

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

May 18, 2021

FROM

VERONICA KELLEY, Director, Department of Behavioral Health

SUBJECT

Non-Financial Student Internship Program Agreement with West Coast University, Inc.

RECOMMENDATION(S)

Approve the non-financial student internship program **Agreement No. 21-374** with West Coast University, Inc., that will establish the terms and conditions for training and field experience of student interns provided by the Department of Behavioral Health, for the period of May 18, 2021 through June 30, 2024.

(Presenter: Veronica Kelley, Director, 388-0801)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Create, Maintain and Grow Jobs and Economic Value in the County.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

The student internship program agreement is non-financial; therefore, this item does not impact Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

The Department of Behavioral Health (DBH) employs qualified professionals in a variety of areas, including Medicine, Nursing, Psychology, Marriage and Family Therapy, and Social Work. DBH can provide the needed tutelage and guidance to student interns participating in a variety of behavioral health related educational programs. Reciprocally, the use of interns to assist the County's workforce is a valuable means of maximizing available public resources. Through the student internship program, DBH provides learning experiences that will help students receive the skills they need to prosper in the 21st century economy, which aligns with the San Bernardino Countywide Vision2Succeed initiative.

Since 2008, DBH has operated a successful unpaid internship program through agreements with schools/other institutions that establish the terms and conditions under which DBH will accept students into the internship program. Agreements with schools/other institutions enable students to earn required internship hours while working under the supervision of DBH staff.

On May 21, 2019 (Item No. 26), the Board of Supervisors (Board) approved a non-financial standard student internship program agreement template (agreement template) for public schools/other institutions. On March 10, 2020 (Item No. 20), the Board approved an agreement template for private schools/other institutions. The recommended agreement with West Coast

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University, Inc. contains modifications to the agreement templates previously approved by the Board. The modifications include language changes to Cyber Liability Insurance.

The recommended agreement will allow West Coast University Inc. students the opportunity to intern with DBH.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by Behavioral Health Contracts (Ellayna Hoatson, Contracts Supervisor, 388-0858) on April 15, 2021; Human Resources (Gina King, Human Resources Deputy Director, 387-5571) on March 24, 2021; County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on April 19, 2021; Finance (Christopher Lange, Administrative Analyst, 386-8393) on April 28, 2021; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on April 28, 2021.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 18, 2021



cc: DBH- Sandoval w/agree
Contractor- C/O DH w/agree
File- w/agree
LA 05/20/2021