

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

January 10, 2023

FROM

BRADLEY GATES, Director, Workforce Development Department

SUBJECT

Travel Request for Workforce Development Board Members to Attend the California Workforce Association Day at the Capitol and Participate in Legislative Meetings in Sacramento, California

RECOMMENDATION(S)

Approve travel for four Workforce Development Board members to attend the California Workforce Association Day at the Capitol and participate in legislative meetings in Sacramento, California from March 7, 2023 through March 9, 2023, at an estimated cost of \$4,276.

(Presenter: Bradley Gates, Director, 387-9856)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The total estimated cost of travel and attendance at the California Workforce Association (CWA) Day at the Capitol is \$4,276, as outlined in the table below. Travel expenses of Workforce Development Board (WDB) members are funded through the Workforce Innovation and Opportunity Act (WIOA).

Expense	Amount
Airfare: \$198 x 4 members	\$792
Lodging: \$271 x 2 nights x 4 members	\$2,168
Registration: \$129 x 4 members	\$516
Meals: (2 Breakfasts @ \$11/ 2 Lunches @ \$15/ 2 Dinners @ \$24) x 4 members	\$400
Other Costs (taxi, tips, luggage, taxes): \$100 x 4 members	\$400
Total	\$4,276

Adequate appropriation and revenue have been included in the Workforce Development Department's 2022-23 budget (571-22620).

BACKGROUND INFORMATION

Members of the WDB have been attending the annual CWA Day at the Capitol for many years. San Bernardino County (County) WDB members will be given the opportunity to meet with workforce development professionals and leaders from business, government, labor, and education, to gain insights about the current status of the California workforce system. WDB members will gain skills and be better equipped to build competitive capacity for the local

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economy by addressing the needs of businesses and career seekers and refining the workforce system within the region. Additionally, WDB members will learn best practices through a networking event with visiting lawmakers that will ensure their ability to shape the strategic direction of the County and workforce system.

At the Day at the Capitol, WDB members will participate in visits with state legislative members and their staff in order to cultivate relationships and help shape workforce policy direction at the state level. During these meetings, WDB members will seek to inform and educate legislators about key issues surrounding the implementation of WIOA and its impact in the County. Legislative outreach is important in 2023 as the US Congress considers reauthorization of WIOA, which funds local workforce development programs.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on December 3, 2022; (Carl Lofton, Administrative Analyst, 387-5404) on December 19, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on December 20, 2022.

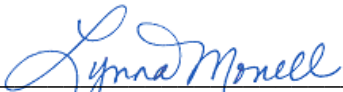
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: January 10, 2023



cc: File- Travel Request/OUT-OF-COUNTY
LA 01/19/2023