

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 13, 2023**

**FROM**

**GILBERT RAMOS, Director, Transitional Assistance Department**

**SUBJECT**

Amendments to Contracts for Vocational Education and Training Services

**RECOMMENDATION(S)**

Approve **Amendment No. 3** to fee-for-service contracts with the following agencies, to provide Vocational Education and Training Services, increasing the amount by \$4,000,000 from \$7,500,000 to a total not-to-exceed aggregate amount of \$11,500,000, and exercising the third option to extend the contracts an additional year, for the total contract period of July 1, 2020 through June 30, 2024:

1. Chaturvedi Enterprises, Inc. dba AGI Technology Institute, **Contract No. 20-304**
2. Career Institute, **Contract No. 20-305**
3. Chaffey College, **Contract No. 20-306**
4. Colton-Redlands-Yucaipa ROP, **Contract No. 20-307**
5. eExemplar Human Services LLC, **Contract No. 20-308**
6. Mission Career College, **Contract No. 20-309**
7. Private Security Training Center, **Contract No. 20-310**
8. San Bernardino Community College District, **Contract No. 20-311**
9. Skyway Trucking School, Inc., **Contract No. 20-312**

(Presenter: Gilbert Ramos, Director, 388-0245)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). The increase of \$4,000,000 (\$500,000 for 2022-23 and \$3,500,000 for 2023-24) to the aggregate amount for these fee-for-service contracts is federally funded through the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation – Welfare-to-Work (WTW). Adequate appropriation and revenue have been included in the Human Services Administrative Claim 2022-23 budget and will be included in the 2023-24 recommended budget.

**BACKGROUND INFORMATION**

The agencies listed in the Recommendation provide mandated education services to enable CalWORKs WTW customers to transition from welfare to self-sufficiency. These education services include flexible vocational education and training that will result in economic self-sufficiency and lasting employment. Upon approval of the recommended amendments, the Transitional Assistance Department (TAD) anticipates the agencies will provide Vocational

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Education and Training Services (Services) to approximately 600 CalWORKs customers in 2023-24.

The contractors are paid on a fee-for-service basis for actual services provided to each individual customer. The cost of services varies from \$394 to \$7,500 depending on the type and length of services provided.

TAD will continue to monitor individual referrals to ensure that the total payments to all contractors combined do not exceed \$3,500,000 in aggregate, for the period of July 1, 2023, through June 30, 2024. The contracts are written in this manner to establish a Board of Supervisors (Board) approved list of qualified vendors and allows TAD caseworkers the flexibility of selecting the agency that best meets the customer's needs. A minimum amount is not required to be spent on any of these contracts and the County does not guarantee any referrals.

**PROCUREMENT**

On May 19, 2020 (Item No. 99), as a result of a formal procurement, the Board approved contracts with the agencies listed in the Recommendation to provide Services, in an aggregate amount not to exceed \$2,500,000, for the period of July 1, 2020, through June 30, 2021, with the option to extend for four additional one-year periods.

On May 18, 2021 (Item No. 84), the Board approved Amendment No. 1 to the contracts listed in the Recommendation, to continue providing Services, increasing the amount by \$2,500,000, from \$2,500,000 to a total not-to-exceed aggregate amount of \$5,000,000, and exercising the first option to extend the contract period an additional year, for the total contract period of July 1, 2020 through June 30, 2022.

On May 24, 2022 (Item No. 100), the Board approved Amendment No. 2 to the contracts listed in the Recommendation, to continue providing Services, increasing the amount by \$2,500,000, from \$5,000,000 to a total not-to-exceed aggregate amount of \$7,500,000, and exercising the second option to extend the contract period an additional year, for the total contract period of July 1, 2020 through June 30, 2023.

Contractor performance will continue to be monitored by reviewing monthly reports describing the services provided, the progress of each CalWORKs customer, and review for compliance with the administrative, fiscal, and program terms and conditions of the contract contingent upon funding and contractor performance. The County reserves the right to request additional program and/or fiscal reports to facilitate this monthly review. The contracts may be terminated without cause by the County with 30 days written notice.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on April 18, 2023; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on May 2, 2023; Finance (John Hallen, Administrative Analyst, 388-0208) on May 4, 2023; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on May 7, 2023.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 13, 2023



cc: TAD - Gudino w/ agrees  
Contractor c/o TAD w/ agree  
File w/ agree

JLL 06/29/2023