

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

20-156 A-3

SAP Number

4400013691

Department of Behavioral Health

Department Contract Representative	Diana Barajas
Telephone Number	(909) 388-0862
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Kent Dunlap
Telephone Number	(909) 388-2222
Contract Term	April 1, 2020 through September 30, 2025
Original Contract Amount	\$25,899,710
Amendment Amount	\$3,867,771
Total Contract Amount	\$29,767,481
Cost Center	CWIC 9204362200 Mobile Response 9204362200
Grant Number (if applicable)	N/A

IT IS HEREBY AGREED AS FOLLOWS:

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Valley Star Behavioral Health, Inc. referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 20-156** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Crisis Walk-In Center, which Contract first became effective April 1, 2020, the following changes are hereby made and agreed to:

- I. **ARTICLE IV FUNDING AND BUDGETARY RESTRICTIONS**, paragraph I is hereby amended to read as follows:
 - I. The contract amendment amount of \$3,867,771 shall increase the total contract amount from \$25,899,710 to \$29,767,481 for the contract term.
- II. **ARTICLE XIII DURATION AND TERMINATION**, paragraph A is hereby amended to read as follows:

A. The term of this Agreement shall be from April 1, 2020, through September 20, 2025 inclusive.

III. ARTICLE VVI PERSONNEL, paragraph M is hereby replaced in its entirety and revised as follows:

M. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act Campaign Contribution Disclosure Senate Bill (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

IV. ATTACHMENT III CAMPAIGN CONTRIBUTION DISCLOSURE (SB 1439) is hereby replaced with LEVINE ACT-CAMPAIGN CONTRIBUTION DISCLOSURE (formerly referred to as SB 1439) as attached.

V. This amendment hereby adds revised Schedules A and B for Fiscal Years 2024-25 and 25-26. All previously approved schedules remain in effect.

All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

► Dawn Rowe
Dawn Rowe, Chair, Board of Supervisors

Dated: MAR 25 2025
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD.

By Lynna Monel
Lynna Monel, Clerk of the Board of Supervisors
San Bernardino County
Deputy



Valley Star Behavioral Health, Inc.
(Print or type name of corporation, company, contractor, etc.)

DocuSigned by:
By ► Kent Dunlap
3357A1578801448
(Authorized signature - sign in blue ink)

Name Kent Dunlap
(Print or type name of person signing contract)

Title President and Chief Executive Officer
(Print or Type)

Dated: 3/5/2025

Address 1585 South D Street, Suite 101
San Bernardino, CA 92408

FOR COUNTY USE ONLY

Approved as to Legal Form
► Dawn Martin
Dawn Martin, County Counsel
Date 3/5/2025

Reviewed for Contract Compliance
► Michael Shin
Michael Shin, Administrative Manager
Date 3/5/2025

Reviewed and Approved by Department
► Georgina Yoshioka
Georgina Yoshioka, Director
Date 3/5/2025

ATTACHMENT III

**Levine Act –
Campaign Contribution Disclosure
(formerly referred to as Senate Bill 1439)**

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Valley Star Behavioral Health, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
 Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: ___N/A___
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s): _N/A_
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company-SBHGC is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of Stars Behavioral Health Group Holding Company, Inc.

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board

of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.

SCHEDULE A - Planning Estimate
 Actual Cost Contract (cost reimbursement)

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc

RFP #Contract # 20155A-3

Mobile Crisis Response

Address: 12240 Hesperia Road, Suite A,
 Victorville, CA 92395

FY 2024/2025

April 1, 2025 to June 30, 2025

3 Months

Date Form Completed 2/19/2025

Date Form Revised February 19, 2025

Prepared by: Kamriena Shiba
 Title: Senior Accountant

LINE	100%	Distribution %	15-Mobile Crisis	34.50%	19.87%	15-Transportation	Profit Margin	TOTAL
#	MODE OF SERVICE	15-Mobile Crisis	Crisis Intervention	Transportation	Profit Margin	TOTAL		
EXPENSES								
1	SALARIES	285,428	113,339	49,154		447,921		
2	BENEFITS	62,079	24,681	10,891		97,651		
	(1+2 must equal total staffing costs)	347,507	137,990	59,844	0	545,341		
3	OPERATING EXPENSES	86,035	34,945	15,155	31,066	169,172		
4	TOTAL EXPENSES (1+2+3)	435,512	172,935	75,000	31,066	714,513		
AGENCY REVENUES								
5	PATIENT FEES					0		
6	PATIENT INSURANCE					0		
7	MED-CARE					0		
8	GRANTS/OTHER					0		
9	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0	0		
10	CONTRACT AMOUNT (4-9)	435,512	172,935	75,000	31,066	714,513		
FUNDING								
11	MHSA	100.0%	435,512	172,935	75,000	31,066		714,513
12								
13								
14								
15								
16								
17	FUNDING TOTAL		435,512	172,935	75,000	31,066		714,513
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO		0	0	0	0		0
19	STATE FUNDING (Including Realignment)		0	0	0	0		0
20	FEDERAL FUNDING		435,512	172,935	75,000	31,066		714,513
21	TOTAL FUNDING		435,512	172,935	75,000	31,066		714,513

APPROVED: Gary Barnes 02/20/2025 Thelma Rodriguez 02/25/2025 Jessica Montecinos 02/23/2025
 Gary Barnes Feb 20, 2025 UCLC PS 11 Thelma Rodriguez Jessica Montecinos

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DBH PROGRAM MANAGER DATE
Gary Barnes 02/20/2025 DBH FISCAL SERVICES DBH PROGRAM MANAGER
Thelma Rodriguez 02/25/2025 DBH FISCAL SERVICES DBH PROGRAM MANAGER
Jessica Montecinos 02/23/2025 DBH FISCAL SERVICES DBH PROGRAM MANAGER

Asst. CFO **Administrative Supervisor I**

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL
 FY 2024/2025
 April 1, 2023 to June 30, 2025

Schedule B

Staffing Detail - Personnel (Includes Personnel Services Contracts for Professional Services)

0 0
(3 months)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc

0.25

Name	Degree/License	Position Title	Full Time Annual Salary	Full Time Fringe Benefits*	TOTAL Full Time Salaries & Benefits*	% Time Spent on Contract Services	TOTAL Salaries Charged to Contract Services	Total Benefits Charged to Contract Services	
TBD	Bachelors/ Masters	Administrator	\$ 167,955	\$ 36,465	\$ 204,420	25%	\$ 12,757	\$ 2,270	
TBD	MS/LMFT	Clinical Director	\$ 118,978	\$ 26,877	\$ 144,953	100%	\$ 36,213	\$ 6,488	
TBD	LMFT/LCSW	Clinical Supervisor	\$ 114,400	\$ 24,882	\$ 139,282	100%	\$ 34,820	\$ 6,220	
Kristen Hackett	LMFT/LCSW	Mental Health Specialist II	\$ 88,400	\$ 19,227	\$ 107,627	100%	\$ 26,907	\$ 4,887	
Jayde Boyd	LMFT/LCSW	Mental Health Specialist II	\$ 100,157	\$ 21,784	\$ 121,941	100%	\$ 30,485	\$ 5,448	
Ayasa Perez	LMFT/LCSW	Mental Health Specialist II	\$ 30,480	\$ 19,875	\$ 110,135	100%	\$ 27,534	\$ 4,910	
Ruth Munnings	LMFT/LCSW	Mental Health Specialist II	\$ 88,400	\$ 19,227	\$ 107,627	100%	\$ 26,907	\$ 4,887	
Monique Key	LMFT/LCSW	Mental Health Specialist II	\$ 91,354	\$ 19,370	\$ 111,224	100%	\$ 27,808	\$ 4,887	
Tania Saldaña	LMFT/LCSW	Mental Health Specialist II	\$ 97,344	\$ 21,172	\$ 118,516	100%	\$ 29,029	\$ 5,203	
Angel McCraw	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Christopher Starr	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Jasmine Garbay	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Lindsay Swartout	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Melby Booth	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Monica Fernandez	GED/HS Diploma	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
TBD	LMFT/LCSW	Clinical Lead	\$ 72,200	\$ 15,704	\$ 87,904	100%	\$ 21,978	\$ 3,920	
TBD	LMFT/LCSW	Clinical Supervisor	\$ 93,800	\$ 18,183	\$ 111,983	100%	\$ 25,448	\$ 4,540	
TBD	GED/HS Diploma	Program Coordinator	\$ 58,848	\$ 12,758	\$ 71,606	100%	\$ 17,851	\$ 3,189	
Lakela Stephens	GED/HS Diploma	Counselor, Peer Support	\$ 81,551	\$ 13,364	\$ 74,915	100%	\$ 18,744	\$ 3,349	
TBD	LMFT/LCSW	Mental Health Specialist II	\$ 84,800	\$ 14,051	\$ 78,851	100%	\$ 19,663	\$ 3,513	
TBD	LMFT/LCSW	Mental Health Specialist II	\$ 84,592	\$ 14,049	\$ 78,641	100%	\$ 19,660	\$ 3,512	
TBD	LMFT/LCSW	Mental Health Specialist II	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
TBD	LMFT/LCSW	Counselor, Peer Support	\$ 82,982	\$ 13,701	\$ 76,683	100%	\$ 19,173	\$ 3,425	
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manager	\$ 106,212	\$ 22,884	\$ 129,096	9%	\$ 2,882	\$ 515	
Glenn Mella	MS/LMFT	Regional Clinical Director	\$ 146,178	\$ 31,763	\$ 177,941	9%	\$ 4,004	\$ 715	
Amy Noack	RN	Regional Director of Nursing	\$ 138,223	\$ 30,084	\$ 168,307	9%	\$ 3,788	\$ 678	
Almaras Melissa	GED/HS Diploma	Regional Training Clerk	\$ 60,743	\$ 12,212	\$ 72,955	9%	\$ 1,664	\$ 297	
Marlene Garcia	Bachelors	Regional HR Coordinator	\$ 64,958	\$ 14,115	\$ 79,073	9%	\$ 1,778	\$ 317	
TBD	Bachelors	Specialist, Talent Acquisition	\$ 52,174	\$ 11,475	\$ 63,649	9%	\$ 1,448	\$ 268	
TOTAL								\$45,341	
COST:									

Detail of Fringe Benefits: Employee FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule 'A' Planning as operating expenses, not salaries & benefits.

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B**

FY 2024/2025

April 1, 2025 to June 30, 2025

Client Service Projections for:	April 1, 2025 to June 30, 2025												Total	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Units of Time (f-hours) Mode 15	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Projected Cost per Month of Service														
15-Mobile Crisis										\$145,171	\$145,171	\$145,171	\$145,171	\$435,512
15-Crisis Intervention										\$57,845	\$57,845	\$57,845	\$57,845	\$172,936
15-Transportation										\$25,000	\$25,000	\$25,000	\$25,000	\$75,000
Number of Clients Served										52	52	52	52	156

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc
RFP #/Contract # 20156A-3

Actual Cost Contract (cost reimbursement)

Mobile Crisis Response

Prepared by: Kathleena Shiba
Title: Senior Accountant

FY 2025/2026
July 1, 2025 to September 30, 2025
3 Months

Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed 2/19/2025
Date Form Revised 2/19/25

100% LINE	Distribution %	63.72%	25.30%	10.97%	TOTAL
#	MODE OF SERVICE	15-Mobile Crisis	15-Crisis Intervention	15-Transportation	
	SERVICE FUNCTION	Mobile Crisis	Crisis Intervention	Transportation	Profit Margin
EXPENSES					
1	SALARIES	285,428	113,339	49,154	447,921
2	BENEFITS	62,079	24,650	10,691	97,420
3	(1+2 must equal total staffing costs)	347,507	137,989	59,845	545,341
	OPERATING EXPENSES	88,005	34,945	15,156	169,172
4	TOTAL EXPENSES (1+2+3)	435,512	172,935	75,001	714,513
AGENCY REVENUES					
5	PATIENT FEES				0
6	PATIENT INSURANCE				0
7	MEDI-CARE				0
8	GRANTS/OTHER				0
9	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0
10	CONTRACT AMOUNT (4-9)	435,512	172,935	75,001	714,513
	FUNDING				
11	MHSA	435,512	172,935	75,001	714,513
12					0
13					0
14					0
15					0
16					0
17	FUNDING TOTAL	435,512	172,935	75,001	714,513
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0
19	STATE FUNDING (Including Realignment)	0	0	0	0
20	FEDERAL FUNDING	435,512	172,935	75,001	714,513
21	TOTAL FUNDING	435,512	172,935	75,001	714,513

APPROVED:

Gary Barnes
Gary Barnes / Feb. 20, 2025 08:59 PST

02/20/2025

Thelma Rodriguez

02/20/2025

Jessica Montecinos

02/23/2025

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE

Gary Barnes
PROVIDER AUTHORIZED SIGNER (Print Name)

Thelma Rodriguez
DBH FISCAL SERVICES (Print Name)

Jessica Montecinos
DBH PROGRAM MANAGER (Print Name)

Asst.CFO

Administrative Supervisor I

DBH FISCAL

Roger Ma

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2025-2026

July 1, 2025 to September 30, 2025

0 (3 months)

Staffing Detail - Personnel (includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc

0.25

Name	Degree/License	Position Title	Full Time Annual Salary	Full Time Range Benefits	Total Full Time Salaries & Benefits	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services	
TBD	Bachelors/ Masters	Administrator	\$ 167,855	\$ 30,465	204,120	25%	12,757	10,479	2,279	
TBD	MS/LMFT	Clinical Director	\$ 118,976	\$ 24,877	144,853	100%	36,213	29,744	6,469	
Laura Aguilar	LMFT/CSW	Clinical Supervisor	\$ 114,400	\$ 24,882	139,282	100%	34,820	28,600	6,220	
Kristen Hackett	LMFT/CSW	Mental Health Specialist II	\$ 88,400	\$ 19,227	107,627	100%	26,907	22,100	4,807	
Jayde Boyd	LMFT/CSW	Mental Health Specialist II	\$ 100,157	\$ 21,784	121,941	100%	30,486	25,039	5,448	
Alyssa Perez	LMFT/CSW	Mental Health Specialist II	\$ 90,490	\$ 19,675	110,165	100%	27,534	22,615	4,919	
Ruth Munnings	LMFT/CSW	Mental Health Specialist II	\$ 88,400	\$ 19,227	107,627	100%	26,907	22,100	4,807	
Monique Key	LMFT/CSW	Mental Health Specialist II	\$ 91,354	\$ 19,870	111,224	100%	27,808	22,839	4,967	
Tania Saldana	LMFT/CSW	Mental Health Specialist II	\$ 97,944	\$ 21,172	119,116	100%	29,629	24,338	5,293	
Angel McCraw	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Christopher Starr	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Lashina Garibay	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Lindsey Swainout	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Melody Booth	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Monica Fernandez	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
TBD	LMFT/CSW	Clinical Lead	\$ 72,200	\$ 15,704	87,904	100%	21,979	18,050	3,929	
TBD	LMFT/CSW	Clinical Supervisor	\$ 83,600	\$ 18,183	101,783	100%	25,446	20,800	4,646	
TBD	GED/HS Diploma	Program Coordinator	\$ 58,648	\$ 12,758	71,406	100%	17,851	14,602	3,189	
Lakela Stephens	GED/HS Diploma	Counselor, Peer Support	\$ 81,551	\$ 13,394	94,945	100%	18,744	15,365	3,348	
TBD	LMFT/CSW	Mental Health Specialist II	\$ 64,600	\$ 14,051	78,651	100%	19,663	16,150	3,513	
TBD	LMFT/CSW	Mental Health Specialist II	\$ 64,502	\$ 14,049	78,551	100%	19,660	16,148	3,512	
TBD	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
TBD	GED/HS Diploma	Counselor, Peer Support	\$ 82,992	\$ 13,701	96,693	100%	19,173	15,748	3,425	
Lisa Oliver	Bachelors/ Masters	Regional Human Resources Manager	\$ 105,212	\$ 22,384	127,596	8%	2,882	2,367	515	
Gloria Mejia	MS/LMFT	Regional Clinical Director	\$ 146,178	\$ 31,783	177,961	8%	4,004	3,289	715	
Amy Noack	RN	Regional Director of Nursing	\$ 138,223	\$ 30,064	168,287	8%	3,786	3,110	676	
Almaras, Melissa	GED/HS Diploma	Regional Training Clerk	\$ 80,743	\$ 13,212	93,955	9%	1,884	1,567	297	
Marlene Garcia	Bachelors	Regional HR Coordinator	\$ 84,899	\$ 14,115	99,014	9%	1,778	1,490	317	
TBD	Bachelors	Specialist, Talent Acquisition	\$ 52,774	\$ 11,478	64,252	8%	1,446	1,198	248	
TOTAL								447,911	367,420	81,491
COST:								545,341		

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

Schedule A and B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Updated 2/19/25

FY 2025/2026
July 1, 2025 to September 30, 2025

Prepared by: Kathleena Shiba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2025 to September 30, 2025

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$42,807	0.00%	\$0	100%	\$42,807		42,807
2 Centralized Services- Program	\$25,297	0.00%	\$0	100%	\$25,297		25,297
3 Depreciation Expense	\$12,499	0.00%	\$0	100%	\$12,499		12,499
4 Education/Training	\$1,332	0.00%	\$0	100%	\$1,332		1,332
5 Equipment IT	\$2,000	0.00%	\$0	100%	\$2,000		2,000
6 Insurance	\$11,800	0.00%	\$0	100%	\$11,800		11,800
7 Licenses	\$110	0.00%	\$0	100%	\$110		110
8 Maintenance	\$3,576	0.00%	\$0	100%	\$3,576		3,576
9 Office Supplies	\$3,100	0.00%	\$0	100%	\$3,100		3,100
10 Professional Fees	\$2,500	0.00%	\$0	100%	\$2,500		2,500
11 Purchased Services	\$11,161	0.00%	\$0	100%	\$11,161		11,161
12 Recruiting	\$1,666	0.00%	\$0	100%	\$1,666		1,666
13 Rent	\$6,492	0.00%	\$0	100%	\$6,492		6,492
14 Telephone	\$4,500	0.00%	\$0	100%	\$4,500		4,500
15 Transportation Expense	\$2,000	0.00%	\$0	100%	\$2,000		2,000
16 Travel	\$3,000	0.00%	\$0	100%	\$3,000		3,000
17 Office Furniture	\$500	0.00%	\$0	100%	\$500		500
18 Client Support	\$3,166	0.00%	\$0	100%	\$3,166		3,166
19 Food	\$500	0.00%	\$0	100%	\$500		500
19 Profit Margin	\$31,066	0.00%	\$0	100%	\$31,066		31,066
SUBTOTAL B:	\$169,172		\$0		\$169,172		169,172

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

**FY 2025/2026
July 1, 2025 to September 30, 2025**

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Updated **2/19/25**

Prepared by: **Kathleena Shiba**
Title: **Senior Accountant**

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2025 to September 30, 2025

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost(Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company 4 vans at \$833 per month each.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs. Plus \$4,000 of start up costs for training.
5 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs.
7 Licenses	Business license, and DMH fees based on historical costs.
8 Maintenance	Building maintenance and repairs based on historical costs.
9 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs.
10 Professional Fees	Audit fees based on historical cost.
11 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
12 Recruiting	Job advertising, background checks, and physical exams for new employees based on historical cost.
13 Rent	Est cost of sharing a facility at \$2,164/month (1,133sq. ft. at 1.91 per sq. ft)
14 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cell phone reimbursement based on historical costs.
15 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
16 Travel	Employee mileage reimbursement and parking.
17 Office Furniture	Office furniture for the office.
18 Client Support	To cover for Covid Supplies.
19 Food	To cover for Snacks.
19 Profit Margin	5% of Direct Cost (The total of Indirect Admin. and Operating Income cannot exceed 15% of direct costs)

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026
July 1, 2025 to September 30, 2025

Client Service Projections for:	July 1, 2025 to September 30, 2025											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total		
Units of Time (Hours) Mode 15	0	0	0	0	0	0	0	0	0	0	0	0
Projected Cost per Month of Service												
15-Mobile Crisis	\$145,171	\$145,171	\$145,171									\$435,512
15-Crisis Intervention	\$57,645	\$57,645	\$57,645									\$172,935
15-Transportation	\$25,000	\$25,000	\$25,000									\$75,001
Number of Clients Served	52	52	52									156

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc

Actual Cost Contract (cost reimbursement)

RFP #/Contract # 20156A-3

Crisis Walk-In Center- HD

Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395

Prepared by: Kathleena Shiba
Senior Accountant

FY 2024/2025
April 1, 2025 to June 30, 2025
3 Months

Date Form Completed 2/19/2025

Date Form Revised February 19, 2025

100% LINE #	Distribution %	90.17%	0.42%	0.81%	TOTAL
MODE OF SERVICE	10-Crisis	45-Outreach	60-Support	60-Support	
SERVICE FUNCTION	Crisis Stabilization (25-29)	Mental Health Promotion (10)	Client Flexible Support (72)	Other Non-Medi-Cal Client Support (78)	Operating Income
EXPENSES					
1	SALARIES	399,607	1,718	3,271	404,597
2	BENEFITS	86,914	374	711	87,999
3	(1+2 must equal total staffing costs)	486,521	2,092	3,982	492,596
4	OPERATING EXPENSES	226,882	976	1,857	263,541
4	TOTAL EXPENSES (1+2+3)	713,404	3,068	5,839	756,137
AGENCY REVENUES					
5	PATIENT FEES				0
6	PATIENT INSURANCE				0
7	MEDI-CARE				0
8	GRANTS/OTHER				0
9	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0
10	CONTRACT AMOUNT (4-9)	713,404	3,068	5,839	756,137
FUNDING					
11	50.00% MEDICAL (FFP)	214,021			214,021
12	36.03% EPSDT (2011 Realignment)	30,845			30,845
13					0
14	MHSA MATCH	183,176			183,176
15	MHSA Non-Medical Clients Services	285,361	3,068	5,839	328,094
16		0			0
17	FUNDING TOTAL	713,404	3,068	5,839	756,137
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0
19	STATE FUNDING (Including Realignment)	499,383	3,068	5,839	542,115
20	FEDERAL FUNDING	214,021	0	0	214,021
21	TOTAL FUNDING	713,404	3,068	5,839	756,137
22	MAXIMUM COUNTY CONTRACT RATE	\$92.27			
23	TARGET COST PER UNIT OF SERVICE	\$32.17			
24	UNITS OF TIME (Mode 10 - Hours)	7,186			

APPROVED:

Gary Barnes
Gary Barnes (Feb 20, 2025 09:01 PST)

02/20/2025

Thelma Rodriguez

02/20/2025

Jessica Montecinos

02/23/2025

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE DBH PROGRAM MANAGER

Gary Barnes
PROVIDER AUTHORIZED SIGNER (Print Name)

Thelma Rodriguez
DBH FISCAL SERVICES (Print Name)

Jessica Montecinos
DBH PROGRAM MANAGER (Print Name)

Asst .CFO

Administrative Supervisor I

DBH FISCAL

Roger Ma

Schedule B
SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL
FY 2024/2025
April 1, 2025 to June 30, 2025
(3 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Full Time Pay Rate (Salary + Benefits)	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Estimated Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Silvia Rodriguez	Bachelors/Masters	Administrator	\$ 167,655	\$ 36,465	\$ 204,120	25%	12,757	10,470	2,287	0,307
Miriam Watson	MSL/MFT	Clinical Supervisor	\$ 117,545	\$ 25,597	\$ 143,115	100%	35,807	29,411	6,396	0,748
Christina Rodriguez	RN	Supervisor Nursing Department	\$ 105,737	\$ 22,698	\$ 128,735	100%	32,184	20,434	11,750	2,175
TBD	RN	Registered Nurse	\$ 100,000	\$ 21,750	\$ 121,750	40%	12,175	10,000	2,175	1,244
Lorena Valenzuela	Master's in Nursing/Certified PMHNP	Psychiatrist Nurse Practitioner	\$ 228,800	\$ 46,784	\$ 275,584	10%	6,864	5,720	1,144	1,008
Brittany Wheeler-Nash	Licensed Vocational Nurse	LVN/LPT	\$ 66,264	\$ 15,071	\$ 81,335	100%	21,091	17,324	3,768	3,768
Asli Wilbour	Licensed Vocational Nurse	LVN/LPT	\$ 67,492	\$ 14,679	\$ 82,171	100%	20,543	16,873	3,670	1,817
Kory Mosteller	Licensed Vocational Nurse	LVN/LPT	\$ 66,843	\$ 14,639	\$ 81,482	50%	10,173	8,355	1,818	1,817
Evelyn Diaz	Licensed Vocational Nurse	LVN/LPT	\$ 66,194	\$ 14,397	\$ 80,591	100%	20,148	10,540	9,608	3,599
Sara Oliveira	Licensed Vocational Nurse	LVN/LPT	\$ 72,999	\$ 16,877	\$ 89,876	100%	22,219	18,250	3,969	3,969
Jeanette Mathews	Licensed Vocational Nurse	LVN/LPT	\$ 71,264	\$ 15,623	\$ 86,885	100%	21,721	17,841	3,880	3,880
Shauna Jones	Licensed Vocational Nurse	LVN/LPT	\$ 67,462	\$ 14,679	\$ 82,171	100%	20,543	16,873	3,670	3,670
Cid Camarena	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 74,016	\$ 16,099	\$ 90,114	100%	22,629	18,504	4,125	4,125
Alva Dominguez Sanchez	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 81,363	\$ 17,696	\$ 99,059	100%	24,765	20,341	4,424	4,424
Charles Pearson	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 75,703	\$ 16,495	\$ 92,198	50%	11,521	9,483	2,038	2,038
Sabrina Basham	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 77,233	\$ 16,799	\$ 94,031	40%	9,403	7,723	1,680	1,680
Angela Amador	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 75,726	\$ 16,470	\$ 92,196	50%	11,525	9,486	2,039	2,039
Amelia Greve	GED/HS Diploma	Peer and Family Advocate	\$ 40,495	\$ 8,809	\$ 49,303	100%	12,326	10,124	2,202	2,202
Jessy Walling	GED/HS Diploma	Peer and Family Advocate	\$ 40,367	\$ 8,760	\$ 49,146	50%	6,143	5,040	1,103	1,103
Nicolas Brown	GED/HS Diploma	Peer and Family Advocate	\$ 40,367	\$ 8,760	\$ 49,146	100%	12,287	10,092	2,195	2,195
Yury Lopez	GED/HS Diploma	Peer and Family Advocate	\$ 38,845	\$ 8,699	\$ 47,544	50%	6,143	5,040	1,103	1,103
Aman Wilburn-Jones	GED/HS Diploma	Peer and Family Advocate	\$ 38,698	\$ 8,499	\$ 47,197	100%	11,952	9,735	2,217	2,217
Tomette Boyd	GED/HS Diploma	Specialist, Resource	\$ 45,006	\$ 9,789	\$ 54,795	100%	13,699	11,262	2,437	2,437
Samantha Turner	Bachelors	Coordinator, Program	\$ 72,800	\$ 15,834	\$ 88,634	100%	22,169	18,200	3,969	3,969
Eliisa Bradford	GED/HS Diploma	Office Assitant	\$ 40,168	\$ 7,723	\$ 47,891	100%	12,207	10,027	2,180	2,180
Triffany Henderson	GED/HS Diploma	Billing Clerk	\$ 44,695	\$ 9,789	\$ 54,484	100%	13,695	11,249	2,446	2,446
TBD	GED/HS Diploma	Transportation Aide	\$ 36,520	\$ 8,599	\$ 45,119	20%	2,406	1,970	430	430
TBD	GED/HS Diploma	QA Coordinator	\$ 53,606	\$ 11,660	\$ 65,266	100%	16,317	13,402	2,915	2,915
TBD	Bachelors/MCCA	Alcohol & Drug Counselor	\$ 53,606	\$ 11,660	\$ 65,266	100%	16,317	13,402	2,915	2,915
Lisa Oliver	Bachelors/Masters	Regional Human Resource Manager	\$ 105,212	\$ 22,894	\$ 128,096	10%	3,202	2,630	572	572
Gloria Mejia	MSL/MFT	Regional Clinical Director	\$ 146,175	\$ 31,793	\$ 177,968	10%	4,449	3,685	765	765
Amy Neack	RN	Regional Director of Nursing	\$ 138,223	\$ 30,094	\$ 168,317	10%	4,207	3,450	757	757
Almaraz, Melissa	GED/HS Diploma	Regional Training Clerk	\$ 60,743	\$ 13,212	\$ 73,955	10%	1,849	1,519	330	330
Marlene Garcia	Bachelors	Regional HR Coordinator	\$ 64,896	\$ 14,115	\$ 79,011	10%	1,975	1,623	353	353
Kristen Hackett	Bachelors	Regional Human Resources Assistant	\$ 34,611	\$ 7,523	\$ 42,134	10%	1,053	865	188	188
								0	0	0
								491,996	404,597	87,399
								TOTAL COST:	491,996	87,399

Detail of Fringe Benefits: Employer FICA/Medicare Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule 'A'. Paying as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Updated: 2/19/2025

FY 2024/2025
April 1, 2025 to June 30, 2025

Prepared by: Kaitleena Shilba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

April 1, 2025 to June 30, 2025

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$46,421	0.00%	\$0	100%	\$46,421		46,421
2 Centralized Services- Program	\$21,977	0.00%	\$0	100%	\$21,977		21,977
3 Depreciation Expense	\$2,001	0.00%	\$0	100%	\$2,001		2,001
4 Education/Training	\$1,474	0.00%	\$0	100%	\$1,474		1,474
5 Equipment IT	\$675	0.00%	\$0	100%	\$675		675
6 Food & Incentives	\$2,649	0.00%	\$0	100%	\$2,649		2,649
7 Insurance	\$5,186	0.00%	\$0	100%	\$5,186		5,186
8 Lab/ Diagnostics	\$450	0.00%	\$0	100%	\$450		450
9 Laundry & Linen	\$35	0.00%	\$0	100%	\$35		35
10 Licensess	\$327	0.00%	\$0	100%	\$327		327
11 Leased Equipment	\$2,633	0.00%	\$0	100%	\$2,633		2,633
12 Maintenance	\$9,191	0.00%	\$0	100%	\$9,191		9,191
13 Medications	\$364	0.00%	\$0	100%	\$364		364
14 Office Supplies	\$1,653	0.00%	\$0	100%	\$1,653		1,653
15 Flex Funds	\$1,000	0.00%	\$0	100%	\$1,000		1,000
16 Personnel Care/Patient Supplies	\$273	0.00%	\$0	100%	\$273		273
17 Professional Fees	\$8,294	0.00%	\$0	100%	\$8,294		8,294
18 Psychiatrists	\$75,299	0.00%	\$0	100%	\$75,299		75,299
19 Purchased Services	\$14,888	0.00%	\$0	100%	\$14,888		14,888
20 Recruiting	\$2,295	0.00%	\$0	100%	\$2,295		2,295
21 Rent	\$19,473	0.00%	\$0	100%	\$19,473		19,473
22 Telephone	\$7,052	0.00%	\$0	100%	\$7,052		7,052
23 Transportation Expense	\$949	0.00%	\$0	100%	\$949		949
24 Travel	\$2,230	0.00%	\$0	100%	\$2,230		2,230
25 Utilities	\$3,947	0.00%	\$0	100%	\$3,947		3,947
26 Operating Income	\$32,826	0.00%	\$0	100%	\$32,826		32,826
SUBTOTAL B:	\$263,541		\$0		\$263,541	0	263,542

Schedule A and B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2024/2025
April 1, 2025 to June 30, 2025

Contractor Name: Valley Star Behavioral Health, Ir
Contract # 20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Updated 2/19/2025

Client Service Projections for: April 1, 2025 to June 30, 2025

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Units of Time (Hours) Mode 10										2,395	2,395	2,395	7,186
Projected Cost per Month of Service										\$237,801	\$237,801	\$237,801	\$713,404
Mode 10 - Crisis Stabilization										\$237,801	\$237,801	\$237,801	\$713,404

Number of Unduplicated Clients Served										172	172	172	516
---------------------------------------	--	--	--	--	--	--	--	--	--	-----	-----	-----	-----

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc
RFP #/Contract # 20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Date Form Revised: February 19, 2025

Actual Cost Contract (cost reimbursement)

Crisis Walk-In Center- HD

Prepared by: Kathleena Shihba
Title: Senior Accountant

FY 2025/2026
July 1, 2025 to September 30, 2025
3 Months

100% LINE #	Distribution %	MODE OF SERVICE	98.77% 10-Crisis (25-28) Crisis Stabilization	0.42% 45-Outreach Mental Health Promotion	50-Support Client Flexible Support (72)	0.81% 60-Support Other Non-Medi-Cal Client Support (78)	Operating Income	TOTAL
EXPENSES								
1		SALARIES	399,607	1,718		3,271		404,597
2		BENEFITS	86,914	374		711		87,999
(1+2 must equal total staffing costs)			486,521	2,092		3,982		492,596
3		OPERATING EXPENSES	226,882	976	1,000	1,857	32,826	263,541
4		TOTAL EXPENSES (1+2+3)	713,404	3,068	1,000	5,839	32,826	756,137
AGENCY REVENUES								
5		PATIENT FEES						0
6		PATIENT INSURANCE						0
7		MEDI-CARE						0
8		GRANTS/OTHER						0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0		0
10		CONTRACT AMOUNT (4-9)	713,404	3,068	1,000	5,839	32,826	756,137
FUNDING								
11	50.00%	MEDI-CAL (FFP)	214,021					214,021
12	20.00%	EPSDT (2011 Realignment)	30,845					30,845
13								0
14		MHSA MATCH	183,176					183,176
15		MHSA Non-Medical Clients Services	285,361	3,068	1,000	5,839	32,826	328,094
16			0					0
17		FUNDING TOTAL	713,404	3,068	1,000	5,839	32,826	756,137
18		NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0		0
19		STATE FUNDING (Including Realignment)	499,383	3,068	1,000	5,839	32,826	542,115
20		FEDERAL FUNDING	214,021	0	0	0		214,021
21		TOTAL FUNDING	713,404	3,068	1,000	5,839	32,826	756,137
22		MAXIMUM COUNTY CONTRACT RATE	\$89.27					
23		TARGET COST PER UNIT OF SERVICE	\$99.27					
24		UNITS OF TIME (Mode 10 - Hours)	7,186					

APPROVED:

Gary Barnes
Gary Barnes Feb 26, 2025 09:03 PST

02/20/2025

Thelma Rodriguez

02/20/2025

Jessica Montecinos

02/23/2025

PROVIDER AUTHORIZED SIGNATURE _____ DATE _____
 PROVIDER AUTHORIZED SIGNER (Print Name) _____
 Gary Barnes
 DBH FISCAL SERVICES
 DATE _____
 DBH PROGRAM MANAGER _____
 Thelma Rodriguez
 DBH FISCAL SERVICES (Print Name)
 DATE _____
 DBH PROGRAM MANAGER _____
 Jessica Montecinos
 DBH FISCAL
 DATE _____
 DBH PROGRAM MANAGER (Print Name)
 Roger Ma

Asst. CFO

Administrative Supervisor I

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

FY 2025-2026

July 1, 2025 to September 30, 2025

(3 months)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc

0.25

Staffing Detail - Personnel (Includes Personnel Services Contracts for Professional Services)

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Full Time Health Benefits*	Cost Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Estimated Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Silvia Rodriguez	Bachelors/ Masters	Administrator	\$ 167,655	\$ 35,495	\$ 204,120	25%	12,757	10,479	2,279	
Miriam Watson	MS/MFT	Clinical Supervisor	\$ 117,648	\$ 25,697	\$ 143,115	100%	35,807	20,411	0,397	
Christina Rodriguez	RN	Supervisor Nursing Department	\$ 105,737	\$ 22,938	\$ 128,735	100%	32,184	20,434	5,749	
TBD	RN	Registered Nurse	\$ 100,000	\$ 21,750	\$ 121,750	40%	12,175	10,000	2,175	
TBD	Master's in Nursing/Certified PMHNP	Psychiatrist Nurse Practitioner	\$ 228,800	\$ 49,794	\$ 278,564	10%	6,964	5,720	1,244	
Lorena Valenzuela	Licensed Vocational Nurse	LVN/LPT	\$ 70,192	\$ 15,297	\$ 85,458	50%	10,882	8,774	1,008	
Brittany Wheeler-Nash	Licensed Vocational Nurse	LVN/LPT	\$ 62,294	\$ 15,071	\$ 84,365	100%	21,091	17,324	3,768	
Asli Wilburum	Licensed Vocational Nurse	LVN/LPT	\$ 67,492	\$ 14,679	\$ 82,171	100%	20,543	16,873	3,670	
Kory Mosteller	Licensed Vocational Nurse	LVN/LPT	\$ 65,843	\$ 14,638	\$ 81,381	50%	10,173	8,355	1,817	
Evelyn Diaz	Licensed Vocational Nurse	LVN/LPT	\$ 66,194	\$ 14,397	\$ 80,591	100%	20,148	16,540	3,599	
Sara Oliviera	Licensed Vocational Nurse	LVN/LPT	\$ 72,982	\$ 15,877	\$ 88,876	100%	22,219	18,250	3,969	
Jeanette Matthews	Licensed Vocational Nurse	LVN/LPT	\$ 71,364	\$ 15,622	\$ 86,986	100%	21,721	17,841	3,880	
Shauna Jones	Licensed Vocational Nurse	LVN/LPT	\$ 67,492	\$ 14,673	\$ 82,171	100%	20,543	16,873	3,670	
Cid Camarena	LMFT/LCSW	Clinical/Mental Health Specialist II	\$ 74,018	\$ 16,038	\$ 90,114	100%	22,529	18,504	4,025	
Alva Dominguez Sanchez	LMFT/LCSW	Clinical/Mental Health Specialist II	\$ 81,263	\$ 17,699	\$ 98,059	100%	24,765	20,341	4,424	
Charles Pearson	LMFT/LCSW	Clinical/Mental Health Specialist II	\$ 75,703	\$ 16,485	\$ 92,169	50%	11,521	9,483	2,038	
Sabrina Basham	LMFT/LCSW	Clinical/Mental Health Specialist II	\$ 77,233	\$ 16,799	\$ 94,031	40%	9,403	7,723	1,680	
Angella Amador	LMFT/LCSW	Clinical/Mental Health Specialist II	\$ 75,720	\$ 16,470	\$ 92,196	50%	11,525	9,460	2,065	
Amanda Greve	GED/HS Diploma	Peer and Family Advocate	\$ 40,495	\$ 8,805	\$ 49,303	100%	12,326	10,124	2,202	
Jessy Walling	GED/HS Diploma	Peer and Family Advocate	\$ 40,387	\$ 8,790	\$ 49,146	50%	9,143	5,946	1,098	
Nicase Brown	GED/HS Diploma	Peer and Family Advocate	\$ 40,387	\$ 8,790	\$ 49,146	100%	12,287	10,092	2,195	
Yury Lopez	GED/HS Diploma	Peer and Family Advocate	\$ 38,845	\$ 8,688	\$ 46,511	80%	9,702	7,669	1,733	
Aman Wilburn-Jones	GED/HS Diploma	Peer and Family Advocate	\$ 38,838	\$ 8,489	\$ 47,407	100%	11,852	9,736	2,117	
Tometa Boyd	GED/HS Diploma	Specialist, Resource	\$ 45,008	\$ 9,793	\$ 54,797	100%	13,999	11,262	2,447	
Samantha Turner	Bachelors	Coordinator, Program	\$ 72,800	\$ 15,894	\$ 88,694	100%	22,159	18,200	3,959	
Eliisa Brazeford	GED/HS Diploma	Office Assistant	\$ 40,106	\$ 8,723	\$ 48,829	100%	12,207	10,027	2,181	
Tiffany Henderson	GED/HS Diploma	Billing Clerk	\$ 44,985	\$ 9,798	\$ 54,781	100%	13,685	11,249	2,440	
TBD	GED/HS Diploma	Transportation Aide	\$ 32,620	\$ 6,998	\$ 48,118	20%	2,408	1,976	430	
TBD	GED/HS Diploma	QA Coordinator	\$ 53,408	\$ 11,693	\$ 65,288	100%	16,317	13,402	2,915	
TBD	Bachelors/NCCA	Alcohol & Drug Counselor	\$ 53,605	\$ 11,660	\$ 65,288	100%	16,317	13,402	2,915	
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manager	\$ 105,212	\$ 22,894	\$ 128,096	10%	3,202	2,850	572	
Gloria Mejia	MS/MFT	Regional Clinical Director	\$ 146,176	\$ 31,793	\$ 177,969	10%	4,449	3,656	795	
Amy Neasek	RN	Regional Director of Nursing	\$ 139,223	\$ 30,094	\$ 169,287	10%	4,207	3,466	752	
Almaras, Melissa	GED/HS Diploma	Regional Training Clerk	\$ 60,743	\$ 13,212	\$ 73,954	10%	1,849	1,519	330	
Mariela Garcia	Bachelors	Regional HR Coordinator	\$ 64,886	\$ 14,115	\$ 79,011	10%	1,875	1,628	363	
Kristen Hockett	Bachelors	Regional Human Resources Assistant	\$ 34,811	\$ 7,628	\$ 42,139	10%	1,063	865	189	
						0%	0	0	0	
TOTAL									404,397	\$7,969
COST:									491,596	

Detail of Fringe Benefits: Employer FICA/Medicare Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 2/19/2025
Updated: 2/19/2025

FY 2025/2026
July 1, 2025 to September 30, 2025

Prepared by: Katheena Shiba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2025 to September 30, 2025

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$46,421	0.00%	\$0	100%	\$46,421		46,421
2 Centralized Services- Program	\$21,977	0.00%	\$0	100%	\$21,977		21,977
3 Depreciation Expense	\$2,001	0.00%	\$0	100%	\$2,001		2,001
4 Education/Training	\$1,474	0.00%	\$0	100%	\$1,474		1,474
5 Equipment IT	\$975	0.00%	\$0	100%	\$975		975
6 Food & Incentives	\$2,649	0.00%	\$0	100%	\$2,649		2,649
7 Insurance	\$5,168	0.00%	\$0	100%	\$5,168		5,168
8 Lab/ Diagnostics	\$450	0.00%	\$0	100%	\$450		450
9 Laundry & Linen	\$35	0.00%	\$0	100%	\$35		35
10 Licenses	\$327	0.00%	\$0	100%	\$327		327
11 Leased Equipment	\$2,633	0.00%	\$0	100%	\$2,633		2,633
12 Maintenance	\$9,191	0.00%	\$0	100%	\$9,191		9,191
13 Medications	\$304	0.00%	\$0	100%	\$304		304
14 Office Supplies	\$1,653	0.00%	\$0	100%	\$1,653		1,653
15 Flex Funds	\$1,000	0.00%	\$0	100%	\$1,000		1,000
16 Personal Care/Patient Supplies	\$273	0.00%	\$0	100%	\$273		273
17 Professional Fees	\$8,294	0.00%	\$0	100%	\$8,294		8,294
18 Psychiatrists	\$75,299	0.00%	\$0	100%	\$75,299		75,299
19 Purchased Services	\$14,888	0.00%	\$0	100%	\$14,888		14,888
20 Recruiting	\$2,295	0.00%	\$0	100%	\$2,295		2,295
21 Rent	\$19,473	0.00%	\$0	100%	\$19,473		19,473
22 Telephone	\$7,052	0.00%	\$0	100%	\$7,052		7,052
23 Transportation Expense	\$949	0.00%	\$0	100%	\$949		949
24 Travel	\$2,230	0.00%	\$0	100%	\$2,230		2,230
25 Utilities	\$3,947	0.00%	\$0	100%	\$3,947		3,947
26 Operating Income	\$32,828	0.00%	\$0	100%	\$32,828		32,828
SUBTOTAL B:	\$263,541		\$0		\$263,541	0	263,541

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE

FY 2025/2026
July 1, 2025 to September 30, 2025

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395

Date Form Completed: 2/19/2025
Updated 2/19/2025

Prepared by: Kathleen Shiba
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTEs, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2025 to September 30, 2025

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost(Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$687 per month.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs.
5 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Food & Incentives	Client snacks and meals based on historical costs.
7 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs
8 Lab/ Diagnostics	Laboratory diagnostic services (ie, blood/urine/other analysis) based on historical costs.
9 Laundry & Linen	Towels, sheets, blankets based on historical costs.
10 Licenses	Business license, and DMH fees based on historical costs.
11 Leased Equipment	Cost of lease for copier (base charges and coverage) and postage machine based on historical costs.
12 Maintenance	Building maintenance and repairs based on historical costs.
13 Medications	All appropriate psychiatric medication for treatment of clients unreimbursed by MediCal based on historical cost
14 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs.
15 Flex Funds	Client support- bus passes and taxi fees based on historical cost.
16 Personal Care/Patient Supplies	Client clothing, socks, shoes, personal grooming supplies based on historical costs.
17 Professional Fees	Audit fees based on historical cost.
18 Psychiatrists	Psychiatrist 2.17 hours per month at 110/hr. based on historical cost.
19 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
20 Recruiting	Job advertising, background checks, and physical exams for new employees based on historical cost.
21 Rent	Cost to lease a facility at \$6,491/month (3,400sq. ft. at 1.91 per sq. ft)
22 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
23 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
24 Travel	Employee mileage reimbursement and parking during Outreach Services. Based on the IRS rates.
25 Utilities	Edison(Natural gas, electricity), water, and waste disposal services based on historical costs.
26 Operating Income	5% of Direct Cost (The total of Indirect Admin. and Operating Income cannot exceed 15% of direct costs)

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026
July 1, 2025 to September 30, 2025

Contractor Name: Valley Star Behavioral Health, Inc
Contract # 20150A-3
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395

Date Form Completed: 2/19/2025
Updated: 2/19/2025

Client Service Projections for:	July 1, 2025 to September 30, 2025												TOTAL	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Units of Time (Hours) Mode 10	2,395	2,395	2,395											7,186
Projected Cost per Month of Service														
Mode 10 - Crisis Stabilization	\$237,801	\$237,801	\$237,801											\$713,404

Number of Unduplicated Clients Served	172	172	172											0
---------------------------------------	-----	-----	-----	--	--	--	--	--	--	--	--	--	--	---

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

Contractor Name: Valley Star Behavioral Health, Inc

RFP #/Contract # 20156A-3

Crisis Walk-In Center-MB

Prepared by: **Kathleena Shiba**
Title: **Senior Accountant**

FY 2024/2025
April 1, 2025 to June 30, 2025
3 Months

Address: 7293 Dumosa Ave, Ste 1-4
Yucca Valley, CA 92284

Date Form Completed 2/19/2025

Date Form Revised February 19, 2025

LINE #	MODE OF SERVICE	SERVICE FUNCTION	Distribution %				TOTAL
			97.37%	1.15%	1.47%		
			10-Crisis (25-29)	45-Outreach (10)	60-Support (72)	60-Support (78)	Operating Income
EXPENSES							
1	SALARIES		272,935	3,257		4,121	
2	BENEFITS		59,363	708		896	
3	(1+2 must equal total staffing costs)		332,298	3,965		5,017	
4	OPERATING EXPENSES		98,209	1,172	1,000	1,483	20,091
4	TOTAL EXPENSES (1+2+3)		430,507	5,137	1,000	6,500	20,091
AGENCY REVENUES							
5	PATIENT FEES						
6	PATIENT INSURANCE						
7	MEDI-CARE						
8	GRANTS/OTHER						
9	TOTAL AGENCY REVENUES (5+6+7+8)		0	0	0	0	0
10	CONTRACT AMOUNT (4-9)		430,507	5,137	1,000	6,500	20,091
FUNDING							
11	MEDI-CAL (FFP)		129,152				
12	EPSDT (2011 Realignment)		18,613				
13							
14	MHSA MATCH		110,539				
15	MHSA Non-Medical Clients Services		172,203	5,137	1,000	6,500	20,091
16			0				
17	FUNDING TOTAL		430,507	5,137	1,000	6,500	20,091
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO		0	0	0	0	0
19	STATE FUNDING (Including Realignment)		301,355	5,137	1,000	6,500	20,091
20	FEDERAL FUNDING		129,152	0	0	0	0
21	TOTAL FUNDING		430,507	5,137	1,000	6,500	20,091
22	MAXIMUM COUNTY CONTRACT RATE		\$99.27				
23	TARGET COST PER UNIT OF SERVICE		\$62.27				
24	UNITS OF TIME (Mode 10 - Hours)		4,337				

APPROVED:

Gary Barnes

Gary Barnes (Feb 26, 2025 10:05 AM PST)

02/20/2025

Thelma Rodriguez

02/20/2025

Jessica Montecinos

02/23/2025

PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE

Gary Barnes PROVIDER AUTHORIZED SIGNER (Print Name)

Thelma Rodriguez DBH FISCAL SERVICES

Jessica Montecinos DBH PROGRAM MANAGER (Print Name)

Asst. CFO

Administrative Supervisor I

DBH FISCAL

Roger Ma

Schedule B

**SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL**

April 1, 2025 to June 30, 2025

(3 months)

Staffing Detail - Personnel (Academic Personal Services Contracts for Professional Services)

CONTRACTOR NAME: **Valley Star Behavioral Health, Inc**

Name	Degree/ License	Position Title	Full Time Salary	Full Time Fringe Benefits*	Total Full Time Salary & Benefits	% Time Spent on Contract Services	C.2.5 (Apr - Jun)		Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
							Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services			
Suzan Abou-Hebeish	Bachelors/ Masters	Administrator	\$ 162,082	\$ 33,078	\$ 195,159	50%	23,145	19,010	4,135		
Mary Jo Thornton	MS/LMFT	Clinical Supervisor	\$ 106,832	\$ 23,243	\$ 130,105	100%	32,526	26,718	5,811		
Shelia Ruedell	RN	Registered Nurse Supervisor	\$ 113,208	\$ 24,923	\$ 137,830	40%	13,783	11,321	2,462		
TEI	Master's in Nursing/Certified PMHNP	Psychiatrist Nurse Practitioner	\$ 228,800	\$ 49,764	\$ 278,564	20%	13,928	11,440	2,488		
Carla Blipoma	Licensed Vocational Nurse	LVN/LPT	\$ 77,983	\$ 16,931	\$ 94,914	100%	23,736	19,496	4,240		
Bridget McInerney	Licensed Vocational Nurse	LVN/LPT	\$ 78,740	\$ 17,120	\$ 95,860	100%	23,967	19,885	4,082		
Rhonda Wheeler	Licensed Vocational Nurse	LVN/LPT	\$ 78,740	\$ 17,120	\$ 95,860	40%	9,587	7,874	1,713		
Vanessa Monreal	Licensed Vocational Nurse	LVN/LPT	\$ 75,712	\$ 16,497	\$ 92,209	40%	9,218	7,571	1,647		
Rubi Sanchez	Licensed Vocational Nurse	LVN/LPT	\$ 77,478	\$ 16,851	\$ 94,327	40%	9,433	7,748	1,685		
Sonia Van Chief	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 79,890	\$ 17,304	\$ 97,194	100%	24,216	19,860	4,320		
Brianna Wildman	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 78,000	\$ 16,985	\$ 94,985	100%	23,741	19,500	4,241		
Alondra Torres	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 77,983	\$ 16,931	\$ 94,914	40%	9,484	7,788	1,693		
Jessica Diones	GED/HS Diploma	Peer and Family Advocate	\$ 43,800	\$ 9,538	\$ 53,328	80%	7,969	6,570	1,420		
Christina Nelly	GED/HS Diploma	Peer and Family Advocate	\$ 43,800	\$ 9,538	\$ 53,328	40%	5,393	4,380	953		
Denise Mitchell	GED/HS Diploma	Peer and Family Advocate	\$ 42,115	\$ 9,190	\$ 51,275	100%	12,819	10,520	2,290		
Clarissa Robbins	GED/HS Diploma	Peer and Family Advocate	\$ 39,877	\$ 8,985	\$ 48,872	100%	12,166	9,994	2,174		
Mato Tatu	GED/HS Diploma	Peer and Family Advocate	\$ 41,439	\$ 9,013	\$ 50,452	100%	12,813	10,360	2,293		
Tina Murphy	GED/HS Diploma	Peer and Family Advocate	\$ 38,981	\$ 8,478	\$ 47,459	80%	7,119	5,847	1,272		
Raynette Mancera	GED/HS Diploma	Office Assistant	\$ 48,044	\$ 10,450	\$ 58,493	100%	14,823	12,011	2,812		
Katharine Sexton	GED/HS Diploma	Program Coordinator	\$ 78,740	\$ 17,120	\$ 95,860	100%	23,967	19,886	4,082		
Ernest Mendez	Bachelors	Resource Specialist	\$ 43,284	\$ 9,410	\$ 52,674	100%	13,166	10,816	2,362		
Lisa Oliver	Bachelors/ Masters	Regional Human Resource Manager	\$ 91,809	\$ 19,945	\$ 111,644	10%	2,791	2,293	408		
Landon Sharp	MS/LMFT	Regional Clinical Director	\$ 118,923	\$ 25,896	\$ 144,789	10%	3,620	2,973	647		
Amy Noack	RN	Regional Director of Nursing	\$ 124,212	\$ 27,018	\$ 151,228	10%	3,781	3,105	675		
Amaras, Melissa	GED/HS Diploma	Regional Training Clerk	\$ 58,408	\$ 12,703	\$ 71,110	10%	1,778	1,400	377		
Mariela Garcia	Bachelors	Regional HR Coordinator	\$ 65,932	\$ 11,959	\$ 77,891	10%	1,675	1,376	290		
Kristen Haskell	Bachelors	Regional Human Resources Assistant	\$ 34,811	\$ 7,523	\$ 42,139	10%	1,053	865	188		
TOTAL										380,312	60,948
TOTAL COST:										341,280	

* = Sub-Contracted Person listed on Schedule 'A' Planning as operating expenses, not salaries & benefits.

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 7293 Dumosa Ave. Ste 1-4
Yucca Valley, CA 92284
Date Form Completed: 2/19/2025
Updated 2/19/2025

FY 2024/2025
April 1, 2025 to June 30, 2025

Prepared by: Kathleena Shiba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

April 1, 2025 to June 30, 2025

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$21,949	0.00%	\$0	100%	\$21,949	0	21,949
2 Centralized Services- Program	\$15,951	0.00%	\$0	100%	\$15,951		15,951
3 Depreciation Expense	\$1,599	0.00%	\$0	100%	\$1,599		1,599
4 Education/Training	\$52	0.00%	\$0	100%	\$52		52
5 Equipment/IT	\$532	0.00%	\$0	100%	\$532		532
6 Food & Incentives	\$587	0.00%	\$0	100%	\$587		587
7 Insurance	\$2,898	0.00%	\$0	100%	\$2,898		2,898
8 Lab/ Diagnostics	\$173	0.00%	\$0	100%	\$173		173
9 Laundry & Linen	\$45	0.00%	\$0	100%	\$45		45
10 Licenses	\$190	0.00%	\$0	100%	\$190		190
11 Leased Equipment	\$1,989	0.00%	\$0	100%	\$1,989		1,989
12 Maintenance	\$2,886	0.00%	\$0	100%	\$2,886		2,886
13 Medications	\$181	0.00%	\$0	100%	\$181		181
14 Office Supplies	\$1,220	0.00%	\$0	100%	\$1,220		1,220
15 Flex Funds	\$1,000	0.00%	\$0	100%	\$1,000		1,000
16 Personnel Care/Patient Supplies	\$105	0.00%	\$0	100%	\$105		105
17 Professional Fees	\$6,642	0.00%	\$0	100%	\$6,642		6,642
18 Psychiatrists	\$14,076	0.00%	\$0	100%	\$14,076		14,076
19 Purchased Services	\$5,281	0.00%	\$0	100%	\$5,281		5,281
20 Recruiting	\$425	0.00%	\$0	100%	\$425		425
21 Rent	\$13,059	0.00%	\$0	100%	\$13,059		13,059
22 Telephone	\$8,187	0.00%	\$0	100%	\$8,187		8,187
23 Transportation Expense	\$158	0.00%	\$0	100%	\$158		158
24 Travel	\$210	0.00%	\$0	100%	\$210		210
25 Utilities	\$2,571	0.00%	\$0	100%	\$2,571		2,571
26 Operating Income	\$20,091	0.00%	\$0	100%	\$20,091		20,091
SUBTOTAL B:	\$121,955		\$0		\$121,955	0	121,955

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2024/2025
April 1, 2025 to June 30, 2025**

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
Address: 7293 Durmosa Ave, Ste 1-4
Yucca Valley, CA 92284
Date Form Completed: 2/19/2025
Updated 2/19/2025

Prepared by: Kathleena Shiba
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTEs, etc.) for example explain how overhead or indirect cost were calculated.

April 1, 2025 to June 30, 2025

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost(Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$533 per month.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs.
5 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Food & Incentives	Client snacks and meals based on historical costs.
7 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs.
8 Lab/ Diagnostics	Laboratory diagnostic services (ie. blood/urine/other analysis) based on historical costs.
9 Laundry & Linen	Towels, sheets, blankets based on historical costs.
10 Licenses	Business license, and DMV fees based on historical costs.
11 Leased Equipment	Cost of lease for copier (base charges and coverage) and postage machine based on historical costs.
12 Maintenance	Building maintenance and repairs based on historical costs.
13 Medications	All appropriate psychiatric medication for treatment of clients unreimbursed by MediCal based on historical cost
14 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs.
15 Flex Funds	Client support- bus passes and taxi fees based on historical cost.
16 Personal Care/Patient Supplies	Client clothing, socks, shoes, personal grooming supplies based on historical costs.
17 Professional Fees	Audit fees based on historical cost.
18 Psychiatrists	Psychiatrist 93 hours per month at 110/hr. based on historical cost
19 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
20 Recruiting	Job advertising, background checks, and physical exams for new employee based on historical cost.
21 Rent	Cost to lease a facility at \$4,353/month (2702sq. ft. at 1.607 per sq. ft.)
22 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
23 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
24 Travel	Employee mileage reimbursement and parking during Outreach Services. Based on the IRS amount of .67 per miles.
25 Utilities	Edison(Natural gas, electricity), water, and waste disposal services based on historical costs.
26 Operating Income	5% of Direct Cost (The total of Indirect Admin, and Operating Income cannot exceed 15% of direct costs)

Schedule A and B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20156A-3
Address: 7293 Dumosa Ave. Ste 1-4
Yuca Valley, CA 92284

FY 2024/2025
April 1, 2025 to June 30, 2025

Date Form Completed: 2/19/2025
Updated 2/11/2025

Client Service Projections for: April 1, 2025 to June 30, 2025

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Units of Time (Hours) Mode 10										1,446	1,446	1,446	4,337
Projected Cost per Month of Service										\$143,502	\$143,502	\$143,502	\$430,507
Mode 1D - Crisis Stabilization													

Number of Unduplicated Clients Served										61	61	61	183
---------------------------------------	--	--	--	--	--	--	--	--	--	----	----	----	-----

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

SCHEDULE A - Planning Estimates

Actual Cost Contract (cost reimbursement)

Contractor Name: Valley Star Behavioral Health, Inc

RFP #/Contract # 20156A-3

Crisis Walk-In Center-MB

FY 2025/2026
July 1, 2025 to September 30, 2025
3 Months

Prepared by: Kathleen Shiba
Title: Senior Accountant

Address: 7293 Dumosa Ave. Ste 1-4
Yucca Valley, CA 92284
Date Form Completed 2/19/2025
Date Form Revised February 19, 2025

100% LINE #	DISTRIBUTION %	MODE OF SERVICE	10-Crisis (25-29)	45-Outreach (10)	60-Support Client Flexible Support (72)	60-Support Other Non-Medi-Cal Client Support (78)	Operating Income	TOTAL
EXPENSES								
1		SALARIES	272,935	3,257		4,121		280,312
2		BENEFITS	59,363	708		896		60,968
3		(1+2 must equal total staffing costs)	332,298	3,965		5,017		341,280
4		OPERATING EXPENSES	98,210	1,172	1,000	1,483	20,091	121,956
4		TOTAL EXPENSES (1+2+3)	430,508	5,137	1,000	6,500	20,091	463,236
AGENCY REVENUES								
5		PATIENT FEES						0
6		PATIENT INSURANCE						0
7		MEDICARE						0
8		GRANTS/OTHER						0
9		TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0		0
10		CONTRACT AMOUNT (4-9)	430,508	5,137	1,000	6,500	20,091	463,236
FUNDING								
Mix %								
11	60.00%	MEDICAL (FFP)	129,152					129,152
12	36.03%	EPSDT (2011 Realignment)	18,613					18,613
13								0
14		MHSA MATCH	110,539					110,539
15		MHSA Non-Medical Clients Services	172,203	5,137	1,000	6,500	20,091	204,931
16			0					0
17		FUNDING TOTAL	430,508	5,137	1,000	6,500	20,091	463,236
18		NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0		0
19		STATE FUNDING (Including Realignment)	301,356	5,137	1,000	6,500	20,091	334,084
20		FEDERAL FUNDING	129,152	0	0	0		129,152
21		TOTAL FUNDING	430,508	5,137	1,000	6,500	20,091	463,236
22		MAXIMUM COUNTY CONTRACT RATE	\$69.27					
23		TARGET COST PER UNIT OF SERVICE	\$69.27					
24		UNITS OF TIME (Mode 10 - Hours)	4,337					

APPROVED: Gary Barnes 02/20/2025 Thelma Rodriguez 02/20/2025 Jessica Montecinos 02/23/2025
 PROVIDER AUTHORIZED SIGNATURE DATE DBH FISCAL SERVICES DATE DBH PROGRAM MANAGER DATE
 PROVIDER AUTHORIZED SIGNER (Print Name) DBH FISCAL SERVICES (Print Name) DBH PROGRAM MANAGER (Print Name)
 Gary Barnes Thelma Rodriguez Jessica Montecinos
 PROVIDER AUTHORIZED SIGNER (Print Name) DBH FISCAL SERVICES (Print Name) DBH PROGRAM MANAGER (Print Name)
 Asst. CFO Administrative Supervisor I DBH FISCAL DBH PROGRAM MANAGER
 Roger Ma

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

FY 2025/2026

July 1, 2025 to September 30, 2025

(3 months)

Staffing Detail - Personnel (Includes Personal Services; Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits**	Total Full Time Salary & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Records Charged to Contract Services
Suzan Abu-Hebesh	Bachelors/ Masters	Adminstrator	\$ 162,692	33,078	195,159	50%	23,145		18,010	4,135
Mary Jo Thornton	MS/LMFT	Clinical Supervisor	\$ 103,882	23,248	130,105	100%	32,528		20,718	5,611
Shela Rancall	RN	Registered Nurse Supervisor	\$ 113,208	24,823	137,823	40%	13,321		11,321	2,492
TBD	Masters in Nursing/Certified PMHNP	Psychiatrist Nurse Practitioner	\$ 225,800	49,754	275,554	20%	13,928		11,440	2,488
Cara Bigonia	Licensed Vocational Nurse	LVN/LPT	\$ 77,692	16,961	94,945	100%	23,736		10,488	4,240
Bridget McInnere	Licensed Vocational Nurse	LVN/LPT	\$ 78,740	17,128	95,867	40%	9,687		7,874	1,713
Rhonda Wheeler	Licensed Vocational Nurse	LVN/LPT	\$ 75,712	16,467	92,179	40%	9,218		7,571	1,647
Vanessa Montreal	Licensed Vocational Nurse	LVN/LPT	\$ 77,476	16,951	94,327	40%	9,433		7,748	1,685
Rubi Sanchez	Licensed Vocational Nurse	LVN/LPT	\$ 79,630	17,304	96,884	100%	24,218		18,890	4,328
Scalia Van Clief	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 78,000	16,965	94,965	100%	23,741		18,800	4,241
Brianna Wilman	LMFT/LCSW	Clinician/Mental Health Specialist II	\$ 77,692	16,961	94,945	40%	9,484		7,798	1,686
Alondra Torrez	GED/HS Diploma	Peer and Family Advocate	\$ 43,800	9,528	53,328	80%	7,999		6,570	1,429
Jessica Dioso	GED/HS Diploma	Peer and Family Advocate	\$ 43,800	9,528	53,328	40%	5,333		4,380	953
Christina Nelly	GED/HS Diploma	Peer and Family Advocate	\$ 42,116	9,150	51,275	100%	12,819		10,523	2,290
Danise Mitchell	GED/HS Diploma	Peer and Family Advocate	\$ 39,677	8,665	48,342	100%	12,168		9,994	2,174
Cianasa Robbins	GED/HS Diploma	Peer and Family Advocate	\$ 41,436	9,013	50,462	100%	12,613		10,300	2,263
Tricia Murphy	GED/HS Diploma	Peer and Family Advocate	\$ 38,691	8,478	47,450	80%	7,119		5,847	1,272
Raynette Mancera	GED/HS Diploma	Office Assistant	\$ 48,044	10,450	58,493	100%	14,623		12,011	2,612
Katharine Sexton	GED/HS Diploma	Program Coordinator	\$ 78,740	17,128	95,867	100%	23,967		18,065	4,262
Ernest Mendoza	Bachelors	Resource Specialist	\$ 49,294	9,410	52,674	100%	13,168		10,818	2,350
Lisa Oliver	Bachelors	Regional Human Resource Manager	\$ 61,686	19,945	111,844	10%	2,781		2,263	498
Landon Sharp	MS/LMFT	Regional Clinical Director	\$ 118,623	25,956	144,789	10%	3,620		2,973	647
Amy Hoak	RN	Regional Director of Nursing	\$ 124,212	27,018	151,228	10%	3,781		3,105	675
Amaras, Melissa	GED/HS Diploma	Regional Training Clerk	\$ 68,406	12,703	71,110	10%	1,778		1,490	317
Marlene Garcia	Bachelors	Regional HR Coordinator	\$ 55,032	11,969	67,001	10%	1,675		1,376	299
Kristen Hackett	Bachelors	Regional Human Resources Assistant	\$ 34,811	7,529	42,139	10%	1,053		865	188
							0		0	0
							280,312		280,312	60,948

TOTAL COST: 341,280

Detail of Fringe Benefits: Employer FICA/Medicare Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3

Address: 7293 Dumosa Ave, Ste 1-4
Yucca Valley, CA 92284

Date Form Completed: 2/19/2025
Updated 2/19/2025

FY 2025/2026
July 1, 2025 to September 30, 2025

Prepared by: Katherleena Shiba
Title: Senior Accountant

July 1, 2025 to September 30, 2025

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$21,950	0.00%	\$0	100%	\$21,950	0	21,950
2 Centralized Services- Program	\$15,951	0.00%	\$0	100%	\$15,951		15,951
3 Depreciation Expense	\$1,599	0.00%	\$0	100%	\$1,599		1,599
4 Education Training	\$52	0.00%	\$0	100%	\$52		52
5 Equipment IT	\$532	0.00%	\$0	100%	\$532		532
6 Food & Incentives	\$587	0.00%	\$0	100%	\$587		587
7 Insurance	\$2,898	0.00%	\$0	100%	\$2,898		2,898
8 Lab/ Diagnostics	\$173	0.00%	\$0	100%	\$173		173
9 Laundry & Linen	\$45	0.00%	\$0	100%	\$45		45
10 Licenses	\$190	0.00%	\$0	100%	\$190		190
11 Leased Equipment	\$1,889	0.00%	\$0	100%	\$1,889		1,889
12 Maintenance	\$2,896	0.00%	\$0	100%	\$2,896		2,896
13 Medications	\$181	0.00%	\$0	100%	\$181		181
14 Office Supplies	\$1,220	0.00%	\$0	100%	\$1,220		1,220
15 Flex Funds	\$1,000	0.00%	\$0	100%	\$1,000		1,000
16 Personnel Care/Patient Supplies	\$105	0.00%	\$0	100%	\$105		105
17 Professional Fees	\$8,642	0.00%	\$0	100%	\$8,642		8,642
18 Psychiatrists	\$14,076	0.00%	\$0	100%	\$14,076		14,076
19 Purchased Services	\$5,281	0.00%	\$0	100%	\$5,281		5,281
20 Recruiting	\$425	0.00%	\$0	100%	\$425		425
21 Rent	\$13,059	0.00%	\$0	100%	\$13,059		13,059
22 Telephone	\$8,187	0.00%	\$0	100%	\$8,187		8,187
23 Transportation Expense	\$156	0.00%	\$0	100%	\$156		156
24 Travel	\$210	0.00%	\$0	100%	\$210		210
25 Utilities	\$2,571	0.00%	\$0	100%	\$2,571		2,571
26 Operating Income	\$20,091	0.00%	\$0	100%	\$20,091		20,091
SUBTOTAL B:	\$121,956		\$0		\$121,956	0	121,956

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025/2026
July 1, 2025 to September 30, 2025**

Contractor Name: Valley Star Behavioral Health, Inc
20156A-3
 Address: 7293 Dumosa Ave. Ste 1-4
Yucca Valley, CA 92284
 Date Form Completed: 2/19/2025
 Updated 2/19/2025

Prepared by: **Kathleena Shiba**
 Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2025 to September 30, 2025

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services- Program	This is a program allocation from Stars Behavioral Health Group of training, outcomes research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$533 per month.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs.
5 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Food & Incentives	Client snacks and meals based on historical costs.
7 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs
8 Lab/ Diagnostics	Laboratory diagnostic services (i.e. blood/urine/other analysis) based on historical costs.
9 Laundry & Linen	Towels, sheets, blankets based on historical costs.
10 Licenses	Business license, and DMV fees based on historical costs.
11 Leased Equipment	Cost of lease for copier (base charges and coverage) and postage machine based on historical costs.
12 Maintenance	Building maintenance and repairs based on historical costs.
13 Medications	All appropriate psychiatric medication for treatment of clients unreimbursed by MediCal based on historical cost
14 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs
15 Flex Funds	Client support- bus passes and taxi fees based on historical cost.
16 Personal Care/Patient Supplies	Client clothing, socks, shoes, personal grooming supplies based on historical costs.
17 Professional Fees	Audit fees based on historical cost.
18 Psychiatrists	Psychiatrist \$5 hours per month at 110/hr. based on historical cost.
19 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
20 Recruiting	Job advertising, background checks, and physical exams for new employees based on historical cost.
21 Rent	Cost to lease a facility at \$4,353/month (2702sq. ft. at 1,607 per sq. ft)
22 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement based on historical costs
23 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
24 Travel	Employee mileage reimbursement and parking during Outreach Services. Based on the IRS amount of .67 per miles.
25 Utilities	Edison(Natural gas, electricity), water, and waste disposal services based on historical costs.
26 Operating Income	5% of Direct Cost (The total of indirect, Admin. and Operating Income cannot exceed 15% of direct costs)

Schedule A and B

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 FY 2025/2026
 July 1, 2025 to September 30, 2025

Contractor Name: Valley Star Behavioral Health, Inc
 Contract # 20156A-3
 Address: 7283 Durmosa Ave. Ste 1-4
 Yucca Valley, CA 92284
 Date Form Completed: 2/19/2025
 Updated: 2/11/2025

Client Service Projections for:		July 1, 2025 to September 30, 2025											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Units of Time (Hours) Mode 10	1,446	1,446	1,446										4,337
Projected Cost per Month of Service													
Mode 10 - Crisis Stabilization	\$143,503	\$143,503	\$143,503										\$430,508

Number of Unduplicated Clients Served	61	61	61										183
---------------------------------------	----	----	----	--	--	--	--	--	--	--	--	--	-----

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc
RFP #/Contract # 20-156 A-2
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92385

Actual Cost Contract (cost reimbursement)

Mobile Crisis Response

FY 2023/2024

December 19, 2023 - June 30, 2024

Prepared by: Sabina Waweru
Senior Accountant

Date Form Completed 4/15/2024
Date Form Revised February 19, 2025

100% LINE	Distribution %	95.00%	4.00%	1.00%	TOTAL
#	MODE OF SERVICE	15-Mobile Crisis	15-Crisis Intervention	15-Transportation	Profit Margin
	SERVICE FUNCTION	Mobile Crisis	Crisis Intervention	Transportation	
EXPENSES					
1	SALARIES	741,907	31,238	7,810	780,955
2	BENEFITS	191,037	8,044	2,011	201,092
3	(1+2 must equal total staffing costs)	932,945	39,282	9,820	982,047
4	OPERATING EXPENSES	265,396	11,175	2,794	336,678
5	TOTAL EXPENSES (1+2+3)	1,198,340	50,456	12,614	1,318,725
AGENCY REVENUES					
6	PATIENT FEES				0
7	PATIENT INSURANCE				0
8	MEDI-CARE				0
9	GRANTS/OTHER				0
10	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0
	CONTRACT AMOUNT (4-9)	1,198,340	50,456	12,614	57,314
FUNDING					
Mix %	Share %				
100.00%	100.00%				
11	MHSA	1,198,340	50,456	12,614	57,314
12					0
13					0
14					0
15					0
16					0
17	FUNDING TOTAL	1,198,340	50,456	12,614	57,314
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0
19	STATE FUNDING (Including Realignment)	0	0	0	0
20	FEDERAL FUNDING	1,198,340	50,456	12,614	57,314
21	TOTAL FUNDING	1,198,340	50,456	12,614	57,314

APPROVED:

GARY BARNES
Gary Barnes (Feb 20, 2025 08:59 PST)

02/20/2025

Thelma Rodriguez

PROVIDER AUTHORIZED SIGNATURE

DBH FISCAL SERVICES

DATE

02/20/2025

Jessica Montecinos

DATE

02/23/2025

Gary Barnes

PROVIDER AUTHORIZED SIGNER (Print Name)

Thelma Rodriguez

DBH FISCAL SERVICES (Print Name)

Jessica Montecinos

DBH PROGRAM MANAGER (Print Name)

Asst.. CFO

Adminstrative Supervisor I

DBH FISCAL

DBH FISCAL

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

FY 2023/2024

December 19, 2023 - June 30, 2024

(12 months)

Staffing Detail - Personnel (Includes: Personal Services; Contracts for Professional Services)

CONTRACTOR NAME: Valley Str Behavioral Health, Inc

Name	Degree/ License	Position Title	Fall Time Annual Salary*	Fall Time Fringe Benefits*	Total Fall Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Units of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
TBD	Bachelors/ Masters	Administrator	\$ 80,035	20,609	100,643	28%	28,181		20,828	5,363
TBD	MS/LMFT	Clinical Director	\$ 61,782	15,904	77,686	42%	32,570		25,905	6,671
TBD	LMFT/LCSW	Clinical Supervisor	\$ 56,384	14,519	70,903	100%	70,903		56,384	14,518
Darlane Logan	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
Laura Murphy	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
Melissa Hernandez	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
Monique Key	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
Tamika Massey	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
TBD	LMFT/LCSW	Mental Health Specialist II	\$ 47,474	12,225	59,698	100%	59,698		47,474	12,224
Amber Woods	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
Angel McClaw	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
Britney Daniels	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
Christopher Starr	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
Jasmine Garbay	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
Lindsey Swarbut	GED/HS Diploma	Counselor, Peer Support	\$ 32,525	8,375	40,900	100%	40,900		32,525	8,375
TBD	LMFT/LCSW	Clinical Lead	\$ 23,750	6,116	29,866	100%	29,866		23,750	6,116
TBD	LMFT/LCSW	Clinical Supervisor	\$ 27,500	7,081	34,581	100%	34,581		27,500	7,081
TBD	GED/HS Diploma	Program Coordinator	\$ 19,292	4,988	24,280	100%	24,280		19,292	4,988
TBD	GED/HS Diploma	Counselor, Peer Support	\$ 14,560	3,749	18,309	100%	18,309		14,560	3,748
TBD	LMFT/LCSW	Mental Health Specialist II(Specialist II)	\$ 21,250	5,472	26,722	100%	26,722		21,250	5,472
TBD	LMFT/LCSW	Mental Health Specialist II(Specialist II)	\$ 21,247	5,471	26,718	100%	26,718		21,247	5,471
TBD	GED/HS Diploma	Counselor, Peer Support	\$ 14,560	3,749	18,309	100%	18,309		14,560	3,748
TBD	GED/HS Diploma	Counselor, Peer Support	\$ 14,560	3,748	18,308	100%	18,308		14,560	3,748
Lisa Oliver	Bachelors/ Masters	Human Resource Regional Manager	\$ 63,280	13,714	76,994	9%	6,928		4,798	1,238
Gloria Mejia	MS/LMFT	Clinical Director	\$ 66,409	17,100	83,510	14%	11,681		9,287	2,394
Amy Noack	RN	Director of Nursing	\$ 69,373	17,893	87,266	14%	12,213		9,712	2,501
Melissa Amaras/Joan	GED/HS Diploma	Coordinator, Training (no license) NE	\$ 31,363	8,076	39,440	11%	4,388		3,450	888
Legina Pittman/Mariah	Bachelors	HR Coordinator	\$ 20,214	7,523	27,737	36%	13,225		10,517	2,708
TBD	Bachelors	Specialist, Talent Acquisition	\$ 37,288	9,602	46,890	8%	4,220		3,366	894

TOTAL

790,953

982,047

TOTAL COST:

790,953

982,047

TOTAL

790,953

982,047

TOTAL

790,953

982,047

TOTAL

790,953

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation.

Schedule A and B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20-156 A-2
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 4/18/2024
Updated: 2/19/2025

FY 2023/2024
December 19, 2023 - June 30, 2024

Prepared by: Sabina Waweru
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Startup Costs
61 days

December 19, 2023 - June 30, 2024

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$75,562	0.00%	\$0	100%	\$75,562		\$75,562
2 Centralized Services- Program	\$66,135	0.00%	\$0	100%	\$66,135		\$66,135
3 Depreciation Expense	\$25,000	0.00%	\$0	100%	\$25,000		\$25,000
4 Education Training	\$15,900	0.00%	\$0	100%	\$15,900		\$15,900
5 Equipment IT	\$28,190	0.00%	\$0	100%	\$28,190		\$28,190
6 Insurance	\$3,970	0.00%	\$0	100%	\$3,970		\$3,970
7 Licenses	\$143	0.00%	\$0	100%	\$143		\$143
8 Maintenance	\$5,711	0.00%	\$0	100%	\$5,711		\$5,711
9 Office Supplies	\$2,500	0.00%	\$0	100%	\$2,500		\$2,500
10 Professional Fees	\$953	0.00%	\$0	100%	\$953		\$953
11 Purchased Services	\$12,011	0.00%	\$0	100%	\$12,011		\$12,011
12 Recruiting	\$10,800	0.00%	\$0	100%	\$10,800		\$10,800
13 Rent	\$27,596	0.00%	\$0	100%	\$27,596		\$27,596
14 Telephone	\$1,000	0.00%	\$0	100%	\$1,000		\$1,000
15 Transportation Expense	\$3,000	0.00%	\$0	100%	\$3,000		\$3,000
16 Travel	\$2,500	0.00%	\$0	100%	\$2,500		\$2,500
17 Office Furniture	\$6,534	0.00%	\$0	100%	\$6,534		\$6,534
18 Client Support	\$1,861	0.00%	\$0	100%	\$1,861		\$1,861
19 Profit Margin	\$57,314	0.00%	\$0	100%	\$57,314		\$57,314
SUBTOTAL B:	\$336,678		\$0		\$336,678		\$336,678

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

**FY 2023/2024
December 19, 2023 - June 30, 2024**

Contractor Name: **Valley Star Behavioral Health, Inc**
20-156 A-2

Address: **12240 Hesperia Road, Suite A**
Victorville, CA 92395

Date Form Completed: **4/15/2024**
Updated **2/19/2025**

Prepared by: **Sabina Waweru**
Title: **Senior Accountant**

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

December 19, 2023 - June 30, 2024

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost(Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services-Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company 4 vans at \$833 per month each.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs. Plus \$4,000 of start up costs for training.
5 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs.
7 Licenses	Business license, and DMH fees based on historical costs.
8 Maintenance	Building maintenance and repairs based on historical costs.
9 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs.
10 Professional Fees	Audit fees based on historical cost.
11 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
12 Recruiting	Job advertising, background checks, and physical exams for new employees based on historical cost.
13 Rent	Est cost of sharing a facility at \$2,164/month (1,133sq. ft. at 1.97 per sq. ft)
14 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
15 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
16 Travel	Employee mileage reimbursement and parking.
17 Office Furniture	Office furniture for the office.
18 Client Support	To cover for Covid Supplies.
19 Profit Margin	5% of Direct Cost (The total of Indirect Admin. and Operating Income cannot exceed 15% of direct costs)

Schedule A and B

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 FY 2023/2024
 December 19, 2023 - June 30, 2024

Contractor Name: Valley Star Behavioral Health, Inc.
 Contract # 20-166 A-2
 Address: 12240 Hesperia Road, Suite A
 Victorville, CA 92386
 Date Form Completed: 4/15/2024
 Updated: 2/19/2025

Client Service Projections for:	July	August	September	October	November	December	January	February	March	April	May	June	Total
Units of Time (Hours) Module 15	0	0	0	0	0	0	0	0	0	0	0	0	0
Projected Cost per Month of Service													
15-Mobile Crisis						\$171,191	\$171,191	\$171,191	\$171,191	\$171,191	\$171,191	\$171,191	\$1,168,340
15-Crisis Intervention						\$7,208	\$7,208	\$7,208	\$7,208	\$7,208	\$7,208	\$7,208	\$50,459
15-Transportation						\$1,802	\$1,802	\$1,802	\$1,802	\$1,802	\$1,802	\$1,802	\$12,614
Number of Clients Served						18	41	38	41	41	41	41	261

Note: Total Units of time must equal total units of time reported on Schedule A

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH

Contractor Name: Valley Star Behavioral Health, Inc

Actual Cost Contract (cost reimbursement)

RFP #/Contract # 20-156 A-2

Mobile Crisis Response

Address: 12240 Hesperia Road, Suite A,
Victorville, CA 92395

Prepared by: Sabina Waweru
Senior Accountant

FY 2024/2025
July 1, 2024 - March 31, 2025

Date Form Completed 4/15/2024
Date Form Revised February 19, 2025

100% LINE	Distribution %	95.00%	4.00%	1.00%	TOTAL
#	MODE OF SERVICE	15-Mobile Crisis	15-Crisis Intervention	15-Transportation	Profit Margin
	SERVICE FUNCTION	Mobile Crisis	Crisis Intervention	Transporation	
EXPENSES					
1	SALARIES	1,291,929	54,397	13,599	1,359,925
2	BENEFITS	332,671	14,007	3,502	350,180
	(1+2 must equal total staffing costs)	1,624,600	68,404	17,101	1,710,105
3	OPERATING EXPENSES	323,299	13,613	3,403	433,435
4	TOTAL EXPENSES (1+2+3)	1,947,899	82,017	20,504	2,143,540
AGENCY REVENUES					
5	PATIENT FEES				0
6	PATIENT INSURANCE				0
7	MEDI-CARE				0
8	GRANTS/OTHER				0
9	TOTAL AGENCY REVENUES (5+6+7+8)	0	0	0	0
10	CONTRACT AMOUNT (4-9)	1,947,899	82,017	20,504	93,120
	FUNDING				
Mix %	Share %				
11	100.00% MHSA	1,947,899	82,017	20,504	93,120
12					2,143,540
13					0
14					0
15					0
16					0
17	FUNDING TOTAL	1,947,899	82,017	20,504	93,120
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0
19	STATE FUNDING (Including Realignment)	0	0	0	0
20	FEDERAL FUNDING	1,947,899	82,017	20,504	93,120
21	TOTAL FUNDING	1,947,899	82,017	20,504	93,120

APPROVED:

Gary Barnes
Gary Barnes | Feb 20, 2025 09:54 PST

02/20/2025

Thelma Rodriguez

PROVIDER AUTHORIZED SIGNATURE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

02/20/2025

Jessica Montecinos

02/23/2025

Gary Barnes
PROVIDER AUTHORIZED SIGNER (Print Name)

Thelma Rodriguez
DBH FISCAL SERVICES (Print Name)

Jessica Montecinos
DBH PROGRAM MANAGER (Print Name)

Asst. CFO

Administrative Supervisor I

DBH FISCAL

Roger Ma

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc
20-156 A-Z
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 4/15/2024
Updated: 2/19/2025

FY 2024/2025
July 1, 2024 - March 31, 2025

Prepared by: Sabina Waweru
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2024 - March 31, 2025

ITEM	TOTAL COST TO ORGANIZATION	PERCENT CHARGED TO OTHER FUNDING	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Request Change	Revised Budget
1 Centralized Services-Admin	\$149,200	0.00%	\$0	100%	\$149,200		149,200
2 Centralized Services- Program	\$46,893	0.00%	\$0	100%	\$46,893		46,893
3 Depreciation Expense	\$37,500	0.00%	\$0	100%	\$37,500		37,500
4 Education/Training	\$4,000	0.00%	\$0	100%	\$4,000		4,000
5 Equipment IT	\$6,000	0.00%	\$0	100%	\$6,000		6,000
6 Insurance	\$7,000	0.00%	\$0	100%	\$7,000		7,000
7 Licenses	\$250	0.00%	\$0	100%	\$250		250
8 Maintenance	\$10,735	0.00%	\$0	100%	\$10,735		10,735
9 Office Supplies	\$6,077	0.00%	\$0	100%	\$6,077		6,077
10 Professional Fees	\$700	0.00%	\$0	100%	\$700		700
11 Purchased Services	\$8,370	0.00%	\$0	100%	\$8,370		8,370
12 Recruiting	\$6,000	0.00%	\$0	100%	\$6,000		6,000
13 Rent	\$38,080	0.00%	\$0	100%	\$38,080		38,080
14 Telephone	\$2,000	0.00%	\$0	100%	\$2,000		2,000
15 Transportation Expense	\$6,000	0.00%	\$0	100%	\$6,000		6,000
16 Travel	\$8,000	0.00%	\$0	100%	\$8,000		8,000
17 Office Furniture	\$2,000	0.00%	\$0	100%	\$2,000		2,000
18 Client Support	\$3,500	0.00%	\$0	100%	\$3,500		3,500
19 Food	\$1,000	0.00%	\$0	100%	\$1,000		1,000
19 Profit Margin	\$93,120	0.00%	\$0	100%	\$93,120		93,120
SUBTOTAL B:	\$433,435		\$0		\$433,435		433,435

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE**

**FY 2024/2025
July 1, 2024 - March 31, 2025**

Contractor Name: Valley Star Behavioral Health, Inc
20-156 A-2
Address: 12240 Hesperia Road, Suite A
Victorville, CA 92395
Date Form Completed: 4/15/2024
Updated **2/19/2025**

Prepared by: Sabina Waweru
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2024 - March 31, 2025

ITEM	Justification of Cost
1 Centralized Services-Admin	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expenses. Cost(Plus Operating Income) can be up to 15% of total direct costs based on historical costs.
2 Centralized Services-Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses based on historical costs.
3 Depreciation Expense	Depreciation of company 4 vans at \$633 per month each.
4 Education/Training	Continuing education for employees and required DBH trainings based on historical costs. Plus \$4,000 of start up costs for training.
5 Equipment/IT	Includes: laptops, desktops, printers, network switch and software for staff. Based on historical costs.
6 Insurance	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage based on historical costs.
7 Licenses	Business license, and DMV fees based on historical costs.
8 Maintenance	Building maintenance and repairs based on historical costs.
9 Office Supplies	General office supplies such as printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions based on historical costs.
10 Professional Fees	Audit fees based on historical cost.
11 Purchased Services	Dayforce payroll services, shredding, medical waste service, and program expense (Training/Outcomes/EMR) based on historical costs.
12 Recruiting	Job advertising, background checks, and physical exams for new employees based on historical cost.
13 Rent	Est cost of sharing a facility at \$2,164/month (1,133sq. ft. at 1.91 per sq. ft.)
14 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement based on historical costs.
15 Transportation Expense	Client bus pass, cab fare, gasoline and routine maintenance expense for van.
16 Travel	Employee mileage reimbursement and parking.
17 Office Furniture	Office furniture for the office.
18 Client Support	To cover for Covid Supplies.
19 Food	To cover for Snacks.
19 Profit Margin	5% of Direct Cost (The total of Indirect Admin. and Operating Income cannot exceed 15% of direct costs.)

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2024/2025
July 1, 2024 - March 31, 2025

Client Service Projections for:		July 1, 2024 - March 31, 2025										
	0	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	
Units of Time (Hours) Mode 15	0	0	0	0	0	0	0	0	0	0	0	
Projected Cost per Month of Service												
15-Mobile Crisis	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$216,433	\$1,947,899	
15-Crisis Intervention	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$9,113	\$82,017	
15-Transportation	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$2,278	\$20,504	
Number of Clients Served	41	41	41	41	41	39	41	41	38	41	364	