

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 25, 2024

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Amendment to Subscription Agreement with Quorum Analytics, Inc. for Legislative Tracking Services

RECOMMENDATION(S)

Approve **Amendment No. 1 to Subscription Agreement No. 22-743**, effective June 29, 2024, with Quorum Analytics, Inc., for the purchase of an additional license for the legislative tracking software platform, increasing the renewal cost for three of the four one-year periods by \$3,500 per year, for a total increase of \$10,500, from \$118,884 to \$129,384, for the total term of June 29, 2022 through June 28, 2027.

(Presenter: Brad Jensen, Legislative Affairs Director, 387-4821)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The additional annual renewal license fee of \$3,500 per year, for a total increase of \$10,500, from \$118,884 to \$129,384, for an additional license for the legislative tracking software platform through June 28, 2027, will be funded by the County Administrative Office's (CAO) existing 2023-24 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

August 9, 2022 (Item No. 21), as the result of an informal, competitive procurement, the Board of Supervisors (Board) approved the subscription agreement with Quorum Analytics, Inc. (Quorum) to provide legislative tracking software and authorized the Purchasing Agent to renew Subscription Agreement No. 22-743 annually for four one-year periods through June 28, 2027, for a total cost of \$118,884.

The Legislative Affairs team utilizes Quorum's legislative tracking software platform to monitor hundreds of legislative bills each year as they move forward through the committee process in either Sacramento or Washington, D.C. Due to the high number of legislative bills that the Legislative Affairs Team tracks, it has become crucial for the team to acquire an additional license for Quorum's legislative tracking platform system. Approval of the additional license is recommended to continue to adequately track and monitor state and federal legislative bills.

PROCUREMENT

**Amendment to Subscription Agreement with Quorum Analytics, Inc. for
Legislative Tracking Services
June 25, 2024**

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Chief Assistant County Counsel, 387-5455) on June 12, 2024; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on June 12, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on May 10, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 12, 2024.

**Amendment to Subscription Agreement with Quorum Analytics, Inc. for
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June 25, 2024**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: June 25, 2024



cc: CAO - Jensen w/agree
Contractor - c/o CAO w/agree
File - w/agree
CCM 07/11/2024