



Contract Number

20-503 A-1

SAP Number

4400014304

Transitional Assistance Department

Department Contract Representative	John Greswit, Contract Analyst
Telephone Number	(909) 388-0255
Contractor	Housing Authority of the County of San Bernardino
Contractor Representative	Maria Razo, Executive Director
Telephone Number	(909) 890-0644
Contract Term	07/01/20 through 06/30/22
Original Contract Amount	\$ 6,480,000
Amendment Amount	\$ 6,480,000
Total Contract Amount	\$12,960,000
Cost Center	5017601000 and 5017611000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 1

It is hereby agreed to amend Contract No. 20-503, effective July 1, 2021, as follows:

SECTION V. FISCAL PROVISIONS

Paragraph A. is amended to read as follows:

- A. The maximum amount of payment under this Contract shall not exceed \$12,960,000, of which \$8,424,000 may be federally funded, and payment shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

SECTION VIII. TERM

Section VIII. Is amended to read as follows:

This Contract is effective as of July 1, 2020, and is extended from its original expiration date of June 30, 2021, to expire on June 30, 2022, but may be terminated earlier in accordance with the provisions of Section IX of the

Contract. The Contract term may be extended for three (3) additional one-year periods by mutual agreement of the parties.

ATTACHMENT C – PROGRAM BUDGET

Amend Contract No. 20-503 by adding a new Attachment C, CalWORKs Housing Support Program Budget Effective July 1, 2021 through June 30, 2022, attached hereto and incorporated herein by this reference.

All other terms and conditions of Contract No. 20-503 remain in full force and effect.

COUNTY OF SAN BERNARDINO

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

HOUSING AUTHORITY OF THE COUNTY OF
SAN BERNARDINO

(Print or type name of corporation, company, contractor, etc.)

By ►

(Authorized signature - sign in blue ink)

Name Maria Razo

(Print or type name of person signing contract)

Title Executive Director

(Print or Type)

Dated: _____

Address 715 East Brier Drive

San Bernardino, CA 92408

FOR COUNTY USE ONLY

Approved as to Legal Form

►

Adam Ebright, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

►

Jennifer Mulhall-Daudel, HS Contracts

Date _____

Reviewed/Approved by Department

►

Gilbert Ramos, Director

Date _____

CalWORKs HOUSING SUPPORT PROGRAM
July 1, 2021 through June 30, 2022

I. DIRECT FINANCIAL ASSISTANCE**1. PERMANENT HOUSING****BUDGET**

Financial Assistance		<u>\$2,482,000</u>
	<u>Subtotal Permanent Housing</u>	<u>\$2,482,000</u>

2. INTERIM**PTEs****BUDGET**

Accounting Assistant - Motel	1	\$37,185
Engagement Officer	1	\$51,453
Housing Officer	1	\$27,822
Intake Specialist	3	\$84,594
Bridges (PJAC/HSP)		\$20,000
Risk Mitigation		\$150,000
Master Leasing		\$300,000
Inspections		\$96,254
Organization Capacity Building/Assessments		\$25,000
Tenant / Landlord Education Workshops		\$5,000
Resources Coordination		\$10,000
Certification/Trainings		\$15,000
Making Home Habitable		\$200,000
Housing First		\$120,000
Motel/H.O.P.E.		<u>\$550,000</u>
	<u>Subtotal Interim</u>	<u>\$1,692,307</u>

II. CASE MANAGEMENT**1. PERSONNEL****PTEs****BUDGET**

Program Manager	3	\$190,171
Program Officer	1	\$59,480
Service Coordinators	18	\$771,652
	<u>Subtotal Case Management</u>	<u>\$1,021,303</u>

III. ADMINISTRATIVE /SUPPORTIVE EXPENSES**1. PROGRAM MANAGEMENT****BUDGET**

Administration & Program Management (Housing Authority/KEYS)		<u>\$520,023</u>
	<u>Subtotal Program Management</u>	<u>\$520,023</u>

2. PERSONNEL OTHER	PTEs	BUDGET
Executive Director	1	\$123,051
Deputy Executive Director	1	\$102,965
Finance Manager	1	\$87,442
Junior Accountant	1	\$48,757
Accounting Assistant	1	\$31,592
<u>Subtotal Personnel Other</u>		<u>\$393,809</u>
3. DATA COLLECTION AND TRACKING EXPENSES	PTEs	BUDGET
Data Collection and Tracking Expenses (Housing Authority/KEYS)		\$250,000
Data Analytic Manager	1	\$56,026
Data Specialist	2	<u>\$64,532</u>
<u>Subtotal Data Collection and Tracking Expenses</u>		<u>\$370,558</u>
<u>TOTAL PROGRAM EXPENSES</u>		<u>\$6,480,000</u>