



Contract Number

21-429 A-3

SAP Number

4400016798

Children and Family Services

Department Contract Representative Amanda Figueroa
Telephone Number (909) 386-8146

Contractor Victor Community Support Services, Inc.
Contractor Representative Sabrina Roye
Telephone Number (909) 522-4656
Contract Term July 1, 2021 through June 30, 2025
Original Contract Amount \$ 8,315,102
Amendment Amount \$ 2,800,000
Total Contract Amount \$11,115,102
Cost Center 5017161000

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 3:

It is hereby agreed to amend Contract No. 21-429, effective December 19, 2023, as follows:

SECTION V. FISCAL PROVISION

Amend Paragraphs A and B.1 to read as follows:

- A. The Maximum amount of payment under this Contract shall not exceed \$11,115,102, of which \$5,001,796 may be federally funded, and all payments shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor’s services and expenses incurred in the performance hereof, including travel and per diem.

The total contract amount is broken down as follows:

Year 1	\$ 2,715,102	July 1, 2021 through June 30, 2022
Year 2	\$ 2,800,000	July 1, 2022 through June 30, 2023
Year 3	\$ 2,800,000	July 1, 2023 through June 30, 2024
Year 4	\$ 2,800,000	July 1, 2024 through June 30, 2025
Total:	\$11,115,102	July 1, 2021 through June 30, 2025

B. Payment Method and Schedule

1. Cost reimbursement for items reflected on the Program Budget (Attachment C) shall be paid by Contract funds on a monthly basis.

SECTION VIII. TERM

Amend Section VIII to read as follows:

This Contract is effective as of July 1, 2021, and is extended from its original expiration date of June 30, 2022, to expire on June 30, 2025, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

ATTACHMENT C

Add page 3 to Attachment C to include Budgets for fiscal year 2024-25.

All other terms and conditions of Contract No. 21-429 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY



Dawn Rowe, Chair, Board of Supervisors


Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

Victor Community Support Services, Inc.
(Print or type name of corporation, company, contractor, etc.)

By  _____
(Authorized signature - sign in blue ink)

Name Edward E. Hackett
(Print or type name of person signing contract)

Title Chief Financial Officer
(Print or Type)

Dated: _____

Address 1360 East Lassen Avenue
Chico, CA 95973


FOR COUNTY USE ONLY

Approved as to Legal Form

 _____
Kaleigh Ragon, Deputy County Counsel


Date _____

Reviewed for Contract Compliance

 _____
Patty Steven, Contracts Manager

Date _____

Reviewed/Approved by Department

 _____
Jeany Zepeda, Director

Date _____

**Child and Family Team Facilitators Services
Program Budget
July 1, 2024 - June 30, 2025**

I. PROGRAM COSTS

List only those items of cost which are chargeable, in whole or part, to the program.

A. Salaries and Benefits

		COST PER FTE	TOTAL FTE TO PROGRAM	PROPOSED BUDGET AMOUNTS
1	Job Title: Executive Director - .32 FTE			
	Salary:	125,703	0.32	40,225
	Benefits:	37,266	0.32	11,925
2	Job Title: Supervisors - 2.9 FTE			
	Salary:	87,481	2.90	253,695
	Benefits:	25,934	2.90	75,209
3	Job Title: Facilitators - 12.0 FTE (4 bilingual)			
	Salary:	87,782	9.50	833,929
	Benefits:	26,334	9.50	250,173
4	Job Title: Family Partners - 6.0 FTE (2 bilingual)			
	Salary:	46,075	6.00	276,450
	Benefits:	13,822	6.00	82,932
5	Job Title: Program Support Staff - 5 FTE			
	Salary:	51,730	5.00	258,650
	Benefits:	15,335	5.00	76,677
SUBTOTALS		\$ 517,463		\$ 2,159,865

B. Operational Costs*

	TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO PROGRAM	PROPOSED BUDGET AMOUNTS
1. Professional Fees	9,224	100.00%	9,224
2. Software Maintenance	31,115	100.00%	31,115
3. Employment Expenses	11,284	100.00%	11,284
4. Office Supplies	8,229	100.00%	8,229
5. Program Supplies	28,955	100.00%	28,955
6. Rent	92,332	100.00%	92,332
7. Utilities	37,896	100.00%	37,896
8. Building Maintenance	23,497	100.00%	23,497
9. Equipment Expense	60,244	100.00%	60,244
10. Transportation	39,765	100.00%	39,765
11. General & Administrative Costs	3,006	100.00%	3,006
12. Conference & Meetings	12,310	100.00%	12,310
13. Taxes & Insurance	4,801	100.00%	4,801
14. Indirect Costs	277,477	100.00%	277,477
15.			
SUBTOTALS		\$ 640,135	\$ 640,135
SUBTOTALS, (A) above		\$ 517,463	\$ 2,159,865
TOTALS		\$ 1,157,598	\$ 2,800,000

*Based on Agency Cost Allocation Tool