

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 28, 2022

**FROM**

**SHARON NEVINS, Director, Department of Aging and Adult Services**

**SUBJECT**

Revenue Contract with California Department of Aging for Area Plan Services

**RECOMMENDATION(S)**

1. Approve the annual **Revenue Contract No. 22-540** (State Revenue Agreement No. AP-2223-20) with the California Department of Aging in the amount of \$10,665,882 to provide Area Plan services, for the period of July 1, 2022 through June 30, 2023.
2. Adopt a **Resolution No. 2022-130**, as required by the California Department of Aging, authorizing the Chairman of the Board of Supervisors, the Chief Executive Officer, or the Director of the Department of Aging and Adult Services to execute all documents, including any subsequent non-substantive amendments, in relation to State Revenue Agreement No. AP-2223-20, on behalf of the County, subject to review by County Counsel, for the period of July 1, 2022 through June 30, 2023.
3. Direct the Chairman of the Board of Supervisors, the Chief Executive Officer, or the Director of the Department of Aging and Adult Services to transmit all documents and amendments to the Clerk of the Board of Supervisors within 30 days of execution in relation to the State Revenue Agreement No. AP-2223-20.

(Presenter: Sharon Nevins, Director, 891-3917)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). Area Plan (AP) services in the total amount of \$10,665,882 are 20% State (\$2,133,176) and 80% Federally (\$8,532,706) allocated from the California Department of Aging (CDA). Sufficient appropriation and revenue have been included in the Department of Aging and Adult Services' (DAAS) 2022-23 budget.

**BACKGROUND INFORMATION**

The Federal Older Americans Act (OAA) promotes the welfare and dignity of older adults by providing valuable services in order to enable older adults to be independent, remain in their communities, and assist them to be engaged citizens. In 1976, the State of California designated the San Bernardino County as an Area Agency on Aging. As a result of this designation, DAAS receives funding to administer AP services through a revenue agreement with the State.

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Services  
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AP services assist approximately 22,750 unduplicated clients annually. Services include congregate and home delivered meals, information and assistance, legal assistance, supportive services, personal care, assisted transportation and bus passes, family caregiver support, disease prevention, health promotion, and Long-Term Care Ombudsman services, including elder abuse prevention programs. The additional funds, an increase of approximately 8%, will go toward reengaging the County client base, as the County continues to normalize operations post pandemic restrictions.

In addition to accepting the AP funding, this item will adopt a Resolution, as required by CDA, authorizing the Chairman of the Board of Supervisors, Chief Executive Officer, or DAAS Director to execute all documents, including the Revenue Contract and any subsequent non-substantive amendments, in relation to the recommended Revenue Contract, on behalf of the County, subject to review by County Counsel.

**PROCUREMENT**

Not Applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on June 2, 2022; County Counsel (Jacqueline Carey-Wilson, Deputy County Counsel, 387-5455) on June 2, 2022; Finance (John Hallen, Administrative Analyst, 388-0208) on June 2, 2022; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on June 13, 2022.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Janice Rutherford Seconded: Col. Paul Cook (Ret.)  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Joe Baca, Jr.  
Absent: Curt Hagman

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 28, 2022



cc: w/Resolution  
DAAS - Steven w/agree for sign  
Contractor - C/O DAAS w/agree  
File - w/agree

CCM 07/11/2022