



**Contract Number**

24-302 A2

**SAP Number**

### Board of Supervisors

<b>Department Contract Representative</b>	Stephanie Maldonado
<b>Telephone Number</b>	387-4378
<b>Contractor</b>	Kimberly Mesen (hereinafter called "Contractor")
<b>Contractor Representative</b>	
<b>Telephone Number</b>	On File
<b>Contract Term</b>	3/9/24-6/27/25
<b>Original Contract Amount</b>	
<b>Amendment Amount</b>	
<b>Total Contract Amount</b>	
<b>Cost Center</b>	1002001000

**IT IS HEREBY AGREED AS FOLLOWS:**

Effective July 13, 2024, Contract No. 24-302 is hereby amended as follows:

**REPLACE SECTION III. TERM, with the following:**

**III. TERM**

This Contract shall be effective July 13, 2024 through June 27, 2025, subject to the termination provisions of this Paragraph. These effective dates are qualified: if all of the requirements of Item E of Section V are not successfully completed, this Contract shall be terminated immediately. Notwithstanding the foregoing, either party may terminate this Contract at any time without cause with a fourteen (14) day prior written notice to the other party. This Contract may be terminated for just cause immediately by the County. CONTRACTOR shall serve at the pleasure of the appointing authority, the Second District Supervisor of San Bernardino County, or designee, who shall have the full authority and discretion to exercise County rights under this Paragraph. In addition, this Contract may be terminated by a 4/5 vote of the Board of Supervisors.

**REPLACE SECTION IV. COMPENSATION OF CONTRACTOR, Subsection A., SALARY RATE, with the following:**

A. SALARY RATE

CONTRACTOR shall be compensated for services at a bi-weekly salary of \$461.54. Payment for services shall be made bi-weekly in accordance with procedures established by the County Auditor-Controller/Treasurer/Tax Collector.

**REPLACE SECTION V. GENERAL PROVISIONS RELATING TO CONTRACTOR, Subsection A., TOUR OF DUTY, with the following:**

B. TOUR OF DUTY

CONTRACTOR's standard tour of duty (regularly scheduled work week) shall be established by the Second District Supervisor of San Bernardino County, or designee. The Second District Supervisor of San Bernardino County, or designee, may modify or change the number of hours in a standard day, tour of duty or shift to meet the needs of the service. CONTRACTOR shall be required to work during such hours as necessary to carry out the duties of his position, as designated by the Second District Supervisor, and such hours may be varied so long as the work requirements and efficient operations of the County are assured. CONTRACTOR shall not exceed 28 hours of work per pay period.

**REPLACE SECTION V. GENERAL PROVISIONS RELATING TO CONTRACTOR, Subsection H., CONTRACT EXECUTION, with the following:**

H. CONTRACT EXECUTION

This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

All other terms and conditions of this Contract No. 24-302 remain unchanged and are incorporated herein by reference.

SAN BERNARDINO COUNTY  
*Dawn Rowe*

▶  
\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: JUL 23 2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD



By \_\_\_\_\_

KIMBERLY MESEN  
\_\_\_\_\_  
(Print or type name of corporation, company, contractor, etc.)

By *Mesen, Kimberly*  
Mesen, Kimberly (Jul 12, 2024 14:56 PDT)  
\_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name Kimberly Mesen  
\_\_\_\_\_  
(Print or type name of person signing contract)

Title District Director Consultant – Second District  
\_\_\_\_\_  
(Print or Type)

Dated: 07/12/2024

Address On File

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
*Luczak, Richard*  
Luczak, Richard (Jul 12, 2024 14:58 PDT)  
Richard Luczak, Deputy County Counsel  
Date 07/12/2024

Reviewed for Contract Compliance  
▶ \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department  
▶ \_\_\_\_\_  
Date \_\_\_\_\_