

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 26, 2024

FROM

DAWN ROWE, Chair and Third District Supervisor, Board of Supervisors

SUBJECT

Employment Contract for Support Services to the Third Supervisorial District

RECOMMENDATION(S)

1. Terminate Employment Contract No. 21-768 with Glen Harris effective March 23, 2024 (Four votes required).
2. Approve **Employment Contract No. 24-271** with Glen Harris to provide support services to the Third District as a Field Representative I, effective March 23, 2024, for an estimated annual cost of \$49,885 (Salary - \$35,622 Benefits - \$ 14,263).
(Presenter: Dawn Rowe, Chair and Third District Supervisor, 387-4855)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this employment contract will not require the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation exists within the Third District's 2023-24 budget to fund the costs related to this employment contract and will be included in future recommended budgets.

BACKGROUND INFORMATION

Staff services to members of the Board of Supervisors (Board) are provided through contractual arrangement, as required by the County Charter.

On October 26, 2021 (Item No. 4), the Board of Supervisors (Board) approved Employment Contract No. 21-768 to engage Glen Harris as a Community Services Liaison. Recommendation No. 1 will terminate the existing Employment Contract No. 21-768 and requires four votes per the County Charter and the termination provisions within this contract.

Recommendation No. 2 will initiate a new employment contract to engage Mr. Harris as a Field Representative I retroactively effective March 23, 2024, to align with the start of the new pay period.

Either party may terminate these contracts at any time without cause with a 14-day prior written notice to the other party. The contracts may be terminated for just cause immediately by the County.

**Employment Contract for Support Services to the Third Supervisorial
District
March 26, 2024**

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Chief Assistant County Counsel, 387-5455) on March 19, 2024; Human Resources (Sandra Wakcher, Division Chief, 387-9676) on March 18, 2024; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378) on March 11, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on March 15, 2024.

**Employment Contract for Support Services to the Third Supervisorial
District
March 26, 2024**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: March 26, 2024



cc: CAO - Maldonado w/agree
 Contractor - c/o CAO w/agree
 File - w/agree
CCM 03/27/2024