

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 18, 2025

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Amendment to Revenue Agreement with the Southern California Regional Rail Authority – Metrolink for Law Enforcement Services for the Metrolink Passenger Rail Lines

**RECOMMENDATION(S)**

1. Approve **Amendment No. 1 to Revenue Agreement No. 23-186** which includes Schedule B-1 with the Southern California Regional Rail Authority – Metrolink, for the Sheriff/Coroner/Public Administrator to provide law enforcement services for the Metrolink Passenger Rail Lines, increasing the estimated revenue amount by \$5,689,094, from \$5,656,205 to \$11,345,299, and exercising the first option to extend the term by one year, for a new period of March 15, 2023 through June 30, 2026, with the option to extend by one additional one-year period.
2. Authorize the Sheriff/Coroner/Public Administrator or Undersheriff to revise and execute amendments to Schedule B-1 with the Southern California Regional Rail Authority – Metrolink, to update the cost of service based on the Board of Supervisors' action related to changes in employee salary and benefit costs for 2025-26, subject to review by County Counsel.
3. Direct the Sheriff/Coroner/Public Administrator or Undersheriff to transmit amendments to Schedule B-1 to the Clerk of the Board of Supervisors within 30 days of execution.
4. Authorize the addition of the following 10 new regular positions, effective July 1, 2025, needed to fulfill contract law enforcement service levels requested by the Southern California Regional Rail Authority – Metrolink:
  - a. Seven Deputy Sheriff positions, Safety Unit, R16 (each \$78,645 – \$126,048 annually).
  - b. One Sheriff's Detective/Corporal position, Safety Unit, R19 (\$93,101 – \$139,090 annually).
  - c. One Sheriff's Service Specialist position, Technical & Inspection Unit, R37C (\$45,323 – \$62,379 annually).
  - d. One Law and Justice Office Specialist position, Clerical Unit, R38 (\$45,635 – \$ 62,712 annually).

(Presenter: Carolina Mendoza, Chief Deputy Director, 387-0640)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

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Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The proposed amendment to the Revenue Agreement (Agreement) provides revenue in the estimated amount of \$5,689,094, which includes recovery of both direct and indirect costs for the Sheriff/Coroner/Public Administrator (Department), to provide law enforcement services for the Southern California Regional Rail Authority – Metrolink (SCRRA – Metrolink), operator of the Metrolink Passenger Rail Lines in San Bernardino County. Approval of the necessary budget adjustments for the service level changes are not requested at this time but will be included on the 2025-26 Mid-Year Budget Report presented to the Board of Supervisors (Board) for approval.

**BACKGROUND INFORMATION**

The San Bernardino County Transit Authority (SBCTA), in conjunction with SCRRA – Metrolink, developed and operates the Arrow Line, a nine-mile commuter route with five stations that connects residents, businesses, and visitors to a variety of leisure, education, healthcare, and other destinations in the area. The stations include San Bernardino – Downtown Station located at Rialto Avenue and E Street, San Bernardino – Tippecanoe Station located between Victoria Avenue and Hardt Street; Redlands – Esri Station across from the Esri campus; Redlands – Downtown Station just north of the historic Redlands Santa Fe Depot; and Redlands – University Station, located at the south end of the campus.

On December 13, 2022 (Item No. 76), the Board approved Revenue Agreement No. 22-1233 with SBCTA to provide law enforcement services for the Arrow Line, retroactively from October 24, 2022 through November 30, 2022, for an amount of \$100,000. On the same action, the Board approved amendments Nos. 1 and 2 to the agreement, increasing the estimate revenue amount by \$522,408, from \$100,000 to \$622,408, extending the term through January 31, 2023, and delegating authority to the Chief Executive Officer to execute additional amendments to the agreement with SBCTA, which included extension of the performance period for up to three additional months and additional revenue. Under that authority, two additional amendments were executed, increasing the estimated revenue amount to \$750,779 and extending the agreement's term through March 14, 2023.

On March 14, 2023 (Item No. 55), the Board approved Agreement No. 23-186 with SCRRA – Metrolink to provide for continued, uninterrupted law enforcement services for the Arrow Line on a long-term basis, effective March 15, 2023 through June 30, 2025, including annual review of the Agreement's Schedule B – Cost Schedule (Schedule B), which reflected the cost of service at the time, and estimates for 2023-24 and 2024-25, to ensure proper cost recovery by the County. In the same action, the Board authorized the Sheriff/Coroner/Public Administrator or Undersheriff to revise and execute amendments to Schedule B. No amendments were needed, as the estimated costs listed were lower than the Department's actual costs to provide the service.

Effective July 1, 2025, SCRRA – Metrolink requested to extend the area of coverage to include Metrolink's passenger lines that traverse through San Bernardino County up to the geographical boundaries of Los Angeles and Riverside counties. Approval of Recommendation No. 4 will expedite the hiring process to meet the SCRRA – Metrolink requested expanded contract service levels. The proposed amendment includes the addition of the following 10 positions: One Sheriff's Corporal/Detective, seven Sheriff's Deputies, one Sheriff's Service Specialist, and one Law and Justice Office Specialist. Additionally, the Department will deploy eight additional unmarked patrol units, and one pick-up truck to fulfill the requirements under this Agreement. In the event of a service level reduction to the Agreement, in accordance with existing procedures,

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incumbent staff will be reassigned to existing vacant positions within the Department. The Agreement provides for termination by either party upon 90 days' advance written notice.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on May 28, 2025; Human Resources (Gina King, Human Resources Deputy Director, 387-5571) on June 3, 2025; Risk Management (Gregory Ustaszewski, Staff Analyst II, 396-9008) on June 2, 2025; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on June 3, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on June 3, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 18, 2025



cc: Sheriff - Mendoza w/agree  
Contractor - Sheriff w/agree  
File - w/agree  
MBA 06/30/2025