

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 25, 2024**

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**

**SUBJECT**

Regional Parks System Camp Host Program

**RECOMMENDATION(S)**

1. Approve Campground Host Agreement template that establishes the terms and conditions for allowing temporary, part-time volunteers to perform services for the Regional Parks Department with no compensation or benefits other than a free campsite at the campground where the services are to be fulfilled.
2. Authorize the Director of Regional Parks Department to execute the Campground Host Agreement template and make any non-substantive changes to the Campground Host Agreement template, on behalf of the County, subject to review by County Counsel.

(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item does not require the use of Discretionary General Funding (Net County Cost). The agreement is for positions classified as volunteers and are not part of any San Bernardino County employee bargaining unit and receive no compensation or benefits other than a free campsite. Costs associated with finger printing and background checks have been included in the Regional Parks Department's (Department) 2024-25 budget and will be included in all future recommended budgets.

**BACKGROUND INFORMATION**

Historically, the Department has had a "Volunteer Ranger" program that offered volunteers the use of park site mobile home or recreational vehicle campsites in return for services provided in the parks. On March 5, 1990 (Item No. 40), the Board of Supervisors (Board) authorized the Department to implement this program and approved the Volunteer Ranger Agreement.

Approval of the new Campground Host Agreement template, which includes the specific responsibilities of a Recreation Campground Host, will allow the Department to reinstate this valuable program that provides after-hours assistance to campers, provides for the distribution of park rules and regulations, and helps to ensure the campgrounds remain clean and maintained. In addition, the Department is requesting authorization for the Director of the Department to execute the individual agreement template on an ongoing and as-needed basis, as well as making any non-substantive changes, subject to review by County Counsel.

**Regional Parks System Camp Host Program**  
**June 25, 2024**

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on May 31, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 31, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on June 7, 2024.

**Regional Parks System Camp Host Program  
June 25, 2024**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman    Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 25, 2024



cc:    File - Regional Parks w/ attachment  
JLL    07/11/2024