

ATTACHMENT G
2021-22 Proposed Rates
Real Estate Services

Real Estate Services – Leasing and Acquisition Division

Overview of Department and Rate Funded Program(s)

The Real Estate Services Department (RES D) Leasing and Acquisition Division consists of two billable sections: Leasing and Property Management and Appraisal and Acquisition. The primary responsibilities of the Leasing and Property Management section are to negotiate and administer revenue and expenditure leases on behalf of County departments. The Acquisition and Appraisal section provides appraisal, acquisition, and relocation assistance for County departments, and upon request, to other agencies including San Bernardino County Transportation Authority (SBCTA), the State of California, and various cities.

Expenditure leases with payments greater than or equal to \$36,000 per year have a rate based on a percentage of the total annual lease payments. All other services, including revenue and expenditure leases with less than a \$36,000 annual lease cost, are charged on an hourly basis.

Changes to Rates for 2020-21

Rates for 2021-22 are recommended to remain unchanged as follows:

Leasing and Acquisition Services	Current Internal Rate	Proposed Internal Rate	Current External Rate	Proposed External Rate
Expenditure Leases ≥ \$36,000	3% of Annual Lease Cost	No change	3% of Annual Lease Cost	No change
Expenditure Leases < \$36,000	\$95/Hour	No change	\$116/Hour	No change
Revenue Leases	\$95/Hour	No change	\$116/Hour	No change
All Other Services	\$95/Hour	No change	\$116/Hour	No change