

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

May 18, 2021

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Appropriation Adjustments for Maintenance and Services and Supplies Costs

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustments, as detailed in the Financial Impact section, to the Regional Park's 2020-21 budget to reflect the utilization of salary savings in the amount of \$300,000 to fund unanticipated service and maintenance costs (Four votes required).

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Regional Parks Department (Department) has identified salary savings of \$300,000 in 2020-21 as a result from not filling vacant positions and maintaining minimum staffing levels. The Department's 2020-21 budget did not include unforeseen operating expenses nor did it include some unanticipated maintenance costs. Therefore, the Department is requesting the following budget adjustments to its general operating budget (6520001000):

Fund Center	Commitment Item	Description	Action	Amount
6520001000	51001010	Regular Salary	Decrease	\$300,000
6520001000	52002870	Gen Maint-Struct, Imp & Grounds	Increase	\$300,000

As a result of the Coronavirus Pandemic the Department has had to address revenue losses during 2020-21. It was anticipated the salary savings would reduce the amount of Net County Cost needed to fund the revenue deficit caused by the pandemic. The additional costs related to unanticipated operational costs and unanticipated maintenance may result in the use of additional Discretionary General Funding at year end.

BACKGROUND INFORMATION

The Department operates and maintains ten regional parks within San Bernardino County. Approval of the recommended budget adjustments will allow the Department to fund costs for unanticipated utilities, security, services, and other maintenance costs and complete ongoing

Appropriation Adjustments for Maintenance and Services and Supplies
Costs
May 18, 2021

maintenance and repairs for water slides at Glen Helen, Guasti, and Yucaipa Regional Parks as well as other various unexpected maintenance throughout the Regional Park System through the end of the fiscal year.

Approval of this recommended budget adjustment aligns with the County and Chief Executive Officer Goal and Objective to Operate in a Fiscally-Responsible and Business-Like Manner by allowing the Department to utilize existing savings to support park maintenance and development.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on April 16, 2021; Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3191) on April 16, 2021; Finance (Elias Duenas, Administrative Analyst, 387-4052) on April 19, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 3, 2021.

**Appropriation Adjustments for Maintenance and Services and Supplies
Costs
May 18, 2021**

Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Janice Rutherford
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 18, 2021



cc: File - Regional Parks
CCM 05/24/2021