

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 11, 2024

FROM

BEAHTA R. DAVIS, Director, Regional Parks

SUBJECT

Interim Use Permit with Vietnamese Eucharistic Youth Movement in the United States of America for Source of Life Youth Leader Training Camp at Prado Regional Park

RECOMMENDATION(S)

Approve Interim Use Permit (**Contract No. 24-534**) with Vietnamese Eucharistic Youth Movement in the United States of America for the use of a portion of Prado Regional Park, located in the City of Chino, to hold Youth Leader Training Camp occurring Thursday, August 1, 2024, through Sunday, August 4, 2024, for minimum total revenue in the amount of \$5,200. (Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this Interim Use Permit (Permit) does not require the use of additional Discretionary General Funding (Net County Cost). Under this Permit, Vietnamese Eucharistic Youth Movement in the United States of America (Permittee), will pay the Regional Parks Department (Department) a minimum total of \$5,200, as detailed in the table below. The following fees are consistent with the Board of Supervisor's (Board) approved 2024- 25 fee schedule:

Description	Dates	Amount
Contract preparation fee	One Time	\$200
Multi-purpose room for four days \$500 per day	August 1-4, 2024	\$2,000
Ten group-tent campsites for three nights \$100 per campsite per night	August 1-3, 2024	\$3,000
Total		\$5,200

The Permittee will also submit a \$1,700 deposit to be used to pay for any damages incurred due to the Permittee's use of Prado Regional Park (Park) during Source of Life Youth Leader Training Camp Event (Event). The Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals, as well as securing the required insurance for this Event.

BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, including this Park in the City of Chino, and provides for the rental of park property through Board approved fees. The

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recommended Permit between the Department and Permittee allows for the use of the Park on August 1 through August 4, 2024, wherein the Department will receive \$5,200 revenue plus a \$1,700 damage deposit.

The Permittee has been hosting events at Prado Regional Park since 2015, except for 2021 and 2022 due to COVID, where youth group members camp, host workshops, activities, and outside mass in the morning times.

This recommended Permit aligns with the County and Chief Executive Officer's goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development

PROCUREMENT

Enter procurement information here.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 11, 2024; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 24, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 10, 2024.

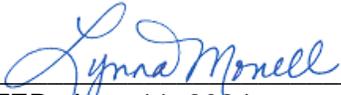
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 11, 2024



cc: Parks - Davis w/agree
Contractor - c/o Parks w/agree
File - w/agree
CCM 06/26/2024