

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



**Contract Number**

22-359 A-1

**SAP Number**

## **Auditor-Controller/Treasurer/Tax Collector**

**Department Contract Representative** Don Le  
**Telephone Number** (909) 382-3001

**Contractor** Grant Street Group  
**Contractor Representative** John K. McCarthy  
**Telephone Number** (412) 391-5555  
**Contract Term** May 24, 2022 to June 30, 2032  
**Original Contract Amount** \$58,013,819  
**Amendment Amount** (\$400,056)  
**Total Contract Amount** \$57,613,763  
**Cost Center** 1165901042

**IT IS HEREBY AGREED AS FOLLOWS:**

### **AMENDMENT NO. 1**

This Amendment No. 1 (Amendment) dated September 23, 2025, is made by and between Grant Street Group, Inc. (Contractor), and San Bernardino County (County) and modifies the terms to Contract No. 22-359 executed between the parties and effective as of May 24, 2022 (Contract).

**1. Add the following to Exhibit A-1, Statement of Work, Go-Live Preparation:**

Contractor will promptly triage all new issues that arise before go-live as either "go-live critical" or "not go-live critical". Any tasks that Contractor identifies as "not go-live critical" will be added to a support list (the Support List) and prioritized at a later date with agreement from ATC. The Support List includes ATC "not go-live critical" enhancement requests that Contractor is not required to complete within any timeline, and project milestone payments will not be tied to any work or completion of the Support List items.

ATC, in collaboration with the Contractor, reserves the right to swap Support List items with items on the Deferral List (the "Deferral List" as defined below) that are like-for-like in effort, complementary with other functionality being developed, and other considerations. The Deferral List is a list of TaxSys

enhancements and deferred requirements that Contractor has committed to complete according to the priorities jointly defined by the Contractor and ATC.

2. Delete Milestones 9 – 14 in Exhibit A-1, Statement of Work in their entirety and replace with the following:

#	Milestone	Est. Date	Amount	%
9	<p><b>Final Business Process (Package 2)</b></p> <ul style="list-style-type: none"> <li>- Final Business Process Walkthrough is complete and notes are published</li> <li>- Punch list of issues or enhancements has been documented and prioritized</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><b>Apportionment and TOT Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Apportionment and TOT Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> <li>* <i>Payment upon County approval</i></li> </ul>	July 2024	\$1,298,134	4.73 %
10	<p><b>Final Business Process (Package 3)</b></p> <ul style="list-style-type: none"> <li>- Final Business Process Walkthrough is complete and notes are published</li> <li>- Punch list of issues or enhancements has been documented and prioritized</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><b>User Acceptance Testing Plans</b></p> <ul style="list-style-type: none"> <li>- Testing dates identified for each round of Integration Testing</li> <li>- Initial test plans are complete and reviewed with County</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><b>Support Plan</b></p> <ul style="list-style-type: none"> <li>- Support Plan document is published and reviewed with County</li> <li>* <i>Payment upon County approval</i></li> </ul>	December 2024	\$1,394,296	5.08%

#	Milestone	Est. Date	Amount	%
11	<p><b>Training Plans</b></p> <ul style="list-style-type: none"> <li>- Training courses, audience, and dates are documented and reviewed with County</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><b>Training</b></p> <ul style="list-style-type: none"> <li>- Training for end users is complete</li> <li>- Training materials are published</li> <li>* <i>Payment upon County approval</i></li> </ul>	April 2025	\$851,900	3.10%
12	<p><b>User Acceptance Testing Execution</b></p> <ul style="list-style-type: none"> <li>- Integration Testing is complete</li> <li>- Punch list of issues and enhancements have been documented and prioritized</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><i>**This was reduced from \$370,391 by an amount of \$209,400 to become \$160,991. The 1.35% of overall amount reflects the original size of this milestone.</i></p>	May 2025	\$160,991	1.35%**
13	<p><b>Go Live Plan</b></p> <ul style="list-style-type: none"> <li>- Detailed cutover plan is reviewed and approved by County and external stakeholders</li> <li>* <i>Payment upon County approval</i></li> </ul> <p><b>Go Live Rehearsal</b></p> <ul style="list-style-type: none"> <li>- Rehearsal of final data conversion</li> <li>- Functional parallel between existing system and TaxSys is complete</li> <li>- Punch list of issues has been documented and prioritized</li> <li>* <i>Payment upon County approval</i></li> </ul>	June 2025	\$1,137,631	4.15%

#	Milestone	Est. Date	Amount	%
14	<b>Final Data Conversion</b> - Converted data is ready for deployment to Production. - County and Contractor mutually agree to resolution plan for remaining punch list items * <i>Payment upon County approval</i>  <b>Go Live</b> - Cutover plan is executed - TaxSys is the system of record * <i>Payment upon County approval</i>	July 2025	\$888,940	3.24%

3. Add Milestones 15 – 17 in Exhibit A-1, Statement of Work as follows:

15	<b>Delivery of P1A Deferred Requirements</b> - TaxSys development to complete P1a items in the Deferral list.	December 2025	\$2,500,000	9.11%
16	<b>Delivery of P1B Deferred Requirements</b> - TaxSys development to complete P1b items in the Deferral list.	July 2026	\$2,500,000	9.11%
17	<b>Delivery of P2 Deferred Requirements</b> - TaxSys development to complete P2 items in the Deferral list.	July 2028	\$0	0%

4. Insert the following after the Milestones table Exhibit A-1, Statement of Work:

**Post-Go Live**

Milestones 15, 16, and 17 represent the completion of work for the delivery of requirements that are deferred into the year(s) following the planned go-live in July 2025. Contractor's Implementation Team will continue addressing these P1A, P1B, and P2 requirements.

Anything that is not go-live critical will be added to the Support List and prioritized at a later date with agreement from ATC, after go-live and outside this Deferral List.

The Support List items will be addressed by the Contractor's Support Team and Product Managers who manage Support List items and product roadmap.

5. Add Schedule A.1.2, Deferral List, as attached hereto and incorporated herein.

6. Delete Attachment B, in its entirety, and replace it with a new Attachment B, as attached hereto and incorporated herein.

7. **Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439).** Contractor has disclosed to the County using Attachment Z – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer, including Auditor-Controller/Treasurer/Tax Collector within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor

is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract. In the event of a further proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment. Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

- 8. **Full Force and Effect.** The Contract, as amended by this Amendment, remains in full force and effect.
- 9. **Capitalized Terms.** Any capitalized term used but not defined in this Amendment shall have the meaning given to it in the Contract or the Amendment, as applicable.
- 10. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

▶ *Dawn Rowe*  
 Dawn Rowe, Chair, Board of Supervisors

Dated: SEP 23 2025  
 SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By *Lynna Monell*  
 Lynna Monell  
 Clerk of the Board of Supervisors  
 San Bernardino County  
 Deputy



GRANT STREET GROUP, INC.

(Print or type name of corporation, company, contractor, etc.)

By ▶ *Daniel J. Veras*  
 (Authorized signature / sign in blue ink)

Name Daniel J. Veras  
 (Print or type name of person signing contract)

Title Executive Vice-President  
 (Print or Type)

Dated: 9/11/2025

Address 339 Sixth Avenue Suite 1400  
Pittsburgh, PA 15222

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
 ▶ *Bonnie Uphold*  
 Bonnie Uphold, Supervising Deputy County Counsel  
 Date 9/12/2025

Reviewed for Contract Compliance  
 ▶ \_\_\_\_\_  
 Date \_\_\_\_\_

Reviewed/Approved by Department  
 ▶ *Ensen Mason*  
 Ensen Mason, Auditor-Controller/Treasurer/Tax Collector  
 Date 9/12/25

**Schedule A.1.2: Deferral List**

The following table contains list of items deferred until after Go-Live.

<b>Index</b>	<b>Div.</b>	<b>BP / Tech. Function</b>	<b>Rqmt. #</b>	<b>Description and Contractor Notes</b>	<b>Deferral Tracking Ticket</b>	<b>Final Priority</b>
1	PT&TC	Accounting	GEN-58	User-friendly, self-supported functionality to configure, manage, reconcile, and audit the Chart of Accounts	SBD-9891	P1B
2	PT&TC	WAM	WOR-10	Provide workflow editing tools with WYSIWYG (What-You-See-Is-What-You-Get) capabilities	SBD-9892	P2
3	TC	WAM		Unpaid Visualization	SBD-9893	P1B
4	TC	High Speed Cashiering	PAY-101	Schedule processing of payment information from bank	SBD-9894	P1B
5	TC	High Speed Cashiering	HSP-1	Ability to generate and send ICL files to Wells Fargo using check images and data from RT Lawrence	SBD-9895	P1B
6	TC	Lien Management and Collections	DAD-35	The system shall have the ability to provide a Tax Intercept Report based on the data in the queue	SBD-9896	P2
7	TC	Lien Management and Collections	DAD-36	The system shall have the ability for staff to select individual/multiple items in the queue for editing/deleting purposes	SBD-9897 -	P2
8	TC	Lien Management and Collections	DAD-53	Ability to maintain list of assets associated with delinquent account	SBD-9898	P1B
9	TC	Lien Management and Collections	DAD-54	Ability to generate action list recommendations and prioritize the list of assets subject to seizure	SBD-9899	P2
10	TC	Lien Management and Collections	DAD-55	Ability to generate action list for Till Tap asset seizure	SBD-9900	P2
11	TC	Lien Management and Collections	DAD-79	Ability to schedule Administrative Hearing within pre-configured datetime (i.e., 10 days)	SBD-9901	P2

12	TC	Lien Management and Collections	DAD-80	Ability to notify Taxpayer of hearing schedule and will be provided all pertinent information, including but not limited to: Date Time Location Attending Regarding Copies of all correspondence in the Systems	SBD-9902	P2
13	TC	Lien Management and Collections	DAD-81	Ability to log hearing's conclusion in the System	SBD-9903	P2
14	PT	Roll loading	RP-22 RP-25 RP-27 RP-28 RP-31	BOE Code Charts	SBD-9904	P1A
15	TC	Special Taxes	ST-02	Allow a breakdown of gross receipts from online platforms to be itemized on the return form.	SBD-9905	P1A
16	TC	Tax Sale	TXS-25	Add the ability to upload lien/parties of interest documentation to each parcel in TaxSys.	SBD-9906	P1B
17	TC	Tax Sale	DAD-220 DAD-221 DAD-230 DAD-231 DAD-219 DAD-222 DAD-223 DAD-224 TXS-05 DAD-225 DAD-226 DAD-232 DAD-233 DAD-234 DAD-235 DAD-236 DAD-238 AA-457 AA-458 AA-459 AA-460 AA-461 AA-462 AA-463 AA-464 AA-465 AA-466	Excess Proceeds	SBD-9907	P1B

			AA-467 AA-468 AA-469 AA-470 AA-471 AA-472			
18	PT&TC	Accounting	ACC-03	ACC10.2: Separating unitary vs. non-unitary utilities	SBD-9908	P1A
19	PT&TC	Accounting	ACC-04	GL mappings for Teeter and Corrections & Refunds	SBD-9909	P1A
20	PT&TC	Accounting	ACC-04	Create more example rules for situations including Teeter, Corrections, Refunds, Penalties	SBD-9910	P1A
21	TC	Balancing and Year End		Fees Collected Over Time Visualization	SBD-9911	P1A
22	TC	Current Property Tax	PT-60 PT-63	Make it possible to upward correct a bill in an active payment plan. It is TBD what should happen, but currently it's not possible to upward correct the bill.  Allow upward corrections to process on bills in active payment plans which will automatically cancel the payment plan.	SBD-9912	P2
23	PT	ERAF	AA-455A  Additional rqmts related for deferral: AA-425, AA-430, AA-441, AA-443, AA-444, AA-445, AA-446, AA-447, AA-448, AA-449, AA-450, AA-451, AA-452, AA-453, AA-454, AA-455	Add a tooltip next to excess ERAF and VLF swap tables	SBD-9913	P2
24	PT	Distribution	AA-New-2	Ability for TaxSys to keep a parallel record of the balance of the Tax Loss Reserve Fund over time. Activity in TaxSys (such as distributions) should automatically be	SBD-9914	P2

				included in the balance. If the balance in the accounting system drifts from the balance recorded in TaxSys, enable SBC staff to add adjusting entries with comments to resolve the differences.		
25	PT	Distribution	NEWDIS	Require a specific Label format	SBD-9915	P2
26	PT	Distribution	NewDist-3	Create System Note for Modifying/Deleting Percent Based Transfer	SBD-9916	P1A
27	PT&TC	PUB	GSGPUB-03	Push notifications and banner messages to the SBC public site	SBD-9917	P2
28	TC	PUB	GSGPUB-05	Add ability to send both email and text message receipt		P2
29	TC	PUB	GSGPUB-06	PUB2.4: Instead of or in addition to a progress bar, give an estimated number of minutes remaining.		P2
30	TC	PUB	GSGPUB-07	PUB2.5: Provide a note field for the upload.		P1B
31	TC	PUB	GSGPUB-08	PUB2.5: Populate payor information with user info.		P1A
32	TC	PUB	GSGPUB-09	PUB7.3: Add bill number and parcel validation/cross reference.		P1A
33	PT&TC	PUB	GSGPUB-10	PUB3.3: Add a badge to the cart that shows how many items are in the shopping cart		P1B
34	PT	Refunds (PT)	newref-02	Email taxpayers who requested refund claim form	SBD-6489	P1A
35	PT	Refunds (PT)	newref-05	Create a template letter to taxpayer to notify them their request for refund after escheatment was denied.	SBD-6499	P2
36	PT	Refunds (PT)	newref-06	Claim Form Scanning Process		P2
37	PT	Roll Loading	RLOAD-22	Form to request a new jurisdiction from the Direct Charge Portal should include additional jurisdiction and contact information such as: -Jurisdiction website -Brief narrative of services provided and applicable statutes -Contact position/title -Secondary Contact -Organization		P1A

38	PT	Roll Loading	RLOAD-23	Add a feature for configuring new TRAs in bulk		P1A
39	PT	Roll Loading	RLOAD-25	Refine and streamline the information shown in the bond rate calculator.		P1B
40	PT	Roll Loading	RLOAD-26	Add jurisdiction code to the rolls page Direct Charges section		P1A
41	PT	Roll Loading	RLOAD-27	Add a Revenue Estimate due date to the LAFCo Request details		P2
42	PT	Roll Loading	RLOAD-28	Add more specificity to report generation versions, i.e. a timestamp		P2
43	PT	Roll Loading	RLOAD-29	RLOAD2.4.3 - Update the Revenue Estimate for a new roll year Scaling, UI, Links		P2
44	TC	Special Taxes	ST-04	Look into options for adding formatting to the TOT audit spreadsheet download.	SBD-6472 -	P2
45	TC	Special Taxes	ST-05	Automate steps 1-4 in user story ST3.1. If the TRA value is < than 10,000 OR if there are active TOT accounts for this same parcel, inform the user to reject the application.		P1B
46	TC	Special Taxes	ST-09	ST3.2 - Rejecting paper TOT Certificate applications Efficiency Updates	SBD-7960 -	P1B
47	TC	Special Taxes	ST-10	Investigate ability to prefill in the tourist express form when name is provided.	SBD-7961	P1B
48	TC	Special Taxes	ST-11	Implement a dropdown with common application rejection reasons.	SBD-8047	P1A
49	TC	Tax Sale	TXS-19	Add a report column for Count of Previous Tax Sales to help in determining if the minimum bid should be decreased in the initial sale.		P1B
50	PT	TIFD	RD-531	TIFD2.5.13 - Amending Last and Final ROPS - Add ability to email attachments.		P2
51	PT&TC	PUB		Revisit decision relating to the signature box. Investigate alternatives like an acknowledgement checkbox.		P1B

52	PT	TIFD	RD-150	Ability to configure/modify the ROPS proration		P1A
53	PT	TIFD	RD-153	Ability to subordinate debt service revenue to fund ROPS if available GTL is insufficient		P1B
54	PT	TIFD	RD-154	Ability to keep track of subordinated debt service amounts for reimbursement to DS agencies in future ROPS cycles		P1B
55	PT	TIFD	RD-541	Provide the ability to track passthrough subordinations and pay them back		P1A
56	PT	TIFD	RD-542	Ability to enter SCO invoices into the system and account for them in the RPTTF waterfall.		P2
57	PT	Apportionment Factors	AA-475	TRA Calculations -- Ability for the system to calculate the following: a. The System determines which TRAs and associated taxing agencies are entitled to funds b. The System will determine the percentage of revenue excluding ERAF and any schools associated to that TRA based on TRA increment c. The System will multiply the percentage by the total funds received for each taxing agency in order to determine the amount to be allocated		P2
58	PT	Apportionment Factors	AA-491	Read and extract data from County Activity Report -- Ability for system to read and extract data from County Activity Report to be used for highway property rental apportionment calculation including, but not limited to: a. Parcel number (if available) b. Parcel address (if available) c. TN number (if available) d. Gross rent received e. Amount due to County (24%)		P2
59	PT	Apportionment Factors	AA-493	Identify location and TRA of rented properties -- Ability for system to identify location and TRA of rented properties and determines if they are located in incorporated or unincorporated area		P2

60	PT	Apportionment Factors	AA-494	Ability for user to assign TRA to a property if system unable to identify TRA		P2
61	PT	Apportionment Factors	AA-495	Ability for system to calculates the amounts to be distributed based on pre-configured business rules, including but not limited to: a. If the property is in an incorporated area, the distribution is 50% to the city and 50% to the County b. If the property is in an unincorporated area, the distribution is 100% to the County		P2
62	PT	Apportionment Factors	AA-522	Ability for the system to recognize Retired Bonds or Dissolved Districts and apply them accordingly to the calculation		P2
63	PT	Apportionment Factors	AA-523	Ability to change apportionment factor accordingly if district has increased/decreased levy		P2
64	PT	Apportionment Factors	AA-524	Ability for the system to calculate the following: Multiplying the deposit amount by the allocation factor		P2
65	PT	ERAF	AA-425	If Excess ERAF occurs, ability for System to distribute excess by priority as follows: a. To school districts for special education programs b. To all taxing entities based on original ERAF contribution		P2
66	PT	ERAF	AA-430	Report on ERAF Approval -- Ability for System to generate report after approval containing the following, but not limited to: a. Total ERAF revenue listed by category (Secured, Unitary, Unsecured, Supplemental, Homeowners Exemption, Other) and calculate/display total b. Total ERAF Entitlement by District Category (K-12, Community Colleges, COE) and calculate/display total c. Calculate total Excess ERAF (difference of ERAF Revenue - ERAF Entitlement) d. Calculate Excess ERAF to School Districts for Special Education e. Calculate remainder to be distributed to Taxing Agencies f. Display amount of VLF Swap requirement g. Display ERAF deficit to fund VLF Swap (School reversal from tax shift calculation)		P2
67	PT	ERAF	AA-441	Ability for System to generate reimbursement claim/file to send to State		P2

				-- BP List - Column X - PT Worksheet Notes: P2 - It is unlikely to be an excess ERAF county in 2 years		
68	PT	ERAF	AA-443	Ability to generate taxing agency notification letters		P2
69	PT	ERAF	AA-444	Ability for the user to approve/reject/reverse ERAF reimbursement claim/file		P2
70	PT	ERAF	AA-445	Ability to configure/modify ERAF reimbursement claim template		P2
71	PT	ERAF	AA-446	Ability to configure/modify taxing agency notification letter template		P2
72	PT	ERAF	AA-447	Ability to configure ad-hoc reports based on ERAF reimbursement claim data		P2
73	PT	ERAF	AA-448	Ability to query/extract ERAF reimbursement claim data -- BP List - Column X - PT Worksheet Notes: P2 - It is unlikely to be an excess ERAF county in 2 years		P2
74	PT	ERAF	AA-449	Ability for the user to override/adjust the amounts with certain security permissions		P2
75	PT	ERAF	AA-450	Ability for the user to associates notes/comments to amounts that are overridden/adjustments		P2
76	PT	ERAF	AA-451	Ability for the user to view adjustments/overrides and associated notes/comments -- BP List - Column X - PT Worksheet Notes: P2 - as documented in SBD-5335		P2
77	PT	ERAF	AA-452	Ability for the user to configure criteria that allow for reversal capability	SBD-5335	P2
78	PT	ERAF	AA-453	Ability to store/maintain historical log of reimbursement claims, files and notification letters	SBD-5335	P2
79	PT	ERAF	AA-454	Ability for the system to hold the claim/file in a pending state until final approval	SBD-5335	P2

80	PT	ERAF	AA-455	Ability for the user to view the status of the claim/file (i.e. pending approval, approved)	SBD-5335	P2
81	PT	Distribution	AA-583	Ability to apply deductions to amounts apportioned to agencies based on certain conditions/business rules Requirement should still be developed to handle normal percent and amount based transfers.		P1A
82	TC	PUB	PUB-02	Future requirement is to have a PIN validation option available to be able to stop paper bills, should that become required		P2
83	PT	Distribution	AA-32	Ability to identify TEA distributions		P2
84	PT	Distribution	AA-25	Ability for the system to distribute TEA allocation based on configurable business rules		P2
85	TC	Redemption	PAY-163	Denial Letters -- Ability to generate denial letters with the following information, including but not limited to: •Applicant Name [Payment Plan] •Applicant Address [Payment Plan] •Payment Submitted With Application Flag [Payment Plan] •Assessment Number[Tax Bill] •Application Date [Payment Plan] •Denial/Deficiency Notice Date [Payment Plan] •Denial/Deficiency Notice Reason[Payment Plan]		P2
86	TC	Redemption	PAY-164	Ability for management to override payment plan rejection		P2
87	TC	Special Cashiering	GEN-32	Automatically apply prepayments		P1B
88	PT	Roll Maintenance	RM-41	Calamities and Disaster Relief - Ability to apply changes to parcels/bills in bulk		P1B
89	Tech	WAM	CRM-01, CRM-02	API for direct links to internal TaxSys Accounts/Bills page -- Provide APIs, direct links, and integration with Zendesk with the following functionalities: a. Ability to open TaxSys Accounts/Bills page through direct link		P1A
90	Tech	WAM	CRM-02	Add a general TaxSys notes API		P1A

91	Tech	WAM	CRM-01, CRM-02	Visual Indicator in TaxSys for Zendesk		P1B
92	Tech	PUB	DAD-84	Bill Lookup API Add API to support the SBC chatbot.		P1A
93	Tech	PUB	DAD-84	Bill Information API Add API to support the SBC chatbot.		P1A
94	Tech	PUB	DAD-84	Bill Search API Add API to support the SBC chatbot.		P1B
95	Tech	LMC	MOB-03,M OB-05, DAT-18, Index#86	The System mobile applications will have the ability to capture photos, videos, geo-location, and upload to the System. -- We will allow users to upload photos and video in a specific file format (to be determined) using mutually agreed upon hardware/software. We will read the geolocation from that file and store the data in TaxSys notes. Please note that SBC will need to record images or videos with a device that tags the files with GPS coordinates so that we can read them (ex: using the EXIF standard). This functionality will be delivered in P1B as you requested. Expecting TaxSys can be accessible from a tablet device/ smartphone and the ability to capture photos and upload the image and geolocation to TaxSys (ie. TaxSale Redtagging, LMC/Field Calls)		P1B
96	Tech	REF	Index#88	Ability to generate a unique ID, QR Code and print into Taxpayers letters. Encode information to identify the specific template/form type to the QR code. -- We currently have the ability to generate QR codes that are unique to bill numbers and unique to refunds. We print a QR code on the bill template and we also print a QR code on the refund claim form. These QR codes do not yet have information encoded to identify the specific template/form type - adding that capability would require development. We propose P1A.  If you are interested in QR codes for different types of business objects, that would require additional development that we would need to prioritize. Note that we would also need to allot time for updating the relevant templates and testing those updates.		P1A

				<p>Finally, note that our QR codes are not unique per print, so for a given bill number, two separate bill prints would generate the same QR code. Our QR codes do not automatically update status on the business object.</p> <p>This requirement is related to PT refunds but consider if any TC letters/forms with QR codes could be beneficial upon return to update status as well.</p>		
97	Tech	PUB	GSGPUB-04 BAFO-4C	<p>Remove Single Domain Requirement from Embedded Public Site.</p> <p>--</p> <p>This is to allow more secure and seamless widget integration</p>	SBD-7889	P2
98	Tech	WAM	WOR-14, WOR-16	Business Process Model and Notation (BPMN) editing tool implementation		P2



**ATTACHMENT B**  
**IMPLEMENTATION AND SOFTWARE SUBSCRIPTION FEE SCHEDULE**

**Implementation**

In consideration of the services provided by Contractor described in Attachment A, Exhibit A-1, and subject to the terms of the Contract, County shall pay Contractor based on the following project milestone payment schedule, which assumes a 36-month timeline.

In the event that unforeseen circumstances require changes to the development plan set forth in the SOW, County will issue a change order to Contractor. Contractor will promptly notify County, and will not begin work under the change order without County's written acceptance, if any change order will affect the price, milestone dates, Deliverables or project completion date. The County Representative shall represent the County in all matters pertaining to the services to be rendered under this Contract, including without limiting satisfactory completion of milestones, acceptance of Deliverables, and changes to the project scope. Changes that affect the project budget, result in extending the Contract Term, or otherwise modify any provision of the Contract must be approved by the San Bernardino County Board of Supervisors.

#	Milestone	Est. Date	Amount	% of Total
1	<b>Contract Award</b> - Finalized and approved project contract  <b>Project Kick Off</b> - Kickoff Meeting - Introduction to TaxSys Training - JIRA and Confluence Training - TaxSys Standard Format (TSF) Introduction and Training <i>* Payment upon County approval</i>	July 2022	\$1,091,362	3.98%
2	<b>Project Plans</b> - Scope Management Plan - Schedule Management Plan - Communications Plan - Risk Management Plan - Quality Control Management Plan - Requirements Traceability Plan - Data Conversion Management Plan <i>* Payment upon County approval</i>	August 2022	\$1,364,202	4.97%
3	<b>Data Conversion Extract and Load Framework</b> - Automate the data extract from existing systems - Begin using the load and balancing framework <i>* Payment upon County approval</i>	September 2022	\$2,728,404	9.94%
4	<b>Administrative Data Conversion</b> - Initial data verification for Administrative Data is complete - All test case failures are ticketed and prioritized <i>* Payment upon County approval</i>  <b>Initial Business Process (Package 1)</b> - User stories for each BP in the package have been accurately documented - Initial BP Walkthrough is complete and notes are published - County feedback about changes, gaps, and enhancements are documented <i>* Payment upon County approval</i>	December 2022	\$3,209,122	11.69%

5	<p><b>Annual Property Tax Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Annual Property Tax Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p>	July 2023	\$935,453	3.41%
6	<p><b>Escape Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Escape Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p>	September 2023	\$935,453	3.41%
7	<p><b>Initial Business Process (Package 2)</b></p> <ul style="list-style-type: none"> <li>- User stories for each BP in the package have been accurately documented</li> <li>- Initial BP Walkthrough is complete and notes are published</li> <li>- County feedback about changes, gaps, and enhancements are documented</li> </ul> <p><i>* Payment upon County approval</i></p> <p><b>Final Business Process (Package 1)</b></p> <ul style="list-style-type: none"> <li>- Final Business Process Walkthrough is complete and notes are published</li> <li>- Punch list of issues or enhancements has been documented and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p> <p><b>Supplemental Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Supplemental Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p>	December 2023	\$3,845,751	14.01%
8	<p><b>Initial Business Process (Package 3)</b></p> <ul style="list-style-type: none"> <li>- User stories for each BP in the package have been accurately documented</li> <li>- Initial BP Walkthrough is complete and notes are published</li> <li>- County feedback about changes, gaps, and enhancements are documented</li> </ul> <p><i>* Payment upon County approval</i></p> <p><b>Delinquent Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Redemptions and Lien Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p>	April 2024	\$2,390,602	8.71%
9	<p><b>Final Business Process (Package 2)</b></p> <ul style="list-style-type: none"> <li>- Final Business Process Walkthrough is complete and notes are published</li> <li>- Punch list of issues or enhancements has been documented and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p> <p><b>Apportionment and TOT Data Conversion</b></p> <ul style="list-style-type: none"> <li>- Initial data verification for Apportionment and TOT Data is complete</li> <li>- All test case failures are ticketed and prioritized</li> </ul> <p><i>* Payment upon County approval</i></p>	July 2024	\$1,298,134	4.73%

10	<p><b>Final Business Process (Package 3)</b>  - Final Business Process Walkthrough is complete and notes are published  - Punch list of issues or enhancements has been documented and prioritized  * <i>Payment upon County approval</i></p> <p><b>User Acceptance Testing Plans</b>  - Testing dates identified for each round of Integration Testing  - Initial test plans are complete and reviewed with County  * <i>Payment upon County approval</i></p> <p><b>Support Plan</b>  - Support Plan document is published and reviewed with County  * <i>Payment upon County approval</i></p>	December 2024	\$1,394,296	5.08%
11	<p><b>Training Plans</b>  - Training courses, audience, and dates are documented and reviewed with County  * <i>Payment upon County approval</i></p> <p><b>Training</b>  - Training for end users is complete  - Training materials are published  * <i>Payment upon County approval</i></p>	April 2025	\$851,900	3.10%
12	<p><b>User Acceptance Testing Execution</b>  - Integration Testing is complete  - Punch list of issues and enhancements have been documented and prioritized  * <i>Payment upon County approval</i>  **<i>This was reduced from \$370,391 by an amount of \$209,400 to become \$160,991. The 1.35% of overall amount reflects the original size of this milestone.</i></p>	May 2025	\$160,991	1.35%**
13	<p><b>Go Live Plan</b>  - Detailed cutover plan is reviewed and approved by County and external stakeholders  * <i>Payment upon County approval</i></p> <p><b>Go Live Rehearsal</b>  - Rehearsal of final data conversion  - Functional parallel between existing system and TaxSys is complete  - Punch list of issues have been documented and prioritized  * <i>Payment upon County approval</i></p>	June 2025	\$1,137,631	4.15%
14	<p><b>Final Data Conversion</b>  - Converted data is ready for deployment to Production.  - County and Grant Street mutually agree to resolution plan for remaining punch list items  * <i>Payment upon County approval</i></p> <p><b>Go Live</b>  - Cutover plan is executed  - TaxSys is the system of record  * <i>Payment upon County approval</i></p>	July 2025	\$888,940	3.24%
15	<p><b>Delivery of P1A Deferred Requirements</b>  - TaxSys development to complete P1a items in the Deferral list.</p>	December 2025	\$2,500,000	9.11%
16	<p><b>Delivery of P1B Deferred Requirements</b>  - TaxSys development to complete P1b items in the Deferral list.</p>	July 2026	\$2,500,000	9.11%

17	<b>Delivery of P2 Deferred Requirements</b> - TaxSys development to complete P2 items in the Deferral list.	July 2028	\$0	0%
<b>Total</b>			<b>\$27,232,241</b>	<b>100.00%</b>

**TaxSys Software Subscription Fee**

County shall pay Contractor's TaxSys software Subscription Fee, in full and in advance, on July 1 of each year as follows:

Year 1 Subscription Fee	7/1/2022	\$500,000
Year 2 Subscription Fee	7/1/2023	\$1,225,000
Year 3 Subscription Fee	7/1/2024	\$1,763,168
Year 4 Subscription Fee	7/1/2025	\$3,313,168
Starting in Year 5 the Subscription Fee shall escalate annually at the lower of the Consumer Price Index (CPI) for the Riverside-San Bernardino-Ontario, CA CPI-U rate or 5%. For the purposes of this schedule, the below Subscription Fees for Years 5-10 are shown at the 5% escalator level. If the Riverside-San Bernardino-Ontario, CA CPI-U published index during the 12-month period preceding July 1 of each year (May to May) is less than 5%, Contractor shall invoice County for the lesser amount based on the CPI-U.		
Year 5 Subscription Fee	7/1/2026	\$3,455,418
Year 6 Subscription Fee	7/1/2027	\$3,629,981
Year 7 Subscription Fee	7/1/2028	\$3,813,271
Year 8 Subscription Fee	7/1/2029	\$4,005,726
Year 9 Subscription Fee	7/1/2030	\$4,231,804
Year 10 Subscription Fee	7/1/2031	\$4,443,986
<b>Total</b>		<b>\$30,381,522</b>

**Professional Services Hourly Rate**

During the term of the Contract, any additional work that falls outside of scope of Attachment A and Exhibit A-1, shall be billed at Contractor's blended professional services rate, inclusive of all travel costs if applicable, as follows: 1) \$275 per hour during Years 1-5, and 2) \$300 per hour beginning in Years 6-10.

**EscrowExpress**

The fees for Contractor's EscrowExpress services (CORTAC payments) as described in Exhibit A-1, Statement of Work, shall be as follows:

EscrowExpress® - online escrow payment processing services	Contractor shall collect \$0.50 per installment paid directly from entities making such escrow tax payments. County, in its sole discretion, may support Contractor's efforts to collect charges associated with escrow payment processing, including by sending user entities a letter advising them of the charges. There is no fee to the County.
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[END OF SOFTWARE SUPPORT AND MAINTENANCE TERMS]



## ATTACHMENT Z

### Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

#### **DEFINITIONS**

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidiary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: Grant Street Group, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
 Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5      No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Myles Harrington, President and Co-Chief Executive Officer; Daniel J. Veres, Executive Vice-President and Co-Chief Executive Officer
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s): Myles Harrington, President and Co-Chief Executive Officer; Daniel J. Veres, Executive Vice-President and Co-Chief Executive Officer
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Grant Street Holdings, Inc.	Parent holding company
Grant Street Securities, Inc.	Wholly-owned subsidiary (inactive)

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
<u>Not applicable</u>		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
<u>Not applicable</u>		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
<u>Not applicable</u>	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No  If no, please skip Question No. 10.

Yes  If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: not applicable

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.

