

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:  
SAN BERNARDINO COUNTY  
BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

August 10, 2021

**FROM**

**JAMES E. JENKINS, Director, Department of Airports  
TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Department of Airports Short-Term Real Estate Leasing Activity

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of June 1, 2021 – June 30, 2021.
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of June 1, 2021 – June 30, 2021.

(Presenter: James E. Jenkins, Director, 387-8810)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.  
Operate in a Fiscally- Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of June 1, 2021 – June 30, 2021. However, approved short-term leases do result in revenues that are utilized by Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period June 1, 2021 – June 30, 2021.

<b>SOLICITATION OF PROPOSALS</b>			
<b>Airport</b>	<b>Facility</b>	<b>Proposal Issued</b>	<b>Submission Due Date</b>
None			

**Department of Airports Short-Term Real Estate Leasing Activity  
August 10, 2021**

<b>SHORT-TERM LEASES</b>			
<b>Lessee or Permittee</b>	<b>Agreement Number / Type</b>	<b>Term</b>	<b>Lease or Permit Fee</b>
Todd McNitt	CNO-3291	Monthly	\$55
Jeff Brannon	CNO-3292	Monthly	\$55
Renee Santiago	CNO-3293	Monthly	\$350
Blake Pickering	CNO-3294	Monthly	\$310
Susan Bell	APV-3296	Monthly	\$310
Ray Dedrick	APV-3297	Monthly	\$90
Ray Dedrick	APV-3298	Monthly	\$90
Ray Dedrick	APV-3299	Monthly	\$90
Ray Dedrick	APV-3300	Monthly	\$90
Stephen De La Cruz	APV-3301	Monthly	\$430
Joseph and Rachel Eiswert	APV-3302	Monthly	\$310
Jeff Brannon	CNO-3303	Monthly	\$55
Antonio Barreto	CNO-3304	Monthly	\$310
Amelia Castro	CNO-3305	Monthly	\$55
Joseph Franks III	CNO-3306	Monthly	\$100
Joseph Franks III	CNO-3307	Monthly	\$100
Chalk II, Julie Mangold	APV-3308	Monthly	\$285
Chalk II, Julie Mangold	APV-3309	Monthly	\$390
Joyce Pulliam-Fitzgerald	APV-3310	Monthly	\$90
Elliot Fried	APV-3311	Monthly	\$310
Chris Grube	APV-3312	Monthly	\$310
Production LA, LLC.	CNO-3313	Daily	\$1,050

**BACKGROUND INFORMATION**

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes an SOP or an STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports (Airports) and the Director of the Real Estate Services Department in accordance with the Policy and County Code Section 18.014. The Policy requires that the Airports and Real Estate Services Departments prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

**PROCUREMENT**

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

**Department of Airports Short-Term Real Estate Leasing Activity  
August 10, 2021**

**REVIEW BY OTHERS**

This item has been reviewed by Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5252) on July 12, 2021; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on July 7, 2021; Finance (Carl Lofton, Administrative Analyst, 387-4052) on July 23, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on July 27, 2021.

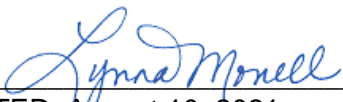
**Department of Airports Short-Term Real Estate Leasing Activity  
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Record of Action of the Board of Supervisors  
San Bernardino County  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: August 10, 2021



cc: File- SEP/Board Governed County Service Area - CSA 60  
(Apple Valley Airport)

LA 08/12/2021