

**CHILDREN
AND FAMILIES
COMMISSION
FOR
SAN BERNARDINO COUNTY**

STANDARD CONTRACT

FOR COMMISSION USE ONLY					
☒ New ☐ Change ☐ Cancel	Vendor Code 50000558	SC	Dept. 903	A	Contract Number HW056 A2
Organization Children and Families Commission					Contractor's License No.
Commission Representative Cindy Faulkner, Assistant Director			Telephone 909-386-7706		Total Contract Amount \$666,114
Contract Type ☐ Revenue ☒ Encumbered ☐ Unencumbered ☐ Other:					
If not encumbered or revenue contract type, provide reason:					
Commodity Code 95200	Contract Start Date July 1, 2017	Contract End Date June 30, 2020	Original Amount \$222,038	Amendment Amount \$222,038	
Cost Center 9033009900		GL Account 53003357	Internal Order No. 1000731	Amount \$222,038	
Cost Center		GL Account	Internal Order No.		
Cost Center		GL Account	Internal Order No.	Amount	
Abbreviated Use Early Screening & Intervention- Asthma- Breathmobile		FY 19-20	Estimated Payment Amount \$222,038	I/D I	Total by Fiscal Year FY Amount I/D

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)

County of San Bernardino

Department/Division

Arrowhead Regional Medical Center

Address

400 North Pepper Avenue

Colton, CA 92324

Phone

(909) 580-1000

Federal ID No.

95-6002748

Program Address (if different from legal address):

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2

1. Paragraph N. of Section III, CONTRACTOR'S GENERAL RESPONSIBILITIES is amended to read as follows:

N. Confidentiality

- Contractor shall ensure that all staff, volunteers and/or Subcontractors performing Services under this Contract comply with the Commission's Policy 18-01 Non-public Personally Identifiable Information specified at <http://first5sanbernardino.org/CommissionPolicies.aspx> prior to providing any Services. Contractor shall immediately notify the Commission of any suspected or actual breach of confidential

Auditor-Controller/Treasurer Tax Collector Use Only

☐ Contract Database	☐ FAS
Input Date	Keyed By

information as further detailed in the requirements. These requirements specified at <http://first5sanbernardino.org/CommissionPolicies.aspx> are hereby incorporated by this reference.

- Contractor shall protect from unauthorized use or disclosure names and other identifying information concerning persons receiving Services pursuant to this Contract, except for statistical information not identifying any participant. Contractor shall not use or disclose any identifying information for any other purpose other than carrying out the Contractor's obligations under this Contract, except as may be otherwise required by law. This provision will remain in force even after the termination of the Contract.
- Contractor shall comply with all applicable provisions of the [Health Insurance Portability and Accountability Act of 1996](#) (HIPAA), as applicable.

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2. Paragraph A. Contract Amount of Section V, FISCAL PROVISIONS, is amended to read as follows:

A. Contract Amount

The maximum amount of reimbursement under this Contract shall not exceed \$ 666,114 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof. These funds are divided as follows:

Fiscal Year 2017-18	\$ <u>222,038</u>	July 1, 2017 through June 30, 2018
Fiscal Year 2018-19	\$ <u>222,038</u>	July 1, 2018 through June 30, 2019
Fiscal Year 2019-20	\$ <u>222,038</u>	July 1, 2019 through June 30, 2020

Initial Here

3. Paragraph A. of Section VIII, TERM, is amended to read as follows:

- A. This Contract is effective commencing July 1, 2017 and expires June 30, 2020, but may be terminated earlier in accordance with provisions of paragraph below or Section VII of this Contract.

Initial Here

4. Paragraph G. of Section IX, GENERAL PROVISIONS is amended to read as follows:

- G. The parties acknowledge and agree that this Contract was entered into and intended to be performed in San Bernardino County, California. The parties agree that the venue of any action or claim brought by any party to this Contract will be the Superior Court of California, County of San Bernardino, San Bernardino District. Each party hereby waives any law or rule of the court, which would allow them to request or demand a change of venue. If any action or claim concerning this Contract is brought by any third party and filed in another venue, the parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of California, County of San Bernardino, San Bernardino District.

continued on next page

ATTACHMENTS

Attachment A – Amended Work Plan for FY 2019-2020

Attachment B – Amended Program Budget for FY 2019-2020

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR SAN BERNARDINO COUNTY

COUNTY OF SAN BERNARDINO

Legal Entity

► 

Authorized Signature

Maxwell Ohikhuare, M.D.

Printed Name

Commission Chair

Title

Dated

7/10/2019

►

Authorized Signature

Curt Hagman

Printed Name

Chairman, Board of Supervisors

Title

Dated

Official Stamp

Reviewed for Processing

► 

Cindy Faulkner

Assistant Director

Date

7/8/19

Approved as to Legal Form

► 

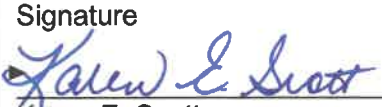
Sophie Akins

Commission Counsel

Date

7/10/19

Presented to Commission for
Signature

► 

Karen E. Scott

Executive Director

Date

07/10/2019

SPA 1: Children and Families
Goal 1.1: Child Health
Objective 1.1.a: Families have access to resources and environments that support the total wellness of the child
Objective 1.1.b: Families are knowledgeable of and utilize available resources to manage their health



Agency Name: Arrowhead Regional Medical Center
Contract #: HW056 A2
Program Name: Breathmobile
Period: July 2019 – June 2020
Service Area: Countywide

Expectation	Support improved health outcomes for children 0-5 by supporting not only direct treatment services and expansion in capacity, but by also assisting parents/caregivers in navigating and receiving appropriate services.		
Outcome	150 children will receive Care Coordination and Developmental Screenings (Core)	400 children will receive Asthma Screenings and 240 parents will receive Asthma Education services (Aggregate)	
Objective	Activity	Dosage	Verification
Children will be healthy well-nourished and physically fit	Care Coordination	Varies	Asthma Assessments - 1 Pre (At program enrollment) - 1 Post (At program completion) Family Demographic
	Asthma Screening	1 per child	Screening Packet
	Developmental Screening	1 per child	ASQ-3 Completed within 30-45 calendar days of enrollment Developmental Referral Assessment <i>when applicable</i>
Early screening and intervention for special needs	Asthma Education	1 per family	Education Packet
Increased parent knowledge of asthma effects			

Program Description:

Breathmobile travels to participating sites to treat children with asthma, including the 0-5 population. Visits include complete evaluation, examination, care plan and extensive patient-family education sessions.

Agency Rep Name: _____

Agency Signature: _____

Date Signed: _____

Data Type: Core and Aggregate

Reporting Period: Monthly and Quarterly

Period: July 2019 – June 2020

Due: On the 15th of the following month



**FIRST 5 SAN BERNARDINO
PROGRAM BUDGET
FISCAL YEAR: FY 2019-2020**

ORGANIZATION:		DIRECTOR:				PROGRAM YEAR:					
PROGRAM TITLE:		PROGRAM DIRECTOR:				TOTAL BUDGET: \$					
INITIATIVE:		FINANCE OFFICER:				RFP/CONTRACT #:					
LINE	BUDGET CATEGORY	FTE	PAY RATE	# OF HOURS	BENEFIT RATE	FSSB SALARY	FSSB BENEFITS	FSSB BUDGET	TOTAL SALARY	First 5 % of TOTAL SALARY	DESCRIPTION/ JUSTIFICATION
I.	SALARIES & BENEFITS	A	B	C	D	E	F	G	H	I	J
	Name:										
	Position:										
1	Mark Connolly	0.25	48.48	520.00	0.40	25,209.91	10,083.96	35,293.88	141,175.51	25%	Represents, organizes and directs all clinical and administrative aspects of the Breathmobile. Oversees all regulatory and compliance matters.
2	John Cadavona	0.25	34.39	520.00	0.40	17,885.09	7,154.04	25,039.12	100,156.49	25%	Oversee daily operations, staffing, staff development and evaluation of all patient care activities to include clinic schedules.
3	Karl Peterson	0.25	33.56	520.00	0.40	17,450.16	6,980.06	24,430.22	97,720.90	25%	Assess each patient's physical condition and evaluate all pertinent testing results in order to evaluate outcomes and adjust respiratory care to achieve patient care goals by providing treatment focused education.
4	Josie Mancillas	0.25	31.95	520.00	0.40	16,612.13	6,644.85	23,256.98	93,027.92	25%	Assess each patient's physical condition and evaluate all pertinent testing results in order to evaluate outcomes and adjust respiratory care to achieve patient care goals by providing treatment focused education.

FY 2019-2020

ORGANIZATION:		Arrowhead Regional Medical Center		DIRECTOR:		Mark Connolly		PROGRAM YEAR:		2019-2020	
PROGRAM TITLE:		Respiratory Care		PROGRAM DIRECTOR:		Webster-Wong, MD (Program Director)		TOTAL BUDGET:		\$ 222,038	
INITIATIVE:		Investing in Children Health		FINANCE OFFICER:		Arvind Oswal		RFP/CONTRACT #:		HWO56 A2	
LINE	BUDGET CATEGORY	FTE	PAY RATE	# OF HOURS	BENEFIT RATE	FSSB SALARY	FSSB BENEFITS	FSSB BUDGET	TOTAL SALARY	First 5 % of TOTAL SALARY	DESCRIPTION/ JUSTIFICATION
I.	SALARIES & BENEFITS	A	B	C	D	E	F	G	H	I	J
5	Nancy Glaab	0.25	23.18	520.00	0.40	12,055.99	4,822.40	16,878.39	67,513.56	25%	Assess each patient's physical condition and evaluate all pertinent testing results in order to evaluate outcomes and adjust respiratory care to achieve patient care goals by providing treatment focused education.
6	Mike Acevedo	0.25	18.62	520.00	0.40	9,679.80	3,871.92	13,551.72	54,206.88	25%	Establish and promote positive interpersonal relations, greet, interact, offer assistance, answer questions. Register patients, update Asmatrax system.
Total Salaries & Benefits						\$ 98,893	\$ 39,557	\$ 138,450	\$ 553,801		



**FIRST 5 SAN BERNARDINO
PROGRAM BUDGET**

FISCAL YEAR: FY 2019-2020

ORGANIZATION: Arrowhead Regional Medical Center		DIRECTOR: Mark Connolly	PROGRAM YEAR: 2019-2020	
PROGRAM TITLE: Respiratory Care		PROGRAM DIRECTOR: Webster Wong, MD (Program Director)	TOTAL BUDGET: \$ 222,038	
INITIATIVE: Investing in Children Health		FINANCE OFFICER: Arvind Oswal	RFP/CONTRACT #: HW056 A2	
II. SERVICES & SUPPLIES				
	Expense:	% of Allocation:	TOTAL F5SB BUDGET	Description/Justification:
1	PROGRAM MATERIALS / SUPPLIES	0%	1,000.00	Medical Supplies: Metered Dose Inhaler Spacers, Peak Flow Meters, Skin and Allergy Testing Materials, Filters for Spirometric Pulmonary Function Testing, Pharmaceuticals, Scales, Blood Pressure Cuffs.
2	PRINTING	0%	-	Brochures and Fliers
3	OFFICE SUPPLIES	0%	200.00	Office Supplies, forms, paper, printer, printer toner, envelopes needs.
4	BUILDING/EQUIPMENT MAINTENANCE	3%	7,238.00	Minor Equipment, Equipment Repairs and Services, Motor pool: Office Equipment, Spirometer Repairs and Maintenance, Fuel, Annual Insurance Premiums, Repairs to Vehicle (Skylights, Moldings, Windows, Air Conditioner)
5	UTILITIES	0%	500.00	Database Management, Statistical Reporting, Mobile Phone, Routers and VPN
6	PROFESSIONAL SERVICES / CONSULTANTS	31%	69,650.00	Medical Direction and Staff for Clinic Operation: Arrowhead Pediatric Medical Group provides for the necessary medical staffing (Nurse Practitioners) to support Breathmobile services. Medical Director also provides medical oversight to the clinical Breathmobile staff.



**FIRST 5 SAN BERNARDINO
PROGRAM BUDGET**

FISCAL YEAR: FY 2019-2020

ORGANIZATION: Arrowhead Regional Medical Center		DIRECTOR: Mark Connolly		PROGRAM YEAR: 2019-2020	
PROGRAM TITLE: Respiratory Care		PROGRAM DIRECTOR: Webster Wong, MD (Program Director)		TOTAL BUDGET: \$ 222,038	
INITIATIVE: Investing in Children Health		FINANCE OFFICER: Arvind Oswal		REP/CONTRACT #: HW056 A2	
7 INDIRECT COSTS		2%		Fiscal services, grant oversight, grant reporting, and administrative functions which accounts for approximate 2.5% of the total grant funding.	
Total Services & Supplies		\$ 83,588.00			
III. FOOD					
Event(s):		TOTAL FSSB BUDGET		Description/Justification:	
1 N/A					
Total Food		\$ -			
IV. TRAVEL					
Destination:		TOTAL FSSB BUDGET		Description/Justification:	
1 N/A					
Total Travel		-			
V. SUBCONTRACTORS					
Organization Name:		TOTAL FSSB BUDGET		Description/Justification:	
1 N/A					
Total Subcontractors		-			
VI. INDIRECT COSTS					
Percent: N/A					
Basis: N/A					
Total Indirect Costs		\$ -			



**FIRST 5 SAN BERNARDINO
PROGRAM BUDGET
FISCAL YEAR: FY 2019-2020**

ORGANIZATION: Arrowhead Regional Medical Center	DIRECTOR: Mark Connolly	PROGRAM YEAR: 2019-2020
PROGRAM TITLE: Respiratory Care	PROGRAM DIRECTOR: Webster Wong, MD (Program Director)	TOTAL BUDGET: \$ 222,038
INITIATIVE: Investing in Children Health	FINANCE OFFICER: Arvind Oswal	RFP/CONTRACT #: HW056 A2
TOTAL FIRST 5 BUDGET		



Program Outline Document 2019-2020

AGENCY INFORMATION

		Contract #: <u>HW056 A2</u>	
Legal Entity:	<u>County of San Bernardino</u>		
Dept./Division:	<u>Arrowhead Regional Medical Center</u>		
Project Name:	<u>ARMC Breathmobile</u>		
Address:	<u>400 North Pepper Avenue</u> <u>Colton, CA 92324</u>	Phone #:	<u>909-580-1000</u>
Website:	<u>www.arrowheadmedcenter.org</u>	Fax #:	<u></u>
Program Site Address:	<u>Mobile program with schedule varying monthly, see website or contact via phone for more information.</u>	Client Referral Phone #	<u>909-498-6277</u>

CONTACT INFORMATION

CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

Name:	<u>Curt Hagman</u>	Title:	<u>Fourth District Supervisor and Chairman of the Board of Supervisors</u>
Address:	<u>County of San Bernardino Board of Supervisors</u> <u>385 North Arrowhead Avenue, 5th Floor</u> <u>San Bernardino, CA 92415-0130</u>	Direct Phone #:	<u>(909) 387-4866</u>
E-Mail:	<u>Curt.Hagman@bos.sbcounty.gov</u>	Fax #:	<u>(909) 387-3018</u>

PROGRAM CONTACT

Name:	<u>Mark Connolly</u>	Title:	<u>Respiratory Care Services Director</u>
Address:	<u>400 North Pepper Avenue</u> <u>Colton, CA 92324</u>	Direct Phone #:	<u>909-580-3236</u>
E-Mail:	<u>connollym@armc.sbcounty.gov</u>	Fax #:	<u>909-580-3235</u>

FISCAL CONTACT

Name:	<u>Clara Li</u>	Title:	<u>Accountant II</u>
Address:	<u>400 North Pepper Avenue</u> <u>Colton, CA 92324</u>	Direct Phone #:	<u>909-580-1212</u>
E-Mail:	<u>LiClara@armc.sbcounty.gov</u>	Fax #:	<u>909-580-1190</u>

ADDITIONAL CONTACT (Describe): Program**Name:** John Cadavona**Title:** Mobile Clinic Manager**Address:** 400 North Pepper Avenue
Colton, CA 92324**Direct Phone #:** 909-580-3202**Fax #:** 909-580-3235**E-Mail:** cadavonai@armc.sbcounty.gov**PROGRAM INFORMATION****TYPE OF AGENCY**☐ **Educational Institution** **Describe:** Choose an item.☒ **Government Agency** **Describe:** County☐ **Private Entity/Institution** **Describe:** Choose an item.☐ **Community-Based** **Describe:** Choose an item.**FIRST 5 FOCUS AREA****STRATEGY**☒ **Health**☐ **Early Screening and Intervention**☐ **Health Care Access**☐ **Oral Health**☐ **Health & Safety Education**☒ **Other:**
Asthma☐ **Education**☐ **Early Education Programs**☐ **Access to Quality Child Care**☐ **Quality Provider Programs**☐ **Other:**☐ **Family**☐ **Parent Education**☐ **Resource Center & Case Management**☐ **Other:**☐ **Systems**☐ **Integrated Systems Planning & Implementation**☐ **Countywide Information Referral Systems**☐ **Organizational Capacity Building**☐ **Community Outreach**☐ **Other:****PROGRAM DESCRIPTION**

ARMC's Breathmobile® travels to participating sites to treat children with asthma, including the 0-5 population, covered by this contract. A complete evaluation, examination, care plan and extensive patient-family education session are complete on the initial visit. Follow-up visits take place to ensure that the treatment plan is effective.

SERVICE AREA (LOCATIONS)

Countywide

COMMISSION LEVEL OUTCOMES

SPA 1: Children and Families

Goal 1.1 Child Health

Objective 1.1a: Families have access to resources and environments that support the total wellness of the child

Objective 1.1b: Families are knowledgeable of and utilize available resources to manage their health

Expectations(s): Support improved health outcomes for children 0-5 by supporting not only direct treatment services and expansion in capacity, but by also assisting parents/caregivers in navigating and receiving appropriate services.

Outcome(s):150 children will receive Care Coordination and Developmental Screenings (core).

400 children will receive asthma screenings and 240 parents will receive Asthma Education services (aggregate).

ASSIGNED ANALYST: Renee Jones

CONTRACT AMOUNT

Fiscal Year	Amount
2017-2018	\$ 222,038
2018-2019	\$ 222,038
2019-2020	\$ 222,038
Total	\$ 666,114



Agency Name: Arrowhead Regional Medical Center
Program Name: Breathmobile
Contract #: HW056 A1
Fiscal Year: 2018-2019

NAME OF SITE AND SITE ADDRESS	
Alice Birney Elementary School 1050 E. Olive Street Colton, CA 92324	Hesperia Head Start 9352 East E Street Hesperia, CA 92345
6th Street Prep Elementary School 5476 6th Street Victorville, CA 92395	Lewis Center 17500 Mana Road Apple Valley, CA 92307
Adelanto Head Start 11497 Bartlett Road Adelanto, CA 92301	Lincoln Elementary School 444 East Olive Colton, CA 92376
Apple Valley Head Start 13589 Navajo Road Apple Valley, CA 92308	Mariposa Elementary School 1605 East D Street Ontario, CA 91764
Crestline Elementary 2020 Monterey Avenue Barstow, CA 92311	Marshall Elementary School 3288 North G Street San Bernardino, CA 92405
Bing Wong Elementary School 1250 East 9th Street San Bernardino, CA 92401	Mesquite Trails Elementary School 13884 Mesquite Street Hesperia, CA 92344
Cooley Ranch Elementary School 1000 S Cooley Drive Colton, CA 92324	Mentone Elementary School 1320 Crafton Avenue Mentone, CA 92359
Elderberry Elementary School 950 N Elderberry Avenue Ontario, CA 91762	Morgan Kincaid Elementary 13257 Mesa Linda Ave Victorville, CA 92392
Emmertson Elementary School 1888 Arden Avenue San Bernardino, CA 92404	Morgan Elementary School 1571 N Sycamore Avenue Rialto, CA 92376
H. Frank Dominguez Elementary School 135 S. Allen Street San Bernardino, CA 92411	Muscoy Elementary School 2119 Blake Street San Bernardino, CA 92407
Henry Elementary School 470 East Etiwanda Avenue Rialto, CA 92376	Oleander Elementary School 8650 Oleander Avenue Fontana, 92335
Hollyvale Elementary School 11645 Hollyvale Avenue Victorville, CA 92356	Phoenix Academy 15552 Wichita Road Apple Valley, CA 92307

Phelan Head Start 4112 Neilson Road Phelan, CA 92371	Valley View High School 1801 E. 6th Street Ontario, CA 91764
Palmetto Elementary School 9325 Palmetto Avenue Fontana, CA 92335	Victorville Head Start 14029 Amargosa Road #C Phelan, CA 92392
Family Resource Center 1525 W. Highland Avenue San Bernardino, CA 92411	Yucca Loma Elementary School 21351 Yucca Loma Road Apple Valley, CA 92307
Preston Elementary School 1750 N Willow Avenue Rialto, CA 92376	
Quail Valley Middle School 10058 Arrowhead Road Phelan, CA 92371	
Ramona Alesandro Elementary 670 Ramona Avenue San Bernardino, CA 92411	
Roosevelt Elementary School 1554 Garner Avenue San Bernardino, CA 92411	
Serrano Middle School 4725 San Jose Street Montclair, CA 91763	
Simpson Elementary School 1050 S Lilac Avenue Rialto, CA 92376	
Smith Elementary School 9551 Linden Avenue Bloomington, CA 92316	
Sultana Elementary School 1845 S Sultana Avenue Ontario, CA 91761	
Tokay Elementary School 7846 Tokay Avenue Fontana, CA 92336	
Trona Elementary School 83600 Trona Road Trona, CA 92562	