

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 9, 2025

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Amendment to Contract with the San Bernardino City Unified School District for the Indian Springs High School Wellness Center Project

RECOMMENDATION(S)

Approve **Amendment No. 1 to Contract No. 24-111** with the San Bernardino City Unified School District, for the Indian Springs High School Wellness Center Project, modifying the deadline for obligating project costs by 334 days, from December 31, 2024 to November 30, 2025, for American Rescue Plan Act funding for eligible projects in accordance with the Board of Supervisors' approved Coronavirus Local Fiscal Recovery Fund Spending Plan, with no change to the cost of \$1,500,000, or the term of December 19, 2023 through December 31, 2026.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The County received a direct allocation of \$423.5 million under the American Rescue Plan Act – Coronavirus Local Fiscal Recovery Fund (ARPA fund) to bolster the County's response to COVID-19 pandemic and its economic impact. The Board of Supervisors (Board) approved an expenditure plan for the use of these funds, known as the County Local Fiscal Recovery Spending Plan (Spending Plan), on June 8, 2021 (Item No. 121), and amended the plan on August 24, 2021 (Item No. 21). The Fifth District Board Office has recommended executing Amendment No. 1 to Contract 24-111. This item will have no budgetary impact.

BACKGROUND INFORMATION

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law and established the \$350 billion Coronavirus State and Local Fiscal Recovery Fund to distribute resources to state and local governments throughout the nation.

The County established an ARPA Team who reviews all potential projects to determine eligibility for ARPA funding and if the project and use is in accordance with the Board approved Spending Plan. When projects are deemed eligible, the ARPA Team works with subrecipients to

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September 9, 2025**

determine subrecipient compliance with ARPA guidelines, and subsequently initiates the contract process.

On March 1, 2022 (Item No. 32), the Board authorized the Chief Executive Officer (CEO) to execute the Board-approved standard ARPA contract template with subrecipients and directed that ARPA contracts executed by the CEO be brought back to the Board for ratification within 30 days of contract execution. Monthly reporting has been provided to the Board detailing the status of ARPA contracts.

On January 23, 2024 (Item No. 26), the Board ratified the CEO's exercise of the authority in executing Contract No. 24-111 on December 28, 2023, with the San Bernardino City Unified School District (District). The contract was for the Indian Springs High School Wellness Center Project (Wellness Center Project) in the not-to-exceed amount of \$1,500,000, for the contract term of December 19, 2023 through December 31, 2026.

The Wellness Center Project is planning to renovate approximately 2,000 square feet of existing space at the Indian Springs High School's administrative building to construct a wellness center that will serve 2,000 students. With these improvements, the school will be able to provide mental and physical health support services for the students at Indian Springs High School. The County's ARPA funds will be used towards this project.

As part of the ARPA Team's regularly scheduled subrecipient monitoring process, it was discovered that the District has encountered significant delays in the design and procurement process, as vendor procurement was not completed by the initial deadline. Accordingly, the District is requesting an extension of the obligation deadline from December 31, 2024, to November 30, 2025, to complete all necessary procurement-related activities. Extending the obligation deadline will allow the District sufficient time to incorporate critical design updates and scope refinements before finalizing its procurement process. All other terms and conditions remain unchanged.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on August 4, 2025; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on August 7, 2025; Risk Management (Gregory Ustaszewski, Staff Analyst II, 386-9039) on August 5, 2025; and County Finance and Administration (Joon Cho, Chief Administrative Analyst, 387-5402) on August 13, 2025.

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September 9, 2025**

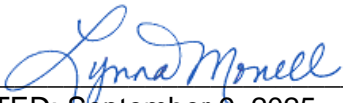
Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 9, 2025



cc: CAO - Erickson w/agree
Contractor - c/o CAO w/agree
File - w/agree

CCM 09/15/2025