



**Contract Number**

23-1110 A-3

**SAP Number**

4400018932 A-3

**Project & Facilities Management  
Department**

<b>Department Contract Representative</b>	Richard Ayala
<b>Telephone Number</b>	(909) 387-5111
<b>Contractor</b>	Willowbrook Landscape, Inc.
<b>Contractor Representative</b>	Nick Alvarado
<b>Telephone Number</b>	(760) 713-5686
<b>Contract Term</b>	7/1/2022 – 6/30/27
<b>Original Contract Amount</b>	\$ 603,900
<b>Amendment #3 Amount</b>	\$ 466,232
<b>Not-to-Exceed Amount</b>	\$ 30,000
<b>Total Contract Amount</b>	\$ 1,100,132
<b>Cost Center</b>	7304001000
<b>Grant Number (if applicable)</b>	n/a

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 3  
CONTRACT NO. 23-1110  
LANDSCAPING SERVICES**

This Amendment to Contract No. 23-1110 is effective May 20, 2025, between Willowbrook Landscape, Inc. (hereinafter "Contractor") and San Bernardino County, (hereinafter "County") for landscaping services.

**WHEREAS**, the County conducted a competitive process to find Contractor to provide landscaping services ("Services"), and

**WHEREAS**, based upon and in reliance on the representations of Contractor in its response to the County's Request for Proposals, the County found Contractor qualified to provide these Services; and

**WHEREAS**, the County desired that such Services be provided by Contractor and Contractor agreed to perform these services; and

**WHEREAS**, on April 18, 2022, the Purchasing Department approved Contract No. 4400018932 for these Services; and

**WHEREAS**, on October 3, 2023 (Item No. 31), the Board of Supervisors approved Amendment No. 1 to Contract No. 23-1110 for these Services; and

**WHEREAS**, on November 19, 2024 (Item No. 31), the Board of Supervisors approved Amendment No. 2 to Contract No. 23-1110 for these Services; and

**NOW, THEREFORE**, the County and Contractor mutually agree to the following terms and conditions:

**1. REPLACE Section D. Term of Contract with the following:**

This Contract is effective as of July 1, 2022 and expires June 30, 2027 but may be terminated earlier in accordance with the provisions of this Contract.

**2. REPLACE Section F.1. Fiscal Provisions with the following:**

COUNTY will compensate CONTRACTOR for its services under this Contract the total amount of **\$18,952.50** dollars per month (effective 7/1/2025), and **\$19,900.14** per month (effective 7/1/26), one month in arrears per sites in Attachment C. **In addition, County will compensate Contractor for unforeseen irrigation repair services (not to exceed \$30,000), if such services are requested by the County in writing. Contractor acknowledges the irrigation repair services shall be on an on-call basis and there is no guarantee of a minimum amount of work that will be assigned to Contractor. Contractor further acknowledges that irrigation repairs are subject to the requirements of the California Public Contract Code and costs for individual projects must be less than \$75,000. Contractor will only be compensated for work performed following receipt of written or email authorization, from the County, approving the work and the estimate provided by Contractor. Contractor shall include the written or email authorization with any related invoice Contractor submits for work performed.** The maximum amount of payment under this Contract shall not exceed **\$1,100,132** and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

**3. REPLACE ATTACHMENT C, COST PER SITE, with ATTACHMENT C as attached hereto and incorporated herein.**

**4. ADD ATTACHMENT D, LEVINE ACT - CAMPAIGN CONTRIBUTION DISCLOSURE, formerly referred to as Senate Bill 1439 Contractor Information Report, attached hereto and incorporated herein.**

**5. CONTRACT EXECUTION**

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**6. CAPITALIZED TERMS.**

Any capitalized term used, but not defined in this Amendment shall have the meaning given to it in the Contract.

**7. FULL FORCE AND EFFECT.**

The Contract, as amended by this Amendment, remains in full force and effect.

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**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

►  
\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

WILLOWBROOK LANDSCAPE, INC.

\_\_\_\_\_  
(Print or type name of corporation, company, contractor, etc.)

By ► \_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name Nick Alvarado  
\_\_\_\_\_  
(Print or type name of person signing contract)

Title President  
\_\_\_\_\_  
(Print or Type)

Dated: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**FOR COUNTY USE ONLY**

Approved as to Legal Form  
►  
Kaleigh Ragon, Deputy County Counsel  
Date \_\_\_\_\_

Reviewed for Contract Compliance  
►  
Date \_\_\_\_\_

Reviewed/Approved by Department  
►  
Jennifer Costa, Chief of Facilities Management  
Project & Facilities Management Department  
Date \_\_\_\_\_

**ATTACHMENT C  
COST PER SITE  
(Hi-Low Desert)**

**Effective 7/1/2025**

<b>Location</b>	<b>Address</b>	<b>Service</b>	<b>Monthly Cost (eff. 7/1/25)</b>	<b>Monthly Cost (eff. 7/1/26)</b>	<b>Total Amended Cost</b>
<b>High Desert Sites</b>					
<b>Victorville Courthouse</b>	<b>14455 Civic Drive, Victorville</b>	<b>Landscaping</b>	<b>\$ 2,047.50</b>	<b>\$ 2,149.88</b>	<b>\$ 50,368.56</b>
<b>Victorville DA</b>	<b>15371 Civic Drive, Victorville</b>	<b>Landscaping</b>	<b>\$ 210</b>	<b>\$ 220.50</b>	<b>\$ 5,166</b>
<b>Desert Hill CRT</b>	<b>16552 Sunhill Drive, Victorville</b>	<b>Landscaping</b>	<b>\$ 840</b>	<b>\$ 882</b>	<b>\$ 20,664</b>
<b>Probation</b>	<b>15345 Bonanza Road, Victorville</b>	<b>Landscaping 2 X month</b>	<b>\$ 210</b>	<b>\$ 220.50</b>	<b>\$ 5,166</b>
<b>Hesperia Government Center</b>	<b>15900 Smoke Tree Street, Hesperia</b>	<b>Landscaping</b>	<b>\$ 945</b>	<b>\$ 992.25</b>	<b>\$ 23,247</b>
<b>Victor Valley Museum</b>	<b>11873 Apple Valley Road, Apple Valley</b>	<b>Landscaping 2 X month</b>	<b>\$ 735</b>	<b>\$ 771.75</b>	<b>\$ 18,081</b>
<b>Juvenile Hall (Wednesdays Only)</b>	<b>21101 Dale Evans Parkway, Apple Valley</b>	<b>Landscaping</b>	<b>\$ 1,890</b>	<b>\$ 1,984.50</b>	<b>\$ 46,494</b>
<b>Barstow Sheriff</b>	<b>225 E Mtn View, Barstow</b>	<b>Landscaping</b>	<b>\$ 945</b>	<b>\$ 992.25</b>	<b>\$ 23,247</b>
<b>Barstow County Offices</b>	<b>301E Mtn View, Barstow</b>	<b>Landscaping</b>	<b>\$ 525</b>	<b>\$ 551.25</b>	<b>\$ 12,915</b>
<b>Probation</b>	<b>220 E Buena Vista, Barstow</b>	<b>Landscaping 2 X Annual</b>	<b>\$ 210</b>	<b>\$ 220.50</b>	<b>\$ 5,166</b>
<b>Barstow Library</b>	<b>304 E Buena Vista, Barstow</b>	<b>Landscaping</b>	<b>\$ 472.50</b>	<b>\$ 496.13</b>	<b>\$ 11,623.56</b>
<b>Barstow Probation</b>	<b>1300 E Mtn View, Barstow</b>	<b>Landscaping 2 X month</b>	<b>\$ 525</b>	<b>\$ 551.25</b>	<b>\$ 12,915</b>
<b>Barstow Head Start</b>	<b>1121 MainStreet, Barstow</b>	<b>Landscaping</b>	<b>\$ 525</b>	<b>\$ 551.25</b>	<b>\$ 12,915</b>
<b>High Desert Detention (Wednesdays Only)</b>	<b>9330-9438 Commerce Way, Adelanto</b>	<b>Landscaping Outside Weekly, Inside twice/annual</b>	<b>\$ 1,680</b>	<b>\$ 1,764</b>	<b>\$ 41,328</b>

<b>Phelan Library</b>	<b>9800 Clovis Road, Phelan</b>	<b>Landscaping</b>	<b>\$ 630</b>	<b>\$ 661.50</b>	<b>\$ 15,498</b>
<b>Wrightwood Library</b>	<b>6011 Pine Drive, Wrightwood</b>	<b>Landscaping 2 X month</b>	<b>\$ 315</b>	<b>\$ 330.75</b>	<b>\$ 7,749</b>
<b>Lo Desert Sites</b>					
<b>Joshua Tree Courthouse</b>	<b>6527 White Feather Road, Joshua Tree</b>	<b>Landscaping</b>	<b>\$ 840</b>	<b>\$ 882</b>	<b>\$ 20,664</b>
<b>Bob Burke GC</b>	<b>63665 Twentynine Palms, Joshua Tree</b>	<b>Landscaping</b>	<b>\$ 840</b>	<b>\$ 882</b>	<b>\$ 20,664</b>
<b>Morongo Oasis CRT</b>	<b>60805 Twentynine Palms, Joshua Tree</b>	<b>Landscaping</b>	<b>\$ 1,050</b>	<b>\$ 1,102.50</b>	<b>\$ 25,830</b>
<b>29 Palms Library</b>	<b>6078 Adobe Road, Twentynine Palms,</b>	<b>Landscaping</b>	<b>\$ 630</b>	<b>\$ 661.50</b>	<b>\$ 15,498</b>
<b>Yucca Valley Head Start</b>	<b>56389 Pima Trail, Yucca Valley</b>	<b>Landscaping</b>	<b>\$ 262.50</b>	<b>\$ 275.63</b>	<b>\$ 6,457.56</b>
<b>High Desert Fleet</b>	<b>15000 Tokay Victorville</b>	<b>Landscaping</b>	<b>\$ 630</b>	<b>\$ 661.50</b>	<b>\$ 15,498</b>
<b>District Attorney</b>	<b>14440 Civic Dr. Victorville</b>	<b>Landscaping</b>	<b>\$ 630</b>	<b>\$ 661.50</b>	<b>\$ 15,498</b>
<b>Sheriff Dept.</b>	<b>10313 Duncan Rd. Phelan</b>	<b>Landscaping</b>	<b>\$ 735</b>	<b>\$ 771.75</b>	<b>\$ 18,081</b>
<b>St. John of God</b>	<b>13333 Palmdale Rd. Victorville</b>	<b>Landscaping</b>	<b>\$ 630</b>	<b>\$ 661.50</b>	<b>\$ 15,498</b>
		<b>TOTAL</b>	<b>\$ 18,952.50</b>	<b>\$ 19,900.14</b>	<b>\$466,231.68</b>



# **ATTACHMENT D**

## **Levine Act –**

### **Campaign Contribution Disclosure**

**(formerly referred to as Senate Bill 1439)**

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

#### **DEFINITIONS**

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor: Willowbrook Landscape Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?  
Yes ☐ If yes, skip Question Nos. 3-4 and go to Question No. 5      No ☒
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Nick Alvarado
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):  
Nick Alvarado
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
NA	NA
NA	NA

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
Willowbrook Landscape Inc	Nick Alvarado	05/06/25
NA	NA	05/06/25

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
NA	NA	NA
NA	NA	NA

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
NA	NA
NA	NA

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No ☒ If **no**, please skip Question No. 10.

Yes ☐ If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: NA

Name of Contributor: NA

Date(s) of Contribution(s): 05/06/25

Amount(s): NA

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.