

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 25, 2024

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Amendments to Contracts for Vehicle Safety Equipment Installation and Removal Services

RECOMMENDATION(S)

Approve **Amendment No. 1** to the following Contracts for the provision of vehicle safety equipment installation and removal services, increasing the total aggregate amount by \$1,500,000, from \$2,250,000 to a not to exceed amount of \$3,750,000, and extending the contracts by two years, for a new contract period of July 1, 2021 through June 30, 2026:

1. **Contract No. 21-426** with 10-8 Retrofit, Inc., at a variable rate of \$2,300 to \$11,820 per installation, based upon vehicle type.
2. **Contract No. 21-438** with West Coast Lights & Sirens, Inc., at a variable rate of \$2,670 to \$15,773 per installation, based upon vehicle type.

(Presenter: Kelly Welty, Chief Deputy Director, 387-3760)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The aggregate annual contract amount of \$750,000 for vehicle safety equipment installation and removal services will be funded within the Sheriff/Coroner/Public Administrator's (Department) 2024-25 budget (4430131000) and will be included in future recommended budgets.

BACKGROUND INFORMATION

The Department's Automotive Division acquires a combination of sedans, utility vehicles, prisoner transport vans, undercover vehicles, 4x4s, and off-highway vehicles for safety operations. These vehicles require specific safety equipment, such as emergency lightbars, radios, computer mounts, etc., that may need to be fabricated, removed from existing vehicles and installed on new vehicles, or a combination of both.

On June 8, 2021 (Item No. 88), resulting from a competitive procurement process, the Board of Supervisors (Board) awarded non-exclusive contracts to 10-8 Retrofit, Inc. (Contract No. 21-426) and West Coast Lights & Sirens, Inc. (Contract No. 21-438), for the provision of vehicle safety equipment installation and removal services for the period of July 1, 2021 through June 30, 2024, with the option to extend each contract by one additional two-year period or two additional one-year periods.

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Approval of this item will allow for continued vehicle safety equipment installation and removal services through June 30, 2026. Additionally, it will update contract language to match current terms and adjust rates to reflect current costs for these services.

PROCUREMENT

County Policy 11-04 requires departments to obtain Board approval for any contract extensions that exceed \$200,000 annually. Each contract is non-exclusive and may be terminated by either party upon 30 days' advanced written notice.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on April 11, 2024; Purchasing (Jason Cloninger, Lead Buyer, 387-0636) on June 3, 2024; Finance (Erika Rodarte, Administrative Analyst, 387-4919) on June 7, 2024; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 9, 2024.

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Removal Services
June 25, 2024**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 25, 2024



cc: Sheriff - Welty w/ agrees
Contractor c/o Sheriff w agree
File w/ agree
JLL 07/10/2024