

# Special Meeting of the Board of Governors of the Housing Authority of the County of San Bernardino

## Minutes

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Tuesday, August 20, 2019

11:00 AM

Covington Chambers

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### **CALL TO ORDER**

Pledge of Allegiance

### **ROLL CALL**

### **MEMBERS PRESENT**

Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

### **MEMBERS ABSENT**

Robert Lovingood

### **PUBLIC COMMENT**

There were no public speakers

Presentations - None

Executive Director's Report

Additions or deletions to the agenda

### **CONSENT CALENDAR**

- 1) Approve a construction contract with Noble E&C Inc. for interior plumbing re-pipe for the Parkside Pines affordable housing community in Colton, in an amount not to exceed \$472,600.  
(Presenter: Maria Razo, Executive Director, 332-6305)

### **APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

- 2) Approve a contract between the Housing Authority of the County of San Bernardino and San Bernardino County Department of Aging and Adult Services for housing navigation services for the At Home Program in an amount not to exceed \$109,692 for a period beginning September 1, 2019 through June 30, 2021 with the option to extend three additional one-year periods by mutual agreement of the parties.  
(Presenter: Maria Razo, Executive Director, 332-6305)

### **APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

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- 3) Approve a contract between the Housing Authority of the County of San Bernardino and Knowledge, Education for Your Success, Inc. for housing navigation services for the County of San Bernardino Department of Adult and Aging Services At Home Program in an amount not to exceed \$109,692 for a twenty-two month period beginning September 1, 2019 through June 30, 2021 with the option to extend three additional one-year periods by mutual agreement of the parties.  
(Presenter: Maria Razo, Executive Director, 332-6305)

**APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

- 4) Approve vacated tenant accounts for the Authority Owned Portfolio to be written off as collection losses.  
(Presenter: Maria Razo, Executive Director, 332-6305)

**APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

- 5) 1. Authorize the Housing Authority of the County of San Bernardino to participate in the General Services Administration Schedule Contract No. GS-35F-0563U with Technology Integration Group for the purchase of computer network infrastructure equipment and services for the period of August 20, 2019 through August 19, 2020.  
2. Approve purchase orders with Technology Integration Group for computer network infrastructure equipment and services for disaster recovery in an amount not to exceed \$397,995.77 for a term of one year from the date of purchase.  
(Presenter: Maria Razo, Executive Director, 332-6305)

**APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

- 6) Approve vacated tenant accounts for June 2019 for the Affordable Housing Program to be written off to collection loss.  
(Presenter: Maria Razo, Executive Director, 332-3605)

**APPROVED (CONSENT CALENDAR)**

Motion/Second: Josie Gonzales/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

- 7) 1. Approve, confirm and ratify all actions from May 6, 2014 to the present heretofore taken by the San Bernardino County Housing Commission and the Board of Governors of the Housing Authority of the County of San Bernardino, and the officers, employees and agents of the Housing Authority of the County of San Bernardino are authorized and directed, for and in the name and on behalf of the Housing Authority of the County of San Bernardino, to do any and all things and take any and all actions and execute and deliver any and all certificates, agreements, assignments, and other documents, which they, or any of them, may deem necessary or advisable in order to consummate and to effectuate the actions, including but not limited to the following:
- a. Moving to Work Annual Plans and Amendments
  - b. Moving to Work Agreement and Amendments
  - c. Agency wide Annual Budgets and Amendments
  - d. Housing Services Administrative Plans
  - e. Admission and Continued Occupancy Policy
  - f. Contracts and/or Agreements executed in the exercise of its powers delineated under Section 34312 of the California Health & Safety Code
- (Presenter: Maria Razo, Executive Director, 332-6302)

**DEFERRED/CONTINUED TO TUESDAY, SEPTEMBER 10, 2019**

Motion/Second: Janice Rutherford/Sylvia Miller

AYE: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice Rutherford

ABSENT: Robert A. Lovingood

**DISCUSSION CALENDAR**

Action on Consent

There were no public speakers on the Consent Calendar

**OTHER BUSINESS**

Other Business Not Requiring Prior Notice (Oral)

Adjourn (Oral)