

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

November 19, 2024

FROM

JOSHUA DUGAS, Director, Department Public Health

SUBJECT

Purchase of an Unbudgeted Fixed Asset and 2024-25 Budget Adjustments

RECOMMENDATION(S)

1. Authorize the purchase of a security camera system, as an unbudgeted fixed asset, in the amount of \$50,578 for the new San Bernardino Health Center.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments to the Department of Public Health 2024-25 budget, in the amount of \$50,578, as detailed in the Financial Impact section (Four votes required).

(Presenter: Joshua Dugas, Director, 387-9146)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The purchase of the unbudgeted fixed asset (the surveillance equipment) in the amount of \$50,578 will be funded via a transfer of appropriation from other professional services in the Department of Public Health's (DPH's) 2024-25 budget.

DPH requests the Auditor-Controller/Treasure/Tax Collector post the following budget adjustments to the DPH 2024-25 budget:

Fund Center	Commitment Item/GL Account	Description	Action	Amount
9300001000	54404040	Equipment	Increase	\$50,578
9300001000	52002445	Other Professional Services	Decrease	\$50,578

In addition to the cost of the security camera system, DPH will incur operational costs including a three-year preventative maintenance plan, not-to-exceed \$6,700 per year. Adequate appropriation and revenue are included in the DPH 2024-25 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

The purchase of the security camera system will further enhance security at the new San Bernardino Health Center, which is located in a centralized urban area accessible to the public. The surveillance equipment will help to ensure the safety of patients, staff, and property.

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Convergint Technologies, LLC (Convergint) will install all purchased equipment, which includes new video surveillance cameras that will monitor the outer perimeters of the building and augment the use of security personnel after business hours. Additionally, workstation equipment will be set up to manage the camera recordings and operate the Convergint security software platform. Training on the Convergint platform will be provided following installation, at no additional cost.

On February 6, 2024, the Purchasing Department released Request for Proposals (RFP) No. AGENCY24-PURC-5265, for Card Access Control System Services and Products. The RFP process resulted in the receipt of three proposers, which included Convergint, that met the needs of the County based on the evaluation criteria and were recommended for award. Convergint was awarded a Countywide contract (Contract No. 24-748) on August 6, 2024 (Item No. 46).

County Policy 11-04 requires Board approval for purchases of unbudgeted fixed assets with the cost of \$10,000 or greater.

Approval of this one-time unbudgeted fixed asset purchase will allow for the continued provision of public and staff safety, as well as protection of property.

PROCUREMENT

Not applicable

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on October 31, 2024; Auditor/Controller/Treasurer/Tax Collector (Vanessa Doyle, Deputy Chief Controller, 387-5669) on October 29, 2024; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on October 25, 2024; Finance (Iliana Rodriguez, Administrative Analyst, 387-4205) on October 31, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on November 4, 2024.

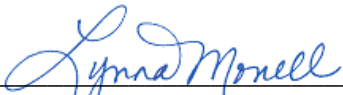
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 19, 2024



cc: File - Public Health
MBA 11/27/2024