

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

June 2, 2020

FROM

GARY McBRIDE, Chief Executive Officer, County Administrative Office

SUBJECT

Amendment to Contract with Inland Defenders, Inc.

RECOMMENDATION(S)

Approve **Amendment No. 1** to **Contract No. 19-390** with Inland Defenders, Inc. to clarify provisions for Special Fees billing and approval.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will not impact Discretionary General Funding (Net County Cost). The proposed amendment provides clarifying language relating to billing of Special Fees and is non-financial in nature.

BACKGROUND INFORMATION

Under Contract No. 19-390, Inland Defenders, Inc. may, for extraordinarily complex cases, request written approval of the Superior Court for Special Fees, allowing billing for the case under the Superior Court's Appointed Services Fee Schedule felony case hourly billing and appearance rates, rather than under the Contract's fee schedule. The Contract requires the Contractor to receive prior written approval of the Superior Court for Special Fees, but does not specify at what point in the case proceedings the request must be approved by the Superior Court. This Amendment No. 1 will revise the Contract to specify that the Contractor must receive written approval of the Court prior to trial setting conference to be eligible to bill Special Fees, unless extenuating circumstances exist as determined by the Superior Court.

PROCUREMENT

On June 11, 2019 (Item No. 26), following the completion of a competitive procurement process, the Board of Supervisors approved Contract No. 19-390 for the provision of adult indigent defense representation services to Inland Defenders, Inc., effective through June 30, 2024.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on May 4, 2020; Purchasing Department (Michelle Churchill, Lead Buyer, 387-8258) on April 24, 2020; Finance (Allegra Pajot, Administrative Analyst, 387-5005) on May

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12, 2020; and Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on May 12, 2020.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 2, 2020



cc: CAO- Congdon w/agree
Contractor- C/O CAO w/agree
File- w/agree
la 06/5/2020