

**U.S. Department of Housing  
and Urban Development**

**Certification of Consistency Plan  
with the Consolidated Plan -  
CoCBuils**

I certify the proposed activities included in the Continuum of Care-CoCBuils project application is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: San Bernardino County Community Development and Housing

Project Name: Pacific Village Campus Expansion

Location of the Project: 2626 Pacific Street, Highland, CA (within the limits of the City of San Bernardino)

Name of

Certifying Jurisdiction: San Bernardino County

Certifying Official

of the Jurisdiction Name: Carrie Harmon

Title: Community Development and Housing Director

Signature:   
Signed by:  
4269C330189A480...

Date: November 19, 2024

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

**Privacy Act Statement.** This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.



## County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

**Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.**

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

**For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.**

Department/Agency/Entity: Community Development and Housing

Contact Name: Scott Neeri Telephone: (909) 501-0643

Agreement No.: \_\_\_\_\_ Amendment No.: \_\_\_\_\_ Date of Board Item 11/19/24 Board Item No.: 27  
TBD

Name of Contract Entity/Project Name: Certification of Consistency with the ConPlan for the CoC Builds Program

### Explanation of request/Special Instructions:

The Community Development and Housing Department (CDH) requests the signature of the CDH Director on the Certification of Consistency with the Consolidated Plan for the Continuum of Care (CoC) Builds Program. The signed form is requested as part of the CoC Builds Program grant application, which is due to the United States Department of Housing and Urban Development by November 21, 2024. The form certifies that the proposed grant activities are consistent with the jurisdiction's Consolidated Plan. On November 19, 2024 (Item No. TBD), the Board of Supervisors delegated signature authority to the Chief Executive Officer, Assistant Executive Officer, Chief of Homeless Services, and Community Development and Housing Director, subject to review by County Counsel.

### Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 11/14/24
Reviewing County Counsel Use Only	Review Date <u>11/15/2024</u>  <u>Suzanne Bryant</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority <u>CONTINGENT ON BOS APPROVAL ON 11/19/24</u>
CAO-Special Projects Use Only	Review Date <u>11/18/24</u>  <u>[Signature]</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____ Chair ____ CEO <input checked="" type="checkbox"/> Department ____ Return to Department for preparation of agenda item