2021; Finance (Tom Forster, Administrative Analyst, 387-4635) on May 19, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 28, 2021. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 21, 2021.

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**June 8, 2021**

Record of Action of the Board of Directors  
Bloomington Recreation and Park District

Hearing Opened  
Public Comment: None  
Hearing Closed

**APPROVED**

Moved: Janice Rutherford Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY Lynna Monell  
DATED: June 8, 2021



cc: File - Bloomington Recreation and Park District w/ resolution  
JLL 06/11/2021